



A G E N D A

**PLACER COUNTY TRANSPORTATION PLANNING AGENCY
PLACER COUNTY AIRPORT LAND USE COMMISSION
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY
PLACER COUNTY LOCAL TRANSPORTATION AUTHORITY**

**Wednesday, May 27, 2026
9:00 AM**

**Placer County Planning Board of Supervisors Chambers
175 Fulweiler Avenue, Auburn, CA 95603**

PUBLIC PARTICIPATION INSTRUCTIONS: This meeting will be conducted as an in-person meeting at the locations noted above. A remote teleconference Zoom address is listed for the public's convenience and in the event a Board Member requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Board Member is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access. By participating in this meeting, you acknowledge that you are being recorded.

Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, Por favor llamar al 530.823.4030 para asistencia. Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa inglés, tumawag lang po sa 530.823.4030.

Agendas, Supplemental Materials and Minutes of the Board of Directors are available on the internet at: <https://www.pctpa.net/pctpa-board-meetings>. Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at the Agency office located at 2260 Douglas Blvd., Suite 130, Roseville, and will be made available to the public on the Agency website.

Webinar access: <https://placer-ca-gov.zoom.us/j/99300558685>

You can also dial in using your phone: +1 669 900 6833

Webinar ID: 993 0055 8685

- A. Flag Salute**
- B. Roll Call**
- C. Meeting Procedures**
Solvi Sabol, Clerk to the Board
- D. Agenda Review**
Matt Click, Executive Director

- E. Approval of Minutes: March 25, 2026** **Action**
Pg. 1
- F. Public Comment**
Persons may address the Board on items not on this agenda. Please limit comments to three (3) minutes.
- G. Consent Calendar: Placer County Transportation Planning Agency** **Action**
These items are expected to be routine and noncontroversial. They will be acted upon by the Board with one action, without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion. **Pg. 5**
1. Approve Letter of Task Agreement for Federal Legislative Advocacy Services for FY 2026/27: The Ferguson Group (TFG): \$45,000 **Pg. 9**
 2. Approve Letter of Task Agreement for Communications & Outreach Services for FY 2026/27 - DKS: \$25,000 **Pg. 13**
 3. Approve Master Agreement and Letter of Task Agreement for State Legislative Advocacy Services for FY 2026/27 and FY 2027/28 - Dodd & Chaaban Strategies LLC: \$30,000 **Pg. 15**
 4. Approve Letter of Task Agreement for Legal Services for FY 2026/27: Sloan Sakai Yeung & Wong LLP **Pg. 28**
 5. Approve 2026 Bicycle/Pedestrian LTF Revolving Match Fund Project List **Pg. 30**
 6. Accept FY 2024/25 TDA Financial Audits (under separate cover)
 7. Adopt the Placer Countywide Active Transportation Plan
 8. Approve Amendment of City of Roseville FY 24/25 Claim for Local Transportation Funds (LTF) **Pg. 34**
 9. Authorize Execution of SR 49 Sidewalk Gap Closure Project Wood Rodgers Letter of Task Agreement **Pg. 42**
 10. Approve FY 2025/26 Cycle A Low Carbon Transit Operations Program (LCTOP) Fund Allocation Estimate: \$622,523 **Pg. 44**
 11. Approve FY 2025/26 City of Colfax Claim for Local Transportation Funds (LTF) - \$225,629 **Pg. 47**
 12. Approve FY 2025/26 City of Colfax Claim for State Transit Assistance (STA) - \$15,136 **Pg. 52**
- H. Consent Calendar – Airport Land Use Commission** **Action**
These items are expected to be routine and noncontroversial. They will be acted upon by the Board with one action, without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion. **Pg. 58**
1. Approve No Adjustment to the FY 2026/27 Airport Land Use Commission Fee

- I. Consent Calendar – Western Placer Consolidated Transportation Services Agency** **Action**
Pg. 59
- These items are expected to be routine and noncontroversial. They will be acted upon by the Board with one action, without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion.
1. Approve FY 2025/26 WPCTSA Budget Amendment #2 Pg. 61
 2. Authorize the Executive Directors to Enter into a Memorandum of Understanding between WPCTSA and County of Placer for Reimbursement of Spare’s Regional Americans with Disabilities Act Eligibility Electronic Registration Portal - \$36,000 Pg. 62
- J. WPCTSA Administrative and Marketing Support Services Master Agreement and Letter of Task Agreement with Tranova** **Action**
Pg. 65
- Mike Costa, Principal Transportation Planner*
- Authorize the Executive Director to negotiate and sign a Master Agreement and Letter of Task Agreement with Tranova, LLC to provide on call administrative and marketing support services for the Western Placer Consolidated Transportation Services Agency for an amount not to exceed \$80,000.
- K. Western Placer Consolidated Transportation Services Agency FY 2026/27 Draft Budget Presentation** **Info**
Pg. 85
- Mike Costa, Principal Transportation Planner*
- L. PUBLIC HEARING: Public Agency Staffing, In Accordance with Labor Code 3502.3 and the Final FY 2026/27 Overall Work Program and Budget** **Action**
Pg. 89
- Jodi LaCosse, Fiscal Administrative Officer*
1. Conduct a public hearing regarding public agency vacancies in accordance with Labor Code 3502.3 and the Final FY 2026/27 Overall Work Program (OWP) and Budget.
 2. Adopt Resolution 26-15 approving the FY 2026/27 Overall Work Program (OWP) and Budget and authorize the Executive Director to submit to Caltrans.
- M. Placer County’s Priority Project List Adoption for SACOG’S 2026 STBG System Preservation Funding Program Draft Placer Countywide Active Transportation Plan Presentation** **Action**
Pg. 94
- Mike Costa, Principal Transportation Planner*
- Adopt Resolution No. 26-13, supporting Placer County’s Priority Project List for the Sacramento Area County of Government’s 2026 Surface Transportation Block Grant System Preservation Funding Program.

BOARD OF DIRECTORS MEETING AGENDA

May 27, 2026

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N. Executive Director’s Report

Info

O. Board Direction to Staff

P. Informational Items

Info

- 1. a. Technical Advisory Committee (TAC) Minutes – April 14, 2026 Pg. 100
- b. Technical Advisory Committee (TAC) Minutes – May 12, 2026 Pg. 102
- 2. Status Reports
- a. PCTPA – May 2026 Pg. 107
- b. The Ferguson Group – May 2026 Pg. 109
- c. Dodd and Chabaan Strategies, LLC (Mark Watts) – May 2026 Pg. 110
- d. Capitol Corridor Monthly Performance Report – February 2026 Pg. 113
- f. PCTPA Receipts and Expenditures – April 2026 Separate
- g. PCTPA Statement of Net Position – March 2026 Separate
- h. WPCTSA Statement of Net Position – March 2026 Separate

Next Board Meeting – June 24, 2026

Board of Directors Meetings – 2026	
Wednesday, January 28	Wednesday, July 22
Wednesday February 25	Wednesday, August 26
Wednesday, March 25	Wednesday, September 23
Wednesday, April 22 29	Wednesday, October 28
Wednesday, May 27	Wednesday, December 2
Wednesday, June 24	

The Placer County Transportation Planning Agency is accessible to the disabled. If requested, this agenda, and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. People seeking an alternative format should contact PCTPA for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact PCTPA by phone at 530-823-4030, email (ssabol@pctpa.net) or in person as soon as possible and preferably at least 72 hours prior to the meeting.



ACTION MINUTES

Placer County Transportation Planning Agency (PCTPA)
Western Placer Consolidated Transportation Services Agency (CTSA)
Placer County Airport Land Use Commission (ALUC)
Placer County Local Transportation Authority (PCLTA)

March 25, 2026 - 9:00 a.m.
Placer County Board of Supervisors Chambers
175 Fulweiler Avenue, Auburn, California 95603

Roll Call: Present: Ben Brown, Trinity Burruss, Amanda Cortez, Anthony DeMattei, Alice Dowdin Calvillo, Bruce Houdesheldt, Suzanne Jones – Chair. **Absent:** Broadway, Wilkins

Agenda Review

No changes to the agenda as posted.

Approval of Action Minutes – February 25, 2026

A motion to approve February 25, 2026 Action Minutes was made by Dowdin Calvillo and seconded by Cortez. The motion passed unanimously.

Public Comment

There was no public comment provided.

CONSENT CALENDAR: Placer County Transportation Planning Agency (PCTPA)

A motion to the PCTPA Consent Calendar items as shown below was made by Dowdin Calvillo and seconded by Burruss. The motion passed unanimously.

1. Accept the FY 2023/24 City of Roseville TDA Financial Audit
2. Approve Revised Travel Policy and Procedures
3. Approve FY 2025/26 City of Rocklin Claim for Local Transportation Funds (LTF) - \$5,297,921
4. Approve FY 2025/26 City of Rocklin Claim for State Transit Assistance (STA) - \$893,437
5. Approve FY 2025/26 Town of Loomis Claim for Local Transportation Funds (LTF) - \$484,308
6. Approve FY 2025/26 Town of Loomis Claim for State Transit Assistance (STA) - \$50,724

PUBLIC HEARING: Consistency Determinations for the Villages 5 and 7 Specific Plan Amendments

Presentation: David Melko, Principal Transportation Planner.

Public comment: Mel Pabalinas, City of Lincoln, expressed support for staff’s recommendations. Phil Rodriguez, Lewis Planned Communities, expressed support for staff’s recommendations.

Motion by Dowdin Calvillo, seconded by DeMattei to find the Village 5 Specific Plan Amendment consistent with the Placer County Airport Land Use Compatibility Plan, subject to previously approved conditions. Motion carried unanimously.

Motion by Dowdin Calvillo, seconded by DeMattei to find the Village 7 Specific Plan Minor Amendment consistent with the Placer County Airport Land Use Compatibility Plan, subject to previously approved conditions. Motion carried unanimously.

Motion to Dowdin Calvillo, seconded by DeMattei to authorize the Executive Director to submit the consistency determination letters to the City of Lincoln regarding the above mentioned determinations. Motion carried unanimously.

State Legislative Program for 2026

Presentation provided by Matt Click. Mr. Click introduced PCTPA's state legislative advocate, Mark Watts, Dodd & Chabaan Strategies, LLC.

Motion by Brown, seconded by Cortez to adopt the State Legislative Program for 2026 as provided and direct staff and State Advocate to represent these positions with electeds and agencies in Sacramento. Motion carried unanimously.

Federal Legislative Program for 2026

Presentation provided by Matt Click, Executive Director. Mr. Click introduced PCTPA's federal advocate, Mike Miller, The Ferguson Group (TFG).

Motion by Burruss, seconded by Dowdin Calvillo to adopt the Federal Legislative Program for 2026 as provided and direct staff and federal advocates to represent these positions. Motion carried unanimously.

Draft Bicycle/Pedestrian LTF Revolving Match Fund Guidelines and Call for Projects

Presentation provided by Cory Peterson, Senior Transportation Planner

Public comment: Kris Johnson asked about eligible uses for the grants. Staff clarified that the grants are restricted to matching funds for other grants and may be used for any project phase, with priority given to shovel-ready projects. The commenter indicated they would follow up with staff offline.

Motion by Cortez, seconded by DeMattei to approve the draft Bicycle/Pedestrian Revolving Match Fund (RMF) guidelines and release a 2026 call for projects.

Draft Placer Countywide Active Transportation Plan Presentation

Presentation provided by Cory Peterson, Senior Transportation Planner. Mr. Peterson introduced the Placer County Active Transportation Plan (PATP) consultant, Matt Braughton, Kittleson and Associates. Together they provided a presentation to the Board that summarized the work needed to complete the Draft PATP and outline next steps. This presentation was provided for information only.

Draft Countywide Zero Emission Vehicle Infrastructure Plan Presentation

Presentation provided by David Melko, Principal Transportation Planner. Mr. Melko introduced Zero Emission Vehicle (ZEV) infrastructure consultant, Sam Pournazeri, Pournazeri, ICF. The

Board received an overview of the Draft Countywide Zero Emission Vehicle Infrastructure Plan for Placer County. This presentation was provided for information only.

Executive Director’s Report: *Matt Click, Executive Director*

I-80 SR 65 VALUE ENGINEERING SESSION - March 2 and 3 , 2026

- Matt reported on the recent value engineering workshop for the I-80/SR 65 Interchange project, which is estimated at \$800 million at full buildout. This cost exceeds available funding.

The workshop brought together all consultants who had previously worked on the project along with a stakeholder group to explore options for pivoting to a more financially feasible approach. The discussion focused on near-term traffic problems, the urgency created by impending development pressures on the interchange at Interstate 80, and how to structure work into \$50–\$75 million phases aligned with available grant opportunities and construction packaging.

Participants divided into breakout groups and collectively generated 20 unique project ideas ranging in cost from \$25 million to \$80 million. The consultant team is now analyzing those ideas, and the Board can expect a presentation in the summer. The resulting package of projects will be incorporated into PCTPA's three-year lookahead for state and federal grant funding.

GRANT ACTIVITY

- **US DOT’s Build America Bureau – Regional Infrastructure Accelerator (RIA) Grant - \$2M**
 - Timeline: Waiting announcement.
- **US DOT’s BUILD Grant for Rocklin Road Interchange: \$20 - \$25M**
 - Timeline: Waiting announcement.
- **NEW! CTC Active Transportation Plan (ATP) – Cycle 8: \$20M (approximately)**
 - Timeline: Summer 2026. Currently developing.
- **CTC Solutions for Congested Corridors Program – Cycle 5: \$25 - \$40M**
 - Timeline: Fall 2026. Currently evaluating.

OTHER UPDATES

- **Federal Funding – STBG and CMAQ Projects**
 - Finalizing our master list of priority projects to submit to SACOG
- **Small City Funding**
 - AB 2679 which would have increased the RMRA funding floor to \$200,000 will not be heard in the Transportation Committee this session; staff and state advocate are exploring options for the fall and next year.
- **SR 65 – Phase 1 Improvements**
 - We are continuing the process with the goal of obtaining regulatory approvals and permits to list by end of 2026; construction start timeline: early 2027
- **SR 65 – Express Toll Lanes**
 - Environmental revalidation is ongoing. Future phases of work is RIA grant dependent.

ADJOURN: The meeting adjourned at approximately 10:54 PM. A video of this meeting can be viewed here: [PCTPA March 25 2026 Board Meeting Video](#).

Matt Click, Executive Director

Suzanne Jones, Chair

Solvi Sabol, Clerk of the Board

TO: PCTPA Board of Directors

DATE: May 27, 2026

FROM: Matt Click, Executive Director

SUBJECT: CONSENT CALENDAR

Below are the Consent Calendar items for May 27, 2026 agenda for your review and action.

1. **Approve Letter of Task Agreement for Federal Legislative Advocacy Services for FY 2026/27: The Ferguson Group (TFG): \$45,000**
Staff recommends approval of Letter of Task Agreement 26-01 with The Ferguson Group (TFG) for FY 2026/27 for an amount not to exceed \$45,000 for federal legislative advocacy and grant support services. This agreement exercises Option Year 1 of the two (2) one (1) year renewal options provided under Letter of Task Agreement (LOTA) #23-01. All terms and conditions of LOTA #23-01 and the Master Agreement remain in full force and effect.
2. **Approve Letter of Task Agreement for Communications & Outreach Services for FY 2026/27 - DKS: \$25,000**
Staff recommends approval of Letter of Task Agreement 26-01 with DKS for FY 2026/27 for an amount not to exceed \$25, 000 for communication and outreach services. This agreement exercises Option Year 1 of the two (2) one (1) year renewal options provided under Letter of Task Agreement (LOTA) #23-01. All terms and conditions of LOTA #23-01 and the Master Agreement remain in full force and effect.
3. **Approve Master Agreement and Letter of Task Agreement for State Legislative Advocacy Services for FY 2026/27 and FY 2027/28 - Dodd & Chaaban Strategies LLC: \$30,000**
Staff recommends approval of a Master Agreement and Letter of Task Agreement 26-01 with Dodd & Chaaban Strategies LLC for FY 2026/27 and FY 2027/28 for an amount not to exceed \$60,000 for state legislative advocacy services. The Master Agreement establishes the contractual relationship between PCTPA and Dodd & Chaaban Strategies LLC through June 30, 2030. The LOTA covers a two-year base term through June 30, 2028, with two one-year renewal options. Mark Watts will continue to serve as the primary point of contact for PCTPA.
4. **Approve Letter of Task Agreement for Legal Services for FY 2026/27: Sloan Sakai Yeung & Wong LLP**
Staff recommends approval of Letter of Task Agreement 26-01 with Sloan Sakai Yeung & Wong LLP for FY 2026/27 for legal services as needed by PCTPA and PCTPA's ancillary agencies including (1) the South Placer Regional Transportation Authority (SPRTA), (2) Airport Land Use Commission, (3) Western Placer Consolidated Transportation Services Agency (WPCTSA), (4) member of Capitol Corridor Joint Powers Authority, and (5)

transportation sales tax authority for Placer County. This agreement exercises Option Year 1 of the two (2) one (1) year renewal options provided under Letter of Task Agreement (LOTA) #23-02. All terms and conditions of LOTA #23-02 and the Master Agreement remain in full force and effect.

5. Approve 2026 Bicycle/Pedestrian LTF Revolving Match Fund Project List

In June 2025, the PCTPA Board authorized the creation of a RMF using approximately \$1 million in carry over bicycle/pedestrian LTF from the previous 2021-2025 cash flow plan. The purpose was to assist local jurisdictions in obtaining matching funds to apply for grants to implement their bicycle and pedestrian projects. In March 2026, the Board further approved the RMF Guidelines and authorized the release of a call for projects for 2026 grant applications. \$1 million was available for local jurisdictions to apply for, with the maximum allowed request being \$200,000 (one project per jurisdiction).

PCTPA received four applications requesting \$200,000 each, for a total of \$800,000. The four applications were:

- Town of Loomis: King Road Rehabilitation and Safe Crossings Project
- City of Rocklin: Sunset Ave Pedestrian and Bike Lane Gap Closure
- City of Roseville: Dry Creek Greenway East Phase 2
- County of Placer: Bowman Road Sidewalk Infill Project

Because the total amount requested was under the amount available, PCTPA is recommending all four applicants be awarded RMF funds. Jurisdictions will be able to list their awarded amount on their grant application and will only be eligible to claim and use the funds if their grant application is awarded. Note that Placer County was awarded their grant application (SACOG's Mobility Zones) prior to applying for the RMF so they will be able to claim the funds immediately prior to PCTPA Board approval. All funds not awarded in this cycle or that aren't able to be utilized by awarded jurisdictions, will be returned to the RMF for future calls for projects.

Staff recommends approval of the 2026 Bicycle/Pedestrian LTF Revolving Matching Fund (RMF) Project List totaling \$800,000. The PCTPA TAC concurred with this recommendation at their May 12, 2026 meeting. Each project's application (via email) is attached.

6. Accept FY 2024/25 TDA Financial Audits (under separate cover)

Staff recommends acceptance of the final Transportation Development Act (TDA) Financial Audits for Fiscal Year (FY) 2024/25 for the cities of Auburn, Colfax, Lincoln, Rocklin; Town of Loomis; County of Placer; PCTPA, and WPCTSA. TDA requires an annual financial and compliance audit of agencies receiving TDA funds as well as those agencies receiving Proposition 1B Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA), Low Carbon Transit Operations Program (LCTOP), and the State of Good Repair (SGR) funds. All audits have been or will be submitted to the

State Controller's Office as required. The audits can be found on PCTPA's website at [this link](#).

7. Adopt the Placer Countywide Active Transportation Plan

In March 2026, staff presented the Draft Placer Countywide Active Transportation Plan to the PCTPA Board. PCTPA worked collaboratively with the Cities of Colfax and Lincoln, Town of Loomis, and Placer County to develop this plan. The purpose was to set the participating jurisdictions to apply for grant funding and implement their projects. The Cities of Auburn, Rocklin, and Roseville are each preparing their own Active Transportation Plans and will be included in the PATP by reference.

The Draft PATP was released for public comment on March 19, 2026 and remained open for public comment until April 24, 2026. The release was publicized on PCTPA's social media, website, and via e-blast. Staff received one comment from a member of the public. Comments have been addressed as appropriate. The Draft Final ATP is available on PCTPA's website at [this link](#).

Staff recommends that the Board adopt the Placer Countywide Active Transportation Plan and authorize the Executive Director to transmit the plan to Caltrans upon closeout of the Sustainable Communities grant. The PCTPA TAC concurred with this recommendation at their May 12, 2026 meeting.

8. Approve Amendment of City of Roseville FY 24/25 Claim for Local Transportation Funds (LTF)

The City of Roseville is requesting an amendment to their FY 24/25 Claim for Local Transportation Funds, moving \$4,481,158 from Local Streets and Roads (Article 8a) to Article 4 Transit Operations (\$3,173,972) and Article 4 Transit Capital (\$1,307,186). The reason for the change is to ensure the City's claim matches actual expenses following FY25 expenses close out. The amount of the claim is not changing. Staff recommends approval.

9. Authorize Execution of SR 49 Sidewalk Gap Closure Project Wood Rodgers Letter of Task Agreement (LOTA) 26-01 - \$30,000

Authorize the Executive Director to execute LOTA #26-01 with Wood Rodgers, Inc. to complete engineering services for the SR 49 Sidewalk Gap Closure Project (Project). The additional authorized amount under the LOTA will be \$30,000, for a total budget of \$1,695,165.48. The change is due to greater than expected construction support and utility coordination during construction, as well as a Caltrans required Survey of Record for right-of-way parcels transferring into the State right-of-way. Wood Rodgers additional costs are not to exceed \$30,000 for this work. The change will be funded by bid savings in the construction phase and savings in the PS&E phase. Staff recommends approval.

10. Approve FY 2025/26 Cycle A Low Carbon Transit Operations Program (LCTOP) Fund Allocation Estimate: \$622,523

Senate Bill (SB) 862 of 2014, created the LCTOP program to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility by

implementing new or expanded transit services. The LCTOP program is funded through California's Greenhouse Gas Reduction Fund (GGRF), with revenues fluctuating annually based on the auction of credits pursuant to the funding program. In September 2025, the State's legislature adopted SB 840, which changed the timing and process of allocating GGRF for the LCTOP program, leading to a two-cycle (i.e., Cycle A and Cycle B) allocation of LCTOP funding in FY 2025/26. According to the State Controller's Office (SCO), approximately \$132.8 million of LCTOP funding is available statewide in FY 2025/26 Cycle A, with \$622,523 available for Placer County. The attached fund allocation identifies the formula distribution of LCTOP funds to Placer's jurisdictions, and the following project proposed for being funded with the FY 2025/26 Cycle A allocation:

- South Placer County Transit (Rapid Link) Operations (\$622,523 of LCTOP funds): The City of Roseville will use the LCTOP funding to support the operations of a three-year pilot program, which consists of an express-like, weekday zero-emission bus service between the City of Lincoln and the Watt/I-80 light rail station in Sacramento, with limited stops along the Highway 65 and I-80 corridors at the Galleria Mall, and Sutter and Kaiser medical centers in Roseville.

LCTOP allocation request applications to claim the FY 2025/26 Cycle A funding were due to Caltrans on April 28, 2026, for a joint review with the California Air Resources Board. The approved applications will be subsequently submitted to the SCO in June 2026. Staff recommends approval of the attached, Resolution No. 26-14 allocating the FY 2025/26 Cycle A LCTOP funding for the South Placer County Transit (Rapid Link) Operations project administered and implemented by the City of Roseville, as shown in the attachment. PCTPA's TAC concurred with this recommendation at their May 12, 2026 meeting.

11. Approve FY 2025/26 City of Colfax Claim for Local Transportation Funds (LTF) - \$225,629

The City of Colfax has submitted a claim for \$225,629 in LTF funds for FY 2025/26 which will be used for Article 8 Local Streets and Roads. The City's claims are in compliance with the approved LTF apportionment. Staff recommends approval, subject to the requirement that the City submit a complete Fiscal and Compliance Audit for the fiscal year ending June 30, 2025, and all transit needs that are reasonable to meet are being provided, prior to issuance of instructions to the County Auditor to pay the claimant in full.

12. Approve FY 2025/26 City of Colfax Claim for State Transit Assistance (STA) - \$15,136

The City of Colfax has submitted claims for \$15,136 in STA funds, the entirety of which will be used for Contracted Transit Services. The City's claim is compliant with the approved STA apportionment and with all applicable STA requirements. Staff recommends approval.

MBC:ss



ALICE DOWDIN CALVILLO
City of Auburn
TRINITY BURRUSS
City of Colfax
BEN BROWN
City of Lincoln
AMANDA CORTEZ
Town of Loomis
KEN BROADWAY
City of Rocklin
BRUCE HOUESHELDT
City of Roseville
ANTHONY DeMATTEI
SUZANNE JONES
Placer County
DAN WILKINS
Citizen Representative
MATT CLICK, AICP
Executive Director

July 1, 2026

W. Roger Gwinn
Chief Executive Officer
TFG
1901 Pennsylvania Avenue, NW, Suite 700
Washington, DC 20006

SUBJECT: LETTER OF TASK AGREEMENT #26-01, OPTION YEAR 1 BETWEEN THE FERGUSON GROUP (TFG) AND PLACER COUNTY TRANSPORTATION PLANNING AGENCY

Dear Mr. Gwinn:

This letter, when countersigned, exercises Option Year 1 of the two (2) one (1) year renewal options provided under Letter of Task Agreement #23-01 (LOTA #23-01), originally executed April 1, 2023, pursuant to the Master Agreement between the Placer County Transportation Planning Agency (PCTPA) and The Ferguson Group (TFG) dated April 1, 2023. All terms and conditions of LOTAs #23-01 and the Master Agreement remain in full force and effect, except as modified herein.

- 1. Incorporated Master Agreement:** This Letter of Task Agreement exercises Option Year 1 as provided in Section 2 of LOTAs #23-01 and incorporates all terms and conditions of LOTAs #23-01 and the Master Agreement between PCTPA and TFG dated April 1, 2023, both of which are hereby incorporated by reference as though fully set forth herein.
- 2. Term:** This Option Year 1 extension shall commence July 1, 2026, and shall end on June 30, 2027. Consultant services are to be performed in such a sequence as to assure that timelines are met. During the term of this extension, Consultant is not to engage in other work that would be deemed a conflict of interest with PCTPA interests. Upon expiration of this Option Year 1 term, PCTPA retains the option to exercise Option Year 2, the final remaining renewal option under LOTAs #23-01, subject to the same terms and conditions.
- 3. Scope of Services:** Consultant will continue to provide federal legislative advocacy and grant support services for the Placer County Transportation Planning Agency, as guided by PCTPA's most recently adopted Federal Legislative Program and consistent with the attached Federal Agenda & Work Plan. The Executive Director will act as Project Manager for PCTPA. Mike Miller will act as Project Manager for TFG and serve as the primary point of contact for PCTPA.
- 4. Compensation:** For services rendered on an as-needed basis, Consultant will be compensated based on a monthly retainer not to exceed \$3,750, or \$45,000 for Option Year 1. Consultant will invoice monthly for work completed. Invoices will be paid within thirty (30) days of receipt. This Option Year 1 compensation is separate from and in addition to the not-to-exceed amount established under the original LOTAs #23-01 term.

TFG Letter of Task Agreement 26-01

July 1, 2026

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other terms and conditions of LOTA #23-01 and the Master Agreement, including but not limited to insurance requirements, indemnification, termination, and conflict of interest provisions, remain in full force and effect and are incorporated herein by reference.

If this Letter of Task Agreement, Option Year 1 meets with your approval, please sign and return one copy. Questions concerning this agreement and the project in general should be directed to Matt Click, Executive Director, at (530) 823-4030.

Sincerely,

Accepted by:

Matt Click, AICP
Executive Director
Placer County Transportation Planning Agency

W. Roger Gwinn
CEO
The Ferguson Group

Date: _____

Date: _____

Attachment: TFG Federal Agenda & Work Plan, March 10, 2026



UPDATED March 10, 2026

Placer County Transportation Planning Agency

Federal Agenda

- 2026 BUILD Grant Application – 80/Rocklin Road Interchange
- 2025 BUILD Grant Award – post-award administration
- 2025 RIA Grant – decision pending
- Continue grant opportunity monitoring, development, project readiness
- Appropriations – support local and regional proposals, track relevant policy provisions
- Transportation Reauthorization
 - Suballocation proposal
 - Defense Access Road Program – proposal
 - Analyze draft House/Senate bills when released and respond to opportunities & challenges

Work Plan

The following bullets outline our work plan to advocate for items included in PCTPA's Federal Agenda.

- **Conduct Strategic Assessment of Opportunities & Define Federal Agenda (Ongoing).** TFG meets regularly with PCTPA staff to learn about your priorities and to define desired federal goals and objectives.
- **Project Descriptions, Policy Briefs (Ongoing 2026).** TFG will continue working with PCTPA to prepare the materials needed to advance Federal Agenda priorities. TFG's team will prepare and consult on meeting materials, provide recommended talking points, brief you in advance, discuss political strategies, and answer your questions to help you optimize your effectiveness during advocacy meetings and otherwise.
- **Legislative Advocacy (Ongoing).** TFG will shepherd PCTPA's legislative priorities – including PCTPA and member-agency Congressionally Directed Spending / Community Project Funding (i.e., "earmarks") and transportation reauthorization proposals through the legislative process, including bill introduction, appropriations requests, committee hearings, markups, and votes.
- **Regulatory Advocacy (Ongoing).** TFG will work with relevant federal agencies – especially the Federal Highways Administration, the Federal Transit Administration, and

the DOT Office of the Secretary – to secure favorable outcomes related to your Federal Agenda.

- **Enhance Relationships (Ongoing).** We will leverage our existing working relationships with PCTPA’s congressional delegation and relevant offices to secure favorable legislative and regulatory outcomes
- **Schedule Washington, D.C. Meetings (Ongoing).** TFG will continue working with the Agency to identify appropriate dates for advocacy trips and/or virtual meetings with congressional and agency offices in Washinton. TFG will coordinate meetings with Members of PCTPA’s congressional delegation, other targeted Members, congressional and committee leadership, and key federal agencies where it is important to raise the Agency’s profile and to advocate effectively for the goals and objectives in the Federal Agenda.
- **Grants Services (Ongoing).** TFG’s Grants Division will continue supporting PCTPA to ensure all relevant competitive grant opportunities are explored. PCTPA will receive a weekly list of newly published federal competitive grant solicitations, and your lead lobbyist will draw your attention to specific opportunities related to PCTPA’s federal agenda. TFG’s team provides the following key competitive grant services:
 - **Research.** Once priority projects are identified in PCTPA’s Federal Agenda, TFG will conduct grant funding research to identify grant opportunities.
 - **Project Development and Readiness.** TFG will work with PCTPA to strategically develop project proposals to ensure that they meet grant eligibility criteria and are positioned to be highly competitive.
 - **Grants Advocacy.** TFG will work to secure your congressional delegation’s support for grant applications submitted to federal agencies. We will also communicate with key administration officials and staff, and we will arrange pre- and post-application briefings with agencies.
 - **Grant Writing Support.** Grant consulting services, including grant opportunity identification, securing political support, strategic preparation and agency meetings, and draft reviews and comment, are included in our professional services contracts. Grant writing services are available through a separate fee arrangement/task order at a discounted rate for PCTPA as a long-standing client. Most recently, we worked with PCTPA to write and submit a BUILD grant application for the 80/Rocklin Interchange Project, and TFG last year worked closely with PCTPA on the successful BUILD application for the 80/65 Project. For all grant applications, TFG will work collaboratively with PCTPA to review and strengthen grant narratives, ensure that all required information and documents are included in application submittals, and make certain that budget narratives and related documents properly support the application.



ALICE DOWDIN CALVILLO
City of Auburn
TRINITY BURRUSS
City of Colfax
BEN BROWN
City of Lincoln
AMANDA CORTEZ
Town of Loomis
KEN BROADWAY
City of Rocklin
BRUCE HOUDSEHLDT
City of Roseville
ANTHONY DeMATTEI
SUZANNE JONES
Placer County
DAN WILKINS
Citizen Representative
MATT CLUCK, AICP
Executive Director

July 1, 2026

Jim Damkowitz, Principal
DKS Associates
428 J Street, Suite 340
Sacramento, CA 95814

**SUBJECT: LETTER OF TASK AGREEMENT #26-01
BETWEEN DKS ASSOCIATES AND
PLACER COUNTY TRANSPORTATION PLANNING AGENCY**

Dear Kendall,

This letter, when countersigned, exercises Option Year 1 of the two (2) one (1) year renewal options provided under Letter of Task Agreement #23-01 (LOTA #23-01), originally executed April 1, 2023, pursuant to the Master Agreement between Placer County Transportation Planning Agency (PCTPA) and DKS dated April 1, 2023. All terms and conditions of LOTAs #23-01 and the Master Agreement remain in full force and effect, except as modified herein.

1. Incorporated Master Agreement: This Letter of Task Agreement exercises Option Year 1 as provided in Section 2 of LOTAs #23-01 and incorporates all terms and conditions of LOTAs #23-01 and the Master Agreement between PCTPA and TFG dated April 1, 2023, both of which are hereby incorporated by reference as though fully set forth herein.

2. Term: This Option Year 1 extension shall commence July 1, 2026, and shall end on June 30, 2027. Consultant services are to be performed in such a sequence as to ensure that timelines are met. During the term of this extension, Consultant is not to engage in other work that would be deemed a conflict of interest with PCTPA interests. Upon expiration of this Option Year 1 term, PCTPA retains the option to exercise Option Year 2, the final remaining renewal option under LOTAs #23-01, subject to the same terms and conditions.

3. Scope of Services: Consultant will continue to provide communications and outreach services for the Placer County Transportation Planning Agency, as directed by PCTPA staff. The Executive Director will act as Project Manager for PCTPA. Kendall Flint will act as Project Manager for DKS. Melissa Abadie will serve as the primary point of contact for PCTPA.

4. Compensation: For services rendered on a time-and-materials basis, Consultant will be compensated for actual services provided, not to exceed \$25,000 for Option Year 1. Consultant will invoice monthly for work completed. Invoices will be paid within thirty (30) days of receipt.

5. Other Terms and Conditions: LOTAs #23-01 and the Master Agreement, including but not limited to insurance requirements, indemnification, termination, and conflict of interest provisions, remain in full force and effect.

If this Letter of Task Agreement, Option Year 1 meets with your approval, please sign and return one copy. Questions concerning this agreement and the project in general should be directed to Matt Click, Executive Director, at (530) 823-4030.

Sincerely,

Accepted by:

Matt Click, AICP
Executive Director
Placer County Transportation Planning Agency

Jim Damkowitch
Principal
DKS Associates

Date: _____

Date: _____



ALICE DOWDIN CALVILLO
City of Auburn
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Town of Loomis
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City of Roseville
ANTHONY DeMATTEI
SUZANNE JONES
Placer County
DAN WILKINS
Citizen Representative
MATT CLICK, AICP
Executive Director

July 1, 2026

Ezrah J. Chaaban, Esq.
Managing Partner
Dodd & Chaaban Strategies, LLC
1901 Pennsylvania Avenue, NW, Suite 700
Washington, DC 20006

SUBJECT: LETTER OF TASK AGREEMENT #26-01, BETWEEN DODD & CHAABAN STRATEGIES, LLC AND PLACER COUNTY TRANSPORTATION PLANNING AGENCY

Dear Mr. Chaaban:

This letter, when countersigned, authorizes work under the Master Agreement between the Placer County the Placer County Transportation Planning Agency (PCTPA) and Dodd & Chaaban Strategies, LLC dated July 1, 2026.

- 1. Incorporated Master Agreement:** This Letter of Task Agreement is the statement of contract-specific requirements applicable to the work effort to be undertaken by Dodd & Chaaban Strategies, LLC to provide consulting services for the Placer County Transportation Planning Agency. All terms of this Letter of Task Agreement (LOTA) 26-01 and the Master Agreement between PCTPA and Dodd and Chaaban Strategies, LLC dated July 1, 2026 are hereby incorporated by reference as though fully set forth herein.
- 2. Term:** Consultant services are to commence July 1, 2026 and shall be completed in such a sequence as to ensure that timelines are met. This letter of Task Agreement shall end on June 30, 2028. At the end of Agreement 26-01, PCTPA will have the option to exercise two (2), one (1) year renewal options. During the term of this extension, Consultant is not to engage in other work that would be deemed a conflict of interest with PCTPA interests.
- 3. Scope of Services:** Consultant will provide state legislative advocacy services for the Placer County Transportation Planning Agency, as guided by PCTPA's most recently adopted State Legislative Program. The Executive Director will act as Project Manager for PCTPA. Ezrah Chaaban, Esq. will act as Project Manager for Dodd & Chaaban Strategies, LLC and serve as the primary point of contact for PCTPA.
- 4. Compensation:** For services rendered on an as-needed basis, Consultant will be compensated based on a monthly retainer not to exceed \$2,500, or \$60,000 for the term of this LOTA 26-01 which ends on June 30, 2028. Consultant will invoice monthly for work completed. Invoices will be paid within thirty (30) days of receipt.

Dodd & Chaaban Strategies, LLC
Letter of Task Agreement 26-01
July 1, 2026
Page Two

Sincerely,

Accepted by:

Matt Click, AICP
Executive Director
Placer County Transportation Planning Agency

Ezrah J. Chaaban, Esq.
Managing Partner
Dodd & Chaaban Strategies, LLC

Date: _____

Date: _____

**MASTER AGREEMENT BETWEEN
PLACER COUNTY TRANSPORTATION PLANNING AGENCY
AND
DODD & CHAABAN STRATEGIES LLC**

THIS AGREEMENT (“Agreement” or “Contract”), is made and entered into as of this 1ST day of July, 2026, at Roseville, California, by and between the Placer County Transportation Planning Agency (hereinafter referred to as “PCTPA” or “Agency”), and Dodd and Chaaban Strategies, LLC (hereinafter referred to as “Contractor” or “Consultant”).

RECITALS:

1. Contractor represents that it is specially trained and/or has the experience and expertise necessary to competently perform the services set forth in this Agreement; and
2. Contractor is willing to perform the services and work described in this Agreement under the terms and conditions set forth in this Agreement; and
3. PCTPA desires to contract with Contractor to perform the services and work described in this Agreement under the terms and conditions set forth in this Agreement, and
4. The federal government is not a party to this Agreement.

NOW, THEREFORE, the parties mutually agree as follows:

1. Employment of Contractor.
Contractor hereby agrees to perform services identified in letters of task agreement, submitted hereafter by PCTPA (hereinafter “Letters of Task Agreement”). Each Letter of Task Agreement shall specifically define and obligate the budget for services, the scope of services, and the expected term of the specified activity or project. All provisions of this Master Agreement shall be incorporated by reference into subsequent Letters of Task Agreement.
2. Scope of Services.
Contractor agrees to fully perform the work described in, and to abide by any additional terms and conditions set forth in, each fully executed Letter of Task Agreement. PCTPA reserves the right to review and approve all work to be performed by Contractor in relation to this Agreement and Letter of Task Agreement. Any proposed amendment to the scope of services must be submitted by Contractor in writing for prior review and written approval by PCTPA’s Executive Director. Approval shall not be presumed unless such approval is made by PCTPA in writing.
3. Compliance with Laws and Incorporation of Federal and State Guidelines.
Contractor shall comply with all applicable federal, state, and local laws, codes, ordinances, regulations, orders and decrees. This includes compliance with prevailing wage rates and their payment in accordance with California Labor Code, Section 1775. Contractor warrants and represents to PCTPA that Contractor shall, at its own cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals that are legally required for Contractor to practice its profession or are necessary and incident to the performance of the services and work Contractor performs under this Agreement. Contractor shall provide written proof of such licenses, permits, insurance and approvals upon request by PCTPA. PCTPA is not responsible or liable for Contractor's failure to comply with any or all of the requirements contained in this paragraph.

The terms of all relevant Federal and State grant provisions and guidelines, as presently written, bearing on this Agreement are hereby wholly incorporated by reference herein and made a part of this Agreement and take precedence over any inconsistent terms of this Agreement.

4. Term.
 - a. This Master Agreement shall go into effect on July 1, 2026, contingent upon approval by PCTPA, and Contractor shall commence work after notification to proceed by PCTPA’s Project Manager, pursuant to a Letter of Task Agreement. This Agreement shall end on June 30, 2030, unless extended by written amendment pursuant to Section 16 below.
 - b. Contractor is advised that any recommendation for contract award is not binding on PCTPA until the contract is fully executed and approved by PCTPA.
 - c. Time is of the essence in the performance of this contract, and production and delivery schedules set

forth in each Letter of Task Agreement must be met.

5. Standard of Quality.

All work performed by Contractor under this Agreement shall be in accordance with all applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Contractor's field of expertise.

6. Compensation.

a. Payment to the Contractor shall be made as set forth in each Letter of Task Agreement. The amount to be paid shall not exceed the amount specified in the applicable Letter of Task Agreement, which amount shall constitute full and complete compensation for the Contractor's services. In no instance shall PCTPA be liable for any payments or costs for work in excess of this amount, nor for any unauthorized or ineligible costs. Contractor shall be paid at the times and in the manner set forth in this Agreement and the applicable Letter of Task Agreement. The consideration to be paid Contractor, as provided in the applicable Letter of Task Agreement, shall be in compensation for all of Contractor's expenses incurred in the performance of work under the applicable Letter of Task Agreement, including travel and per diem, unless otherwise expressly so provided.

7. Reporting and Payment.

a. During the term of an operative Letter of Task Agreement, the Contractor shall submit to PCTPA, attention Executive Director, a requisition for payment and narrative progress report not more frequently than once monthly. Each requisition for payment shall refer to the Work Element referenced in the Letter of Task Agreement, and shall conform to the following: (1) be prepared on Contractor's letterhead; (2) be signed by Contractor's Project Manager; (3) contain a unique invoice number; (4) attach appropriate documentation; (5) invoice each work element/milestone separately; and (6) if subcontractors are used, include a separate invoice for each subcontractor in the required format and include a summary of all subcontractors' invoices.

b. Contractor shall submit written requisitions for payment to PCTPA, and shall specify the time, date, personnel, and hours billed since the date of the preceding requisition for payment, if any, and shall indicate that it has satisfactorily performed the work and completed the percent of product for which payment is being requisitioned in conformance with the Letter of Task Agreement, and that it is therefore entitled to receive the amount so requisitioned under the terms of the agreement.

c. PCTPA shall pay the Contractor 90 percent (90%) of the amount invoiced until the Contract is completed to PCTPA's satisfaction, as required by the terms of the Letter of Task Agreement. Following final product acceptance by PCTPA, the final 10 percent (10%) of the contract amount will be released upon Contractor requisition for final contract payment.

d. Contractor shall establish and maintain separate account records for the fiscal activities of each Letter of Task Agreement. The requisitions for payment shall include documentation of reimbursable expenses and other invoiced items sufficient for PCTPA, in its opinion, to substantiate billings. PCTPA reserves the right to withhold payment of disputed amounts.

e. Contractor's accounting system shall conform to generally accepted accounting principles. Contractor's accounting records, together with supporting documents, shall be kept separate from other documents and records and shall be kept available for inspection by PCTPA and other authorized agencies during the period of performance of the contract, and for three (3) years after PCTPA makes final payments, and all other pending matters are closed.

f. In the event that any of the expenses for which PCTPA reimburses the Contractor are later disallowed pursuant to Section 28, Contractor expressly agrees to reimburse PCTPA an amount equal to that disallowed. PCTPA agrees to assert any appeal for a disallowed expense on behalf of Contractor.

8. Rebudgeting of Funds.

Prompt notification and approval by PCTPA of all rebudgeting in excess of \$1,000 is required. Such notification may be accomplished by submission of a revised copy of the budget forms. Approval of minor adjustments to an approved budget is not required. A minor adjustment will constitute reallocation of the dollar sum of \$1,000 or less.

9. Data to be Furnished by Contractor.

Whenever information that Contractor previously provided to PCTPA in its response to the request for proposals (RFP) or set-forth in this Agreement is no longer complete, accurate, or up-to-date, Contractor shall notify PCTPA, attention Executive Director, and provide PCTPA the most current information regarding:

- a. The Contractor's name, local address, telephone number, and contact person.
- b. A general description of the Contractor's services.

- c. The names and titles of the individuals who can provide the planning and support services provided to PCTPA.
- d. A description of the work performed and the skills and training of the individuals so named, including a current resume for each individual.
- e. The hourly billing rates and charges for the individuals named.
- f. Contractor's Affidavit of Disadvantaged Business Enterprise (if applicable).

10. Submission of Reports.

- a. All reports specified in a Letter of Task Agreement must be submitted to PCTPA in draft form for review, to the attention of the Executive Director. In the absence of an express, written statement of dissatisfaction within thirty (30) working days, any draft report submitted will be deemed satisfactory.
- b. No final report shall be prepared in form for publication prior to approval by PCTPA.

11. Personnel.

- a. The Contractor represents that it has, or shall secure at its own expense, all personnel required in performing the services under a Letter of Task Agreement.
- b. During periods in which Contractor's personnel may be physically housed at PCTPA while performing services under a Letter of Task Agreement, PCTPA may be responsible for administrative support and overhead expenses associated with such personnel, if agreed to in the applicable Letter of Task Agreement. During periods in which Contractor's personnel are not physically housed at PCTPA, Contractor shall be responsible for their administrative support and overhead expenses.
- c. All of the services required under a Letter of Task Agreement shall be performed by the Contractor or under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized under State and local law to perform such services.

12. Independent Contractor.

The Contractor, and the agents and employees of the Contractor, in the performance of this Agreement, shall act as and be independent contractors and not officers or employees or agents of PCTPA. Contractor, its officers, employees, agents, and subcontractors, if any, shall have no power to bind or commit PCTPA to any decision or course of action, and shall not represent to any person or business that they have such power. Contractor has and shall retain the right to exercise full control of the supervision of the services and work and over the employment, direction, compensation and discharge of all persons assisting Contractor in the performance of services under this Agreement. Contractor shall be solely responsible for all matters relating to the payment of its employees, including but not limited to compliance with social security and income tax withholding, workers' compensation insurance and all regulations governing such matters.

13. Contractors and Subcontractors.

- Contractor shall not subcontract any portion of the work without the prior express written authorization of PCTPA. If PCTPA consents to a subcontract, Contractor shall be fully responsible for all work performed by the subcontractor.
- a. PCTPA reserves the right to review and approve any contract or agreement to be funded in whole or in part using funds provided under this Agreement.
 - b. Nothing contained in this Agreement or otherwise, shall create any contractual relation between PCTPA and any subcontractor, and no subcontract shall relieve Contractor of its responsibilities and obligations hereunder. Contractor agrees to be as fully responsible to PCTPA for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Contractor. Contractor's obligation to pay its subcontractors is an independent obligation from PCTPA's obligation to make payments to the Contractor.
 - c. Contractor shall perform the work contemplated with resources available within its own organization and no portion of the work pertinent to this Agreement shall be subcontracted without written authorization by PCTPA's Project Manager, except that which is expressly identified in the approved Cost Proposal.
 - d. Contractor shall pay its subcontractors within ten (10) calendar days from receipt of each payment made to Contractor by PCTPA.
 - e. Any contract or sub-contract shall contain the same applicable provisions of this Agreement, and shall require the contractor and its subcontractors, if any, to:

- (1) Comply with applicable State and Federal requirements that pertain to, among other things, labor standards, non-discrimination, the Americans with Disabilities Act, Equal Employment Opportunity, and Drug-Free Workplace, Maintain at least the minimum State-required Workers' Compensation Insurance for those employees who will perform the work or any part of it.
 - (2) Maintain unemployment insurance and disability insurance as required by law, along with liability insurance in an amount that is reasonable to compensate any person, firm, or corporation who may be injured or damaged by the Contractor or any subcontractor in performing work associated with this Agreement or any part of it.
 - (3) Retain all books, records, computer records, accounts, documentation, and all other materials pertaining to the performance of this Agreement for a period of three(3) years from the date of termination of this Agreement, or three (3) years from the conclusion or resolution of any and all audits or litigation relevant to this Agreement and any amendments, whichever is later.
 - (4) Permit PCTPA and/or its designees, upon reasonable notice, unrestricted access to any or all books, records, computer records, accounts, documentation, and all other materials pertaining to the performance of this Agreement for the purpose of monitoring, auditing, or otherwise examining said materials.
- f. Any substitution of subcontractors must be approved in writing by PCTPA's Project Manager prior to the start of work by the subcontractors.

14. Prohibition Against Contingent Fees.

Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage, fee, gift, or any other consideration, contingent upon or resulting from the award or formation of this Agreement. For breach or violation of this warranty, PCTPA shall have the right to annul this Agreement without liability, or at its discretion to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

15. Termination.

- a. PCTPA reserves the right to terminate this Agreement or any Letter of Task Agreement upon thirty (30) calendar days written notice to Contractor with any reason or no reason for termination stated in the notice. The notice shall be deemed served and effective for all purposes on the date it is deposited in the U.S. mail, certified, return receipt requested, addressed to Contractor at the address indicated in Section 35.
- b. PCTPA may terminate this Agreement with Contractor should Contractor fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination, PCTPA may proceed with the work in any manner deemed proper by PCTPA. If PCTPA terminates this Agreement with Contractor, PCTPA shall pay Contractor the sum due to Contractor under this Agreement prior to Contractor's failure to perform, unless the cost of completion to PCTPA exceeds the funds remaining in the Agreement. In which case, the overage shall be deducted from any sum due Contractor under this Agreement and the balance, if any, shall be paid to Contractor upon demand.
- c. The maximum amount for which the PCTPA shall be liable if this contract is terminated is \$2,500.
- d. If PCTPA issues a notice of termination:
 - (1) Contractor shall immediately cease rendering services pursuant to this Agreement.
 - (2) Contractor shall deliver to PCTPA copies of all Writings prepared by the Contractor under the Letter of Task Agreement, whether or not completed, which were prepared by Contractor, its employees or its subcontractors, if any, pursuant to this Agreement. The term "Writings" shall include, but not be limited to, handwriting, typesetting, computer files and records, drawings, blueprints, printing, photostating, photographs, and every other means of recording upon any tangible thing, any form of communication or representation, including, letters, works, pictures, sounds, symbols computer data, or combinations thereof.
 - (3) PCTPA shall pay Contractor for work actually performed up to the effective date of the notice of termination, subject to the limitations in Sections 6 and 7, less any compensation to PCTPA for damages suffered as a result of Contractor's failure to comply with the terms of this Agreement. Such payment shall be in accordance with

Section 7. However, if this Agreement is terminated because the work of Contractor does not meet the terms or standards specified in this Agreement, then PCTPA shall be obligated to compensate Contractor only for that portion of Contractor's services which is of benefit to PCTPA.

16. Contract Amendments.

PCTPA may, from time to time, require changes in the Agreement, including changes to the scope of the services of the Contractor to be performed pursuant to a Letter of Task Agreement. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon by and between PCTPA and the Contractor, shall be incorporated in written amendments to the Letter of Task Agreement. No oral understanding or agreement not placed in writing shall be binding on any of the parties hereto. Amendments inconsistent with the provisions and intent of this Agreement are invalid.

17. Conflict of Interest.

a. Contractor shall disclose any financial, business, or other relationship with PCTPA that may have an impact upon the outcome of this Agreement, or any ensuing PCTPA construction project. Contractor shall also list current clients who may have a financial interest in the outcome of this Agreement, or any ensuing PCTPA construction project, which will follow.

b. Contractor hereby certifies that no employee of Contractor or any subcontractor, has, nor shall it acquire, any past, ongoing, or potential financial or business interest that would conflict with the performance of services under this Agreement. Contractor and any subcontractors shall exercise reasonable care and diligence to prevent any actions or conditions that could be deemed a conflict of interest under the Fair Political Practices Act or California Government Code section 1090, and following, or other law. During the term of this Agreement, the Contractor shall not accept any employment or engage in any consulting work that would create a conflict of interest with PCTPA or in any way compromise the services to be performed under this Agreement.

c. Contractor shall immediately notify PCTPA of any and all potential violations of this paragraph upon becoming aware of the potential violation.

d. Any subcontract entered into as a result of this contract, shall contain all of the provisions of this Section.

18. Political Reform Act Compliance.

The Contractor is aware and acknowledges that certain contractors that perform work for governmental agencies are "consultants" under the Political Reform Act (the "Act") (Government Code § 81000, et seq.) and its implementing regulations (2 California Code of Regulations § 18110, et seq.). The Contractor agrees that any of its officers or employees deemed to be "consultants" under the Act by PCTPA, as provided for in the Conflict of Interest Code for PCTPA, shall promptly file economic disclosure statements for the disclosure categories determined by PCTPA, to be relevant to the work to be performed under this Agreement and shall comply with the disclosure and disqualification requirements of the Act, as required by law.

19. Americans with Disabilities Act (ADA) of 1990.

By signing this Agreement, Contractor assures PCTPA that it complies with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. § 12101, et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA including, but not limited to, those found within the Code of Federal Regulations, Title 49, parts 27, 37, and 38. Contractor also agrees that it will award no construction contract unless its plans and specifications for such facilities conform to the provisions of California Government Code section 4450 and 4454, if applicable.

20. Drug-Free Certification.

By signing this Agreement, Contractor hereby certifies under penalty of perjury under the laws of the State of California that Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code § 8350, et seq.) and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited, and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The person's or the organization's policy of maintaining a drug-free workplace;
- (3) Any available counseling, rehabilitation, and employee assistance programs; and

- (4) Penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee of Contractor who works under this Agreement shall:
 - (1) Receive a copy of Contractor’s Drug-Free Workplace Policy Statement; and
 - (2) Agree to abide by the terms of Contractor’s Statement as a condition of employment on this Agreement.

21. Union Organizing.

By signing this Agreement, Contractor hereby acknowledges the applicability of Government Code § 16645 through § 16649 to this Agreement, excluding § 16645.2 and § 16645.7.

- a. Contractor will not assist, promote, or deter union organizing by employees performing work on this Agreement if such assistance, promotion, or deterrence contains a threat of reprisal or force, or a promise of benefit.
- b. Contractor will not, for any business conducted under this Agreement, use any public property to hold meetings with employees or supervisors, if the purpose of such meetings is to assist, promote, or deter union organizing, unless the public property is equally available to the general public for holding meetings.

22. Campaign Contribution Disclosure.

Contractor has complied with the campaign contribution disclosure provisions of the California Levine Act (Government Code § 84308) and has completed the Levine Act Disclosure Statement attached hereto as Exhibit A.

23. Successors and Assigns.

This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their successors, assigns, or other representatives. The Contractor shall not assign or delegate any interest in this Agreement or a Letter of Task Agreement, and shall not transfer any interest in the same, without the prior written consent of PCTPA.

24. Disclosure of Information.

Contractor acknowledges that PCTPA is a public agency subject to public disclosure laws and may reveal information concerning this Agreement and the project described in a Letter of Task Agreement in accordance with the California Public Records Act, the Freedom of Information Act, 5 USC 552, and other applicable law. The provisions of this Section shall survive the expiration, termination, or assignment of this Agreement.

25. Minimum Insurance Requirements.

Contractor hereby warrants that it carries and shall maintain, at its sole cost and expense, in full force and effect during the full term of this Agreement and any extensions to this Agreement, the following described insurance coverage as outlined below:

POLICY		MINIMUM LIMITS OF LIABILITY
(1)	Workers’ Compensation; Employer’s Liability.	Statutory requirements for Workers’ Compensation; \$ 1,000,000 Employers’ Liability.
(2)	Comprehensive Automobile: Insurance Services Office, form #CA 0001 covering Automobile Liability, code 1 (any auto).	Bodily Injury/Property Damage \$1,000,000 each accident.
(3)	General Liability: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).	\$1,000,000 per occurrence. If Commercial General Liability Insurance or other form with a general aggregate limit, such limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
(4)	Errors and Omissions/Professional Liability	\$1,000,000 per claim and \$2,000,000 in aggregate

- a. Deductibles and Self-insured Retentions: Any deductibles or self-insured retentions over \$5,000 must be declared to and approved by PCTPA.
- b. Required Provisions: The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

- (1) For any claims related to this Agreement, Consultant's insurance coverage shall be primary insurance as respects PCTPA, its directors, officers, employees and agents. Any insurance or self-insurance maintained by PCTPA, its directors, officers, employees or agents shall be in excess of Consultant's insurance and shall not contribute to it.
 - (2) Any failure by Consultant to comply with reporting or other provisions of the policies including breaches of warrants shall not affect coverage provided to PCTPA, its directors, officers, employees or agents.
 - (3) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - (4) Each insurance policy required by this Agreement shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to PCTPA.
- c. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise approved by PCTPA.
- d. Certificate of Insurance and Additional Insured Requirement: Consultant shall furnish to PCTPA an original Certificate of Insurance on a standard ACORD form, or other form acceptable to PCTPA, substantiating the required coverages and limits set forth above and also containing the following:
- (1) Thirty (30) days prior written notice to PCTPA of the cancellation, non-renewal or reduction in coverage of any policy listed on the Certificate; and
 - (2) The following statement with respect to the Commercial General Liability policy: "PCTPA and its directors, officers, agents, employees, and volunteers are made additional insureds, but only insofar as the operations under this Agreement are concerned."
- e. Certified Copies of Policies: Upon request by PCTPA, Consultant shall immediately furnish a complete copy of any policy required hereunder, including all endorsements, with said copy certified by the insurance company to be a true and correct copy of the original policy.
- f. Consultant's Responsibility: Nothing herein shall be construed as limiting in any way the extent to which Consultant may be held responsible for damages resulting from Consultant's operations, acts, omissions, or negligence. Insurance coverage obtained in the minimum amounts specified above shall not relieve Consultant of liability in excess of such minimum coverage, nor shall it preclude PCTPA from taking other actions available to it under this Agreement or by law, including but not limited to, actions pursuant to Consultant's indemnity obligations.
26. Notice of Assistance Regarding Patent and Copyrights Infringement.
The Contractor agrees to report to PCTPA and other appropriate state and federal agencies promptly and in reasonable written detail, each notice or claim of patent or copyright infringement based on the performance of a Letter of Task Agreement of which the Contractor has knowledge. In the event of any claim or suit against PCTPA and other appropriate state and federal agencies on account of any alleged patent or copyright infringement arising out of the performance of a Letter of Task Agreement or out of the use of any supplies furnished or work or services performed thereunder, the Contractor agrees to furnish to PCTPA and other appropriate state and federal agencies, when requested by PCTPA and all evidence and information in possession of the Contractor pertaining to such suit or claim. Such evidence and information shall be furnished at the expense of PCTPA and other appropriate state and federal agencies except where the Contractor has agreed to indemnify PCTPA and other appropriate state and federal agencies.
27. Retention of Records and Audit Procedures.
- a. PCTPA or its designee, including but not limited to any State or Federal agency, shall have the right to review, obtain, and copy all books, records, computer records, accounts, documentation and any other materials (collectively "Records") pertaining to performance of this Agreement, including any Records in the possession of any subcontractors, for the purpose of monitoring, auditing, or otherwise examining the Records. Such Records shall include all records of employment, employment advertisements, employment application forms, and other pertinent employment data, as well as any records pertaining to compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq. (when applicable) and other matters connected with the performance of the contract pursuant to Government Code 8546.7.
 - b. If so directed by PCTPA upon expiration of this Agreement, the Contractor shall cause all Records to be delivered to PCTPA as depository.
 - c. Contractor and its subcontractors agree to cooperate with the State and PCTPA by making all appropriate and relevant project Records available for audit, inspection, and/or copying by the State, the California State Auditor, or any duly authorized representative of the State or Federal government. Such

Records shall be available at all reasonable times during the term of this Agreement and for three (3) years from the date of submission of the final expenditure report to any applicable State or federal agency.

d. For the purpose of determining compliance with Public Contract Code 10115, *et seq.*, and Title 21, California Code of Regulations, Chapter 21, Section 2500, *et seq.*, (when applicable and other matters connected with the performance of the contract pursuant to Government Code 8546.7), Contractor, subcontractors, and PCTPA shall maintain and make available for inspection all Records, and other evidence pertaining to the performance of the contract including, but not limited to, the costs of administering the Agreement.

- (1) All parties shall make such materials available at their respective offices at all reasonable times during the contract period and for three (3) years from the date of final payment under the Agreement. The State, State Auditor, PCTPA, FHWA, or any duly authorized representative of the State or Federal Government shall have access to any books, records, and documents of Contractor and its certified public accountants (CPA) work papers that are pertinent to the Agreement, and indirect cost rates (ICR) for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested.
- (2) Subcontracts in excess of \$10,000 shall contain this entire Section 27.

e. Audit Review Procedures:

- (1) Any dispute concerning a question of fact arising under an interim or post audit of this Agreement that is not disposed of by agreement, shall be reviewed by PCTPA's Chief Executive Officer.
- (2) Not later than 30 days after issuance of the final audit report, Contractor may request a review by PCTPA's Chief Executive Officer of unresolved audit issues. The Contractor's request for review will be submitted in writing.
- (3) Neither the pendency of a dispute nor its consideration by PCTPA will excuse Contractor from full and timely performance in accordance with the terms of this Agreement.
- (4) Contractor and subcontractor contracts, including cost proposals and ICR, are subject to audits or reviews such as, but not limited to, a contract audit, an incurred cost audit, an ICR Audit, or a CPA ICR audit workpaper review. If selected for audit or review, the Agreement, cost proposal, ICR and related workpapers, if applicable, will be reviewed to verify compliance with applicable laws and regulations. In the instances of a CPA ICR audit work paper review it is Contractor's responsibility to ensure Federal, State, or local government officials are allowed full access to the CPA's workpapers including making copies as necessary. The Agreement, Cost Proposal, and ICR shall be adjusted by Contractor and approved by PCTPA to conform to the audit or review recommendations. Contractor agrees that individual terms of costs identified in the audit report shall be incorporated into the Agreement by this reference if directed by PCTPA at its sole discretion. Refusal by Contractor to incorporate audit or review recommendations, or to ensure that the Federal, State or local governments have access to CPA workpapers, will be considered a breach of contract terms and cause for termination of the Agreement and disallowance of prior reimbursed costs.

28. Compliance with Non-Discrimination and Equal Employment Opportunity Laws

It is Agency's policy to comply with state and applicable federal laws and regulations including Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990 (ADA) and other federal discrimination laws and regulations (including 49 CFR Part 21 through Appendix C, 23 CFR part 200, 23 CFR part 230, 49 U.S.C. 5332, 42 U.S.C. 12101 et seq., and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794), as well as the Unruh Civil Rights Act of 1959, the California Fair Employment and Housing Act (Government Code §§ 12900 et seq.), and other California State discrimination laws and regulations. The Agency does not discriminate against any employee or applicant for employment because of race, religion (including religious dress and grooming practices) color, national origin, (includes use and possession of a driver's license issued to persons unable to prove their presence in the United States is authorized under federal law), ancestry, disability, (including physical and mental, including HIV and AIDS) medical condition, (including genetic characteristics, cancer or a record or history of cancer), military or veteran status, marital status, sex/gender (includes pregnancy, childbirth, breastfeeding, and/or related medical conditions), age (40 and above), gender identity, gender expression, or sexual orientation pursuant to Sections 12940 et seq. of the Government Code. The Agency prohibits discrimination by its employees, contractors and consultants.

a. Contractor and its subcontractors will comply with all applicable federal and state employment laws and regulations including, without limitation, the provisions of the California Fair Employment and Housing Act (Government Code § 12900, et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, § 7285.0, et seq.), as well as Title 2, California Administrative Code, Section 8103. The applicable regulations of the Fair Employment and Housing Commission implementing Government Code §§ 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

b. Contractor will include the non-discrimination and equal employment opportunity provisions of this section in all contracts to perform work funded under this Agreement.

29. Governing Law and Forum.

Any dispute not resolved by informal negotiation between the parties to this contract shall be adjudicated in the Superior Court of Placer County. This Agreement shall be administered and interpreted under the laws of the State of California.

30. Costs and Attorneys' Fees: If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action may recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and reasonable attorneys' fees.

31. Indemnification.

Contractor specifically agrees to indemnify, defend, and hold harmless Agency, its directors, officers, members, agents, and employees, from and against any and all actions, claims, demands, losses, costs, expenses, including reasonable attorneys' fees and costs, damages, and liabilities arising out of or in any way connected with the performance of this Agreement and arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Contractor. Contractor shall pay all costs and expenses that may be incurred by Agency in enforcing this indemnity, including reasonable attorneys' fees. The provisions of this Section shall survive the expiration, termination, or assignment of this Agreement.

32. Ownership of Documents; Permission.

a. Contractor agrees that all work products, including, but not limited to, original documents, methodological explanations, computer programs, drawings, designs, reports and other written materials generated in the performance of this Agreement shall belong to and become the sole property of PCTPA; provided that Contractor may retain file copies of said work products. Contractor shall provide said work products to PCTPA upon request.

b. Contractor represents and warrants that: (i) all materials used or work products produced in the performance of this Agreement, including, without limitation, all computer software materials and all written materials, are either owned by or produced by Contractor or that all required permissions and license agreements have been obtained and paid for by Contractor; and (ii) PCTPA is free to use, reuse, publish or otherwise deal with all such materials or work products. Consultant shall defend, indemnify and hold harmless PCTPA and its directors, officers, employees, and agents from any claim, loss, damage, cost, liability, or expense to the extent of any violation or falsity of the foregoing representation and warranty.

33. Severability.

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those to which it is invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and shall be enforced to the fullest extent permitted by law, unless the exclusion of such term or provision, or the application of such term or provision, would result in such a material change so as to cause completion of the obligations contemplated herein to be unreasonable.

34. Integration.

This Agreement represents the entire understanding of PCTPA and Contractor as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in accordance with Section 16.

35. Notices and Project Managers.
Any notice or notices required or permitted to be given pursuant to this Contract or a Letter of Task Agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested, to the following addresses:
- | | |
|---|---|
| Matt Click, Executive Director
Placer County Transportation Planning Agency
299 Nevada Street
Auburn, California 95603 | Ezrah J. Chaaban, Esq. – Managing Partner
Dodd & Chaaban Strategies LLC
815 Knight Street
Sonoma, CA 95476 |
|---|---|
36. Authority.
Each person signing this Agreement on behalf of a party hereby certifies, represents, and warrants that he or she has the authority to bind that party to the terms and conditions of this Agreement.
37. Force Majeure.
Neither PCTPA nor Contractor shall be liable or deemed to be in default for any delay or failure in performance under this Agreement or interruption of services resulting, directly or indirectly, from acts of God or of the public enemy, acts of government, in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, and unusually severe weather, or any similar cause beyond the reasonable control of PCTPA or Contractor.
38. Counterparts: This Agreement may be executed in multiple counterparts, each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument. Documents executed, scanned, and transmitted electronically and electronic signatures shall be deemed original signatures for purposes of this Agreement and all matters related thereto, with such scanned and electronic signatures having the same legal effect as original signatures
39. Waivers: No waiver of any breach of this Agreement shall be held to be a waiver of any prior or subsequent breach. The failure of PCTPA to enforce at any time the provisions of this Agreement or to require at any time performance by the Contractor of these provisions, shall in no way be construed to be a waiver of such provisions nor to affect the validity of this Agreement or the right of PCTPA to enforce these provisions.
40. Litigation: Contractor shall notify PCTPA immediately of any claim or action undertaken by it or against it that affects or may affect this Agreement or PCTPA, and shall take such action with respect to the claim or
41. Rebates, Kickbacks, or Other Unlawful Consideration: Contractor warrants that this Agreement was not obtained or secured through rebates, kickbacks or other unlawful consideration, either promised or paid to any PCTPA employee. For breach or violation of this warranty, PCTPA shall have the right, in its discretion: to terminate this Agreement without liability; to pay only for the value of the work actually performed; or to deduct from the Agreement price, or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.
42. State Prevailing Wage Rates: If the Scope of Work is for a public works project pursuant to California Labor Code Section 1720, *et seq.*, including surveying work, then the following provisions apply:
- a. Contractor shall comply with the State of California’s General Prevailing Wage Rate requirements in accordance with California Labor Code, Section 1770, and all Federal, State, and local laws and ordinances applicable to the work.
 - b. Any subcontract entered into as a result of this contract, if for more than \$25,000 for public works construction or more than \$15,000 for the alteration, demolition, repair, or maintenance of public works, shall contain all of the provisions of this Section.
 - c. When prevailing wages apply to the services described in the Scope of Work, transportation and subsistence costs shall be reimbursed at the minimum rates set by the Department of Industrial Relations (DIR) as outlined in the applicable Prevailing Wage Determination. See <http://www.dir.ca.gov>.
43. Disputes: Any dispute, other than audit, concerning a question of fact arising under this Agreement that is not disposed of by agreement shall be submitted in writing to a committee consisting of PCTPA’s Project Manager and Technical Advisory Committee (TAC). This Committee may consider the written information or additional verbal information submitted by Contractor at the request of the

Committee. A determination shall be made by the Committee within 10 business days. In the event that Contractor disputes the Committee's determination, Contractor may request review by PCTPA's Executive Director of unresolved claims or disputes, other than audit, not later than 30 days after completion of all work under the Agreement. The Contractor's request for review must be submitted in writing. Neither the pendency of a dispute, nor its consideration by the Committee, will excuse Contractor from full and timely performance in accordance with this Agreement.

44. Confidentiality of Data:

- a. All financial, statistical, personal, technical, or other data and information relative to PCTPA's operations, which are designated confidential by PCTPA and made available to Contractor in order to carry out this Agreement, shall be protected by Contractor from unauthorized use and disclosure.
- b. Permission to disclose information on one occasion, or public hearing held by PCTPA relating to the contract, shall not authorize Contractor to further disclose such information, or disseminate the same on any other occasion.
- c. Contractor shall not comment publicly to the press or any other media regarding this Agreement or PCTPA's actions on the same, except to PCTPA's staff, Contractor's own personnel involved in the performance of this contract, or in response to questions from a Legislative committee.
- d. Contractor shall not issue any news release or public relations item of any nature, whatsoever, regarding work performed or to be performed under this contract without prior review of the contents thereof by PCTPA, and receipt of PCTPA'S written permission.
- e. Any subcontract entered into as a result of this contract shall contain all of the provisions of this Section.
- f. All information related to cost estimates is confidential, and shall not be disclosed by Contractor to any entity other than PCTPA.

45. Evaluation of Contractor Performance: Contractor's performance may be evaluated by PCTPA. A copy of the evaluation will be sent to Contractor for comments. The evaluation together with the comments shall be retained as part of the contract file.

46. Funding Requirements:

- a. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of funds or appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays that would occur if the contract were executed after that determination was made.
- b. This Agreement is valid and enforceable only, if sufficient funds are made available to PCTPA for the purpose of this Agreement. In addition, this Agreement is subject to any additional restrictions, limitations, conditions, or any statute enacted by the Congress, State Legislature, or PCTPA's governing Board that may affect the provisions, terms, or funding of this Agreement in any manner.
- c. It is mutually agreed that if sufficient funds are not appropriated, this Agreement may be amended to reflect any reduction in funds.
- d. PCTPA has the option to void the contract under the 30-day termination clause pursuant to Section 15 of this Agreement, or by mutual agreement to amend the contract to reflect any reduction of funds.

IN WITNESS WHEREOF the Placer County Transportation Planning Agency and the Contractor have executed this agreement as of the date first above written.

Placer County Transportation Planning Agency

Dodd & Chaaban Strategies LLC

Matt Click, AICP
Executive Director

Ezrah J. Chaaban, Esq.
Managing Partner

Date: _____

Date: _____

Enclosures

- 1) Exhibit A: Levine Act Disclosure Statement

July 1, 2026

Osman I. Mufti
Sloan Sakai Yeung & Wong LLP
555 Capitol Mall, Suite 600
Sacramento, California 95814

**SUBJECT: LETTER OF TASK AGREEMENT #26-01 BETWEEN SLOAN
SAKAI YEUNG & WONG LLP AND AND THE PLACER COUNTY
TRANSPORTATION PLANNING AGENCY**

This letter, when countersigned, exercises Option Year 1 of the two (2) one (1) year renewal options provided under Letter of Task Agreement #23-02 originally dated June 10, 2025, pursuant to the Master Agreement between Placer County Transportation Planning Agency (PCTPA) and Sloan Sakai Yeung & Wong LLP dated September 1, 2023.

1. Incorporated Master Agreement: This Letter of Task Agreement (LOTA) is the statement of contract-specific requirements applicable to the work effort to be undertaken by Sloan Sakai Yeung & Wong LLP to provide legal counsel to PCTPA. PCTPA also (1) administers the South Placer Regional Transportation Authority (SPRTA), (2) acts as the Placer County Airport Land Use Commission (ALUC), (3) acts as the Western Placer Consolidated Transportation Services Agency (WPCTSA), (4) is a member of the Capitol Corridor Joint Powers Authority, and (5) is designated as the transportation sales tax authority for Placer County by the Placer County Board of Supervisors. It is understood that this agreement and the incorporated Master Agreement applies to these ancillary interests in which PCTPA is associated. For the purposes of this LOTa and the Master Agreement, PCTPA and the ancillary agencies, authorities and interests will be called "PCTPA".

2. Term: The Option Year 1 extension shall commence July 1, 2026 and shall end on June 30, 2027. Consultant services are to be performed in such a sequence as to ensure that timelines are met. During the term of this extension, Consultant is not to engage in other work that would be deemed a conflict of interest with PCTPA interests. Upon expiration of this Option Year 1 term, PCTPA retains the option to exercise Option Year 2, the final remaining renewal option under LOTa #23-02, subject to the same terms and conditions.

3. Scope of Services: Consultant will perform the tasks described below:

- a. Provide legal review and advice to PCTPA on documents, agreements, and responsibilities relating to transportation planning and funding. Typical duties might include review of memoranda of understanding and funding agreements between agencies and analysis of legislation as it may affect PCTPA programs.
- b. Provide legal review and advice to PCTPA on documents, agreements, and responsibilities relating to administration and personnel issues for a public agency.

- c. Attend Board meetings as may be required on an “as needed” basis as requested by the Executive Director.
- d. Other legal services may be needed and requested by the Executive Director or the Board of Directors.

4. Personnel: Osman I. Mufti will provide primary legal counsel. Consultant will provide additional personnel to perform above noted services as needed

5. Compensation: For services rendered in FY 2026/27 (July 1, 2026 – June 30, 2027), Consultant will be compensated at the following rates:

Sloan Sakai Yeung & Wong Staff	Hourly Rate Schedule
Genevieve Ng	\$ 345
Paul J. Chrisman	\$ 310
Osman I. Mufti	\$ 345
Madeline E. Miller	\$ 305
Other Partners & of Counsel	\$ 315-425
Other Associates & Senior Counsel	\$ 280-300
Paralegals	\$ 125-195
Consultants	\$ 195-325

PCTPA shall pay those fees described in the fee schedule above. The total fees will be based on the amount of time devoted to representation of PCTPA and will be computed on the basis of the appropriate hourly charges of the attorneys, law clerks, and paralegals rendering services.

Consultant shall invoice for time and materials monthly for work completed. Documented mileage will be reimbursed at the current IRS rate. Other actual and necessary costs will be reimbursed at cost with appropriate back-up documentation. Invoices will be paid within thirty (30) days of receipt.

Upon providing written notice to PCTPA, Consultant may reasonably adjust the hourly rates effective July 1st of each year no more than 5%, provided, however, the new hourly rate may be rounded up or down to the nearest \$5 per hour.

If this Letter of Task Agreement meets with your approval, please sign, and return one copy. Questions concerning this agreement and the project in general should be directed to Matt Click, Executive Director, at (530) 823-4030.

Sincerely,

Accepted by:

 Matt Click, AICP
 Executive Director
 Placer County Transportation Planning Agency

Date

 Osman I. Mufti
 Partner
 Sloan Sakai Yeung & Wong LLP

Date

From: [Town Engineer](#)
To: [Cory Peterson](#)
Subject: RE: Call for Projects - Bicycle/Pedestrian LTF Revolving Match Fund
Date: Wednesday, April 22, 2026 4:13:38 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Hi Cory,

Per our discussion, see revised request below.

- Project Name
26-04 King Road Rehabilitation & Safe Crossings Project
- Project Location
King Road
- Proposed Improvements
Construct continuous sidewalks, upgrade ADA curb ramps, install enhanced school-area crossings, restripe lanes for traffic calming, and improve Class II bicycle facilities.
- Grant Application the RMF funds will be used for
STBG Performance
- Budget Info: total project cost; along with grant amount requested, amount of RMF requested, and any additional matching funds provided by jurisdiction
Construction Cost:\$905,000
RFM Requested: \$200,000
- Project Phases where funds will be used (PA&ED, PS&E, ROW, CON)
Construction
- Anticipated project delivery schedule

Project Study Report Approved			N/A
Begin Environmental (PA&ED) Phase			06/01/27
Circulate Draft Environmental Document	CEQA NOE	CE/CE	N/A
Draft Project Report			N/A
End Environmental Phase (PA&ED Milestone)			04/01/27
Begin Design (PS&E) Phase			05/01/27
End Design Phase (Ready to List for Advertisement Milestone)			06/01/28
Begin Right of Way Phase			05/01/27
End Right of Way Phase (Right of Way Certification Milestone)			06/01/28
Begin Construction Phase (Contract Award Milestone)			10/01/28
End Construction Phase (Construction Contract Acceptance Milestone)			06/01/29
Begin Closeout Phase			07/01/29
End Closeout Phase (Closeout Report)			12/01/29

Thanks Cory!

Richard Ly-Lee

From: [Cheyenne Kinna](#)
To: [Cory Peterson](#)
Cc: [Katie Jackson](#)
Subject: RMF Application - Placer County - Bowman Road Sidewalk Infill Project
Date: Wednesday, April 8, 2026 4:35:43 PM
Attachments: [image001.png](#)

Good afternoon Cory,

Placer County would like to apply for the Revolving Match Fund Program for our Bowman Road Sidewalk Infill Project. Please find information about the project below.

Project Name: Bowman Road Sidewalk Infill Project

Project Location: Placer County - North Auburn – Bowman Road from Apple Lane to Luther Road

Proposed Improvements: The project proposes the construction of new sidewalk segments along Bowman Road to close critical gaps in the existing pedestrian network. Improvements will enhance safety, accessibility, and connectivity by providing continuous walking routes, supporting access to nearby neighborhoods, schools, and local destinations.

Grant Application the RMF funds will be used for: Substituting funding shortfall with Mobility Zones Program.

Budget Info:

- Total Project Cost = \$4.069M
- Mobility Zones Funding = \$3.59M
- RMF Requested = \$200,000
- Local Funds = \$279,000

Project Phases where funds will be used: PS&E, R/W, CON

Project Delivery Schedule: The County has already completed preliminary work on the project and we are ready to move forward. The Mobility Zones Program funding has already been awarded and we are currently working on programming the funds. The County anticipates the following schedule to project completion:

- PA&ED already started - complete by April 2027
- PS&E begin June 2027 – complete by December 2028
- R/W begin May 2027 – complete by August 2028
- CON begin May 2029 – complete October 2029

Please let me know if you have any questions or would like more information on the project.

Thank you,

From: [Debbie Draper](#)
To: [Cory Peterson](#)
Cc: [David Mohlenbrok](#)
Subject: RE: Call for Projects - Bicycle/Pedestrian LTF Revolving Match Fund
Date: Wednesday, April 22, 2026 2:59:35 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Hi Cory,

The City of Rocklin would like to apply for the LTF Revolving Match Funds for the follow project:

Name - Sunset Avenue Pedestrian & Bike Lane Gap Closure (submitting to SACOG for Next Gen funding)

Location - Southbound Sunset Blvd. between Coronado Way and the Whitney Walk Development Improvements.

Proposed Improvements - Tree removal, site grading, retaining walls, and other work required to construct new curb and gutter, 5' sidewalk, with a class 2 bike lane.

Grant Application funds will be used for - SACOG Federal Funding Next Gen (CMAQ)

Budget - \$ 1,600,000 / \$200,000 RMF Funds Requested

Project Schedule – Construction Begin (March 2029) Construction End (October 2029)

If you need any additional information, please let me know.

Thank you,

Debbie Draper | Administrative Technician
Community Development Department | City of Rocklin
(916) 625-5028

From: Cory Peterson <cpeterson@pctpa.net>
Sent: Tuesday, April 21, 2026 1:08 PM
To: Solvi Sabol <ssabol@pctpa.net>; Aly Zimmermann <alyz@rocklin.ca.us>; Amber Conboy <aconboy@placer.ca.gov>; 'Carl Moore' <Engineering@Colfax-CA.gov>; Chris Ladeas <Chris.LadeasContractor@rocklin.ca.us>; 'Crystal Jacobsen' <cjacobse@placer.ca.gov>; Daniel Choe <Daniel.Choe@rocklin.ca.us>; David Melko <dmelko@pctpa.org>; Debbie Draper <Debbie.Draper@rocklin.ca.us>; ecscofield@roseville.ca.us; 'Frost, Rich' <RJFrost@roseville.ca.us>; Gabrielle de Farcy <Gabrielle.deFarcy@rocklin.ca.us>; 'Gaby Wentz' <gabriela.wentz@dot.ca.gov>; 'Jaime Wright' <jaimewright@placer.ca.gov>; 'Jake Hanson' <jdhanson@roseville.ca.us>; jshykowski@roseville.ca.us; 'Jennifer Hines' <jennifer.hines@lincolnca.gov>; Jodi LaCosse

From: [Engelke, Suzanne](#)
To: [Cory Peterson](#)
Cc: ecscofield@roseville.ca.us; skemen@roseville.ca.us
Subject: FW: Please review before I submit - Bicycle/Pedestrian LTF Revolving Match Fund request
Date: Wednesday, April 22, 2026 2:50:19 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[PCTPA Project Nomination Form for SACOG Funding Round 4.21.26.pdf](#)
[PCTPA Project Performance Outcome Evaluation Form for SACOG Funding Round 11.21.25.pdf](#)
[PPA Report for Dry Creek Greenway East, Phase 2.pdf](#)
[Dry Greenway East Phase 2 Simplified PPR Form for SACOG Funding Round 4.22.26.xlsx](#)

Hello PCTPA Board,

The City of Roseville is requesting \$200,000 from the Bicycle/Pedestrian LTF Revolving Match Fund. The Dry Creek Greenway East Multi-use Trail, Phase 2 project will be submitted to the SACOG funding round this summer. I am attaching information previously submitted to PCTPA along with the budget information. This project meets the eligibility requirements for the RMF.

- Project Name: Dry Creek Greenway East Multi-use Trail, Phase 2
- Project Location: In Roseville, along Linda Creek; Construct Class I bike trail from Rocky Ridge Drive to Old Auburn Way
- Proposed Improvements: Construct 1.6-mile Class I bike trail in open space; add buffered bike lanes from the trail to George Sargeant Elementary School along N. Cirby Way
- Grant Application the RMF funds will be used for: SACOG Federal Funding Round: Next Generation Solutions/Clean Air Program (Summer 2026)
- Budget Info:
 - total project cost: \$17,853,417
 - grant amount requested: \$6,378,715
 - amount of RMF requested: \$200,000
 - additional matching funds provided by jurisdiction: \$6,063,000 ATP Cycle 6; \$10,000 CMAQ; \$2,086,000 LTF
- Project Phases where funds will be used (PA&ED, PS&E, ROW, CON): Construction only
- Anticipated project delivery schedule: Currently, final design plans at 95% and ROW offers have been made. End Design and ROW Phase is 6/30/27. The begin construction date is 6/30/27 and the end construction date is 12/5/29. Begin closeout is 12/5/29 and end closeout is 6/4/30.

Please let me know if you have any questions and thank you for establishing the Revolving Match Fund for Placer County.

TDA ANNUAL PROJECT AND FINANCIAL PLAN

This form will show the planned expenditures of all TDA funds claimed for the fiscal year in addition to any TDA funds carried over from previous years. Briefly describe all operational, capital and/or streets and roads projects which will be funded by TDA moneys. **Please show BOTH prior year TDA funds (if any) and current year TDA funds to be used**, provide the total cost of each project, and indicate all other sources of funding associated with each project. For capital projects, the projects listed, and their associated costs and funding sources should be consistent with the budget developed in the TDA Claim Worksheet completed for the submittal of this claim. The total project cost and total funding source(s) listed below should balance for each project. See attached sample plan for additional guidance.

Claimant: City of Roseville

Fiscal Year: FY 2024/25

<u>Brief Project Description</u>	<u>Project Cost</u>	<u>Source of Funding & Amount</u>
TRANSIT OPERATIONS	Administration & Svcs. \$7,695,522	Interest Earnings from FY24 \$76,108
	Operating Reserve \$5,000,000	Passenger Fares \$682,324
		Federal Grants \$1,997,477
		State Grants \$0
		Local/Other Grants \$180,083
		LTF Article 4 FY25 \$4,752,907
		STA FY25 \$1,468,986
	CARRYOVER \$3,537,637	
	OPERATING COSTS \$12,695,522	OPERATIONAL REVENUE \$12,695,522
TRANSIT CAPITAL PROJECTS	Transit Capital Projects \$5,751,132	Carryover \$4,203,867
	Capital Reserve \$2,000,000	FTA Capital Assistance \$1,588,936
		LTF Article 4 FY25 \$1,307,186
		SB1 SGR FY25 \$229,455
		State Grants \$421,688
	CAPITAL COSTS \$7,751,132	CAPITAL REVENUE \$7,751,132
STREETS AND ROADS	TSM & Bikeway Program \$1,026,220	Carryover \$6,493,219
	Maintenance-Roadway \$355,747	Interest Earnings from FY25 \$86,123
	Construction \$7,077,682	LTF Article 8A FY25 \$4,745,797
	Other \$222,717	Transp. Planning Process \$59,547
	Transp. Planning Process \$59,547	Federal Grants \$0
	Subtotal \$8,741,913	FY24 Claim Unreleased \$0
	Capital Reserve \$1,000,000	STREETS & ROAD REV. \$11,384,687
	STREETS & ROADS COSTS \$9,741,913	EST. CARRYOVER FY25 \$1,642,774



City Council Communication

Meeting Date: 3/18/2026
Item #: VI.3
File #: 0721
Item ID: 2026-187

Title:	Fiscal Year 2024-25 Transportation Development Act Claim Revision
Contact:	Kimberly Goulet 916-746-1320 kegoulet@roseville.ca.us

SUMMARY

Staff recommends approval of the revised Fiscal Year 2024-25 Transportation Development Act claim in the amount of \$12,563,878 for the City's transit and transportation funding. This claim revision will true-up the amounts claimed with the Transit and Transportation funding earned in FY2024-25. Included in this claim is a payment of \$59,547 to Placer County Transportation Planning Agency for Roseville's share of the Countywide Zero Emission Vehicle Infrastructure Plan grant match.

RECOMMENDATION

Staff recommends the City Council:

1. Adopt a resolution to approve the Fiscal Year (FY) 2024-25 Transportation Development Act (TDA) claim revision in the amount of \$12,563,878 and authorize the City Manager or his designee to execute the claim on behalf of the City; and
2. Approve payment of FY2024-25 LTF funds in the amount of \$59,547 to PCTPA for the Countywide Zero Emission Vehicle (ZEV) Infrastructure Plan grant match.

BACKGROUND

PCTPA has adopted FY2024-25 Final Findings of Apportionment for the Local Transportation Fund (LTF), State Transit Assistance (STA), and Senate Bill 1 (SB 1) State of Good Repair (SGR). Together, these programs comprise the Transportation Development Act (TDA) resources.

LTF revenue comes from a 1/4 cent sales tax in Placer County and is used for local transportation programs. The adopted LTF apportionment resulted in \$10,865,437 in LTF available to Roseville for FY2024-25. This claim revision will true-up the LTF claimed with the Transit and Transportation funding earned in FY2024-25. Of the City's LTF revenue, \$59,547 is recommended to be paid to PCTPA for the Countywide Zero Emission Vehicle (ZEV) Infrastructure Plan grant match. The Countywide ZEV Infrastructure Plan will provide strategic guidance for the deployment of electric vehicle charging and hydrogen refueling infrastructure across Placer County. The plan is primarily funded by a federal Carbon Reduction Program grant awarded to PCTPA through the Sacramento Area Council of Governments (SACOG) in June 2024. Local match funds are being provided by cities and towns within Placer County through Transportation Development Act (TDA) funds managed by PCTPA.

STA revenue is derived from state diesel fuel excise taxes with augmentation from SB1 funds. STA funds are applied to administration, operations, maintenance, and capital projects for the City's transit system. The total STA funds available to Roseville in FY2024-25 is \$1,468,986.

SB 1's State of Good Repair (SGR) program provides needed funding towards maintenance of the Roseville Transit bus fleet. The SGR program is funded by a portion of the State Transportation

Improvement Fee on vehicle registrations. The amount of SGR funds available to Roseville in FY2024-25 is \$229,455. Combining LTF, STA and SGR funds equals a total request of \$12,563,878.

FISCAL IMPACT

The TDA claim revision provides a total of \$12,563,878 in revenues that are allocated to the Transportation and Transit Fund programs and projects. A payment of \$59,547 is recommended to PCTPA for the Countywide ZEV Infrastructure Plan grant match. There is no fiscal impact to the General Fund.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Submission of the FY2024/25 Transportation Development Act Claim action meets the above criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

2. Remain fiscally responsible in a changing world

Respectfully Submitted,
Kimberly Goulet, Administrative Technician

Jason Shykowski, Public Works Director

ATTACHMENTS:

1. Resolution 26-059
2. 01 - TDA Claim Forms FY 2024-25 Corrected
3. Copy of Correction_KG - FY_2024-25 TDAClaimWorksheet Final
4. TDA Allocations FY2024-25

REVIEWERS:

Ed Scofield, Public Works Department - Transportation	Created/Initiated - 3/3/2026
Ed Scofield, Public Works Department - Transportation	Approved - 3/3/2026
Jason Shykowski, Public Works Department - All	Approved - 3/3/2026
Kelly Aye, City Attorney Department	Approved - 3/3/2026
Katrina Six, City Clerk Department	Approved - 3/3/2026
Ryan DeVore, City Manager Department - Assistant City Manager	Approved - 3/3/2026
Dennis Kauffman, City Manager Department - Assistant City Manager	Approved - 3/4/2026
Michelle Sheidenberger, City Attorney Department	Approved - 3/5/2026
Dominick Casey, City Clerk Department	Approved - 3/9/2026
Katrina Six, City Clerk Department	Final Approval - 3/9/2026

RESOLUTION NO. 26-059

APPROVING AND AUTHORIZING EXECUTION OF THE 2024/25 TRANSPORTATION DEVELOPMENT ACT CLAIM REVISION TO THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY

WHEREAS, the California Public Utilities Code, commencing with Section 99200, and Title 21 of the California Code of Regulations, commencing with Section 6600, authorize local transportation funding available through the Local Transportation Fund and State Transit Assistance Fund established by the Transportation Development Act; and

WHEREAS, the Placer County Transportation Planning Agency is responsible for reviewing and approving annual transportation claims, and for making allocations from the Local Transportation Fund and State Transit Assistance Funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Roseville hereby authorizes and directs the City Manager to execute the FY2024/25 Transportation Development Act claim revision in the amount of \$12,563,878 to the Placer County Transportation Planning Agency as follows:

1. Local Transportation Funds for public transportation system purposes as authorized by Article 4, commencing with Section 99260 of the California Public Utilities Code and for streets and roads purposes authorized by Article 8, commencing with Section 99400 of the California Public Utilities Code, in an aggregate amount not to exceed \$10,865,437.
2. State Transit Assistance Funds for transit operations, as authorized by Section 99313 and Section 99314 of the California Public Utilities Code, Chapter 4, Article 6.5, in an aggregate amount not to exceed \$1,468,986.
3. State of Good Repair Funds for transit maintenance as provided by in Senate Bill 1, in an aggregate amount not to exceed \$229,455.

PASSED AND ADOPTED by the Council of the City of Roseville this 18th day of March 2026, by the following vote on roll call:

AYES COUNCILMEMBERS: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None



MAYOR

ATTEST:

A handwritten signature in blue ink, appearing to read "Camacho", written in a cursive style.

City Clerk



RESOLUTION #26-13 OF THE BOARD OF DIRECTORS

IN THE MATTER OF: AMENDMENT OF CITY OF ROSEVILLE'S CLAIM FOR FY 24/25 LOCAL TRANSPORTATION FUNDS

The following resolution was duly passed by the Placer County Transportation Planning Agency Board of Directors at a regular meeting held May 27, 2026 by the following vote on roll call:

AYES:

NOES:

ABSTAIN:

ABSENT:

WHEREAS, the Placer County Transportation Planning Agency has been designated by the Secretary as the transportation planning agency for Placer County, excluding the Lake Tahoe Basin, in accordance with the Transportation Development Act, as amended; and

WHEREAS, it is the responsibility of the Agency to review the annual transportation claims and to make allocations from the Local Transportation Fund.

WHEREAS, the City of Roseville submitted a claim for Local Transportation Funds in the amount of \$10,865,437 that was subsequently approved by the PCTPA Board on June 25, 2025.

WHEREAS, the City desires to amend the claim to accurately reflect actual expenses from FY 25.

NOW, THEREFORE, BE IT RESOLVED that the Agency has reviewed the requested amendment to the claim and hereby amends it as follows:

1. Remove \$4,481,158 from Article 8 Local Streets and Roads
2. Add \$3,173,972 to Article 4 Transit Operations
3. Add \$1,307,186 to Article 4 Transit Capital

Signed and approved by me after its passage:

Suzanne Jones, Chair
Placer County Transportation Planning Agency

Matt Click, AICP
Executive Director

ATTEST:

Solvi Sabol
Clerk of the Board



ALICE DOWDIN CALVILLO
City of Auburn
TRINITY BURRUSS
City of Colfax
BEN BROWN
City of Lincoln
AMANDA CORTEZ
Town of Loomis
KEN BROADWAY
City of Rocklin
BRUCE HOUESHELDT
City of Roseville
ANTHONY DeMATTEI
SUZANNE JONES
Placer County
DAN WILKINS
Citizen Representative
MATT CLICK, AICP
Executive Director

May 27, 2025

Mark Rayback, PE, QSD/QSP
President/Principal-in-Charge
Wood Rodgers, Inc.
3301 C Street, Bldg. 100-B
Sacramento, CA 95816

SUBJECT: LETTER OF TASK AGREEMENT #26-01 BETWEEN WOOD RODGERS, INC. AND THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY

Dear Mr. Rayback,

This letter, when countersigned, authorizes work under the “Master Agreement between the Placer County Transportation Planning Agency (PCTPA) and Wood Rodgers, Inc. (“Contractor”),” dated March 8, 2018 (“Master Agreement”) and amended December 4, 2024.

Incorporated Master Agreement: The terms of the Master Agreement are incorporated herein by this reference, as if fully set forth herein. This Letter of Task Agreement is the statement of contract-specific requirements applicable to the work effort to be undertaken by Contractor and its subconsultants for the Highway 49 Sidewalk Gap Closure Project Approval & Environmental Document (PAED), Plans Specifications & Estimates (PS&E), Right-of-Way (ROW) Support, and Construction Support services.

Scope of Services: Contractor is authorized to complete construction support services as outlined in the Scope of Work, attached as Exhibit A.

Term: Services shall be provided through the term specified in the Master Agreement.

Compensation: This LOTA will increase the budget by \$30,000 to complete the services identified in Exhibit A. The total project budget will increase from \$1,665,165.48 to \$1,695,165.48

If this Letter of Task Agreement meets with your approval, please sign and return two copies. Questions concerning this agreement and the project in general should be directed to Cory Peterson at (530) 823-4032.

Sincerely,

Accepted by:

Matt Click, AICP
Executive Director
PCTPA

Date

Mark Rayback, PE, QSD/QSP
President/Principal-in-Charge
Wood Rodgers, Inc.

Date

Attachments:

Exhibit A – Request for Amendment No. 10 to Letter of Task Agreement #18-01 between Wood Rodgers, Inc. and the Placer County Transportation Planning Agency (PCTPA)



April 20, 2026

Mr. Cory Peterson, PTP, Senior Planner
Placer County Transportation Planning Agency
2260 Douglas Boulevard, Suite 130
Roseville, California 95661

Subject: Request for Amendment No. 10 to Task Agreement #18-01 between Wood Rodgers, Inc. and the Placer County Transportation Planning Agency (PCTPA)

Dear Mr. Peterson,

As discussed, this amendment request will cover additional R/W Engineering as part of Task 7 to place new monuments at Caltrans direction and prepare the final Record of Survey mapping, along with "Assistance During Construction" as part of Task 10, to cover design revisions required to eliminate or minimize utility impacts from Edgewood Road to Luther Road and slope paving revisions. This also includes work to prepare and provide revised utility conflict mapping. Below is a breakdown of effort needed to continue Assistance during Construction.

SCOPE OF WORK

Task 7 – Supplemental Surveys and R/W Engineering

- Include efforts for placing monuments and preparing the final Record of Survey.

Budget increase \$20,000

Task 10 – Assistance During Construction

- Increase construction support scope in the contract.

Budget increase \$10,000

This amendment will increase the Contract Budget by \$30,000 for a total of \$1,695,165.48.

If you require additional information regarding this request, please contact me at 916-440-8131.

Sincerely,

Mark Rayback, PE
Principal Engineer

Cory Peterson
Senior Planner

PLACER COUNTY TRANSPORTATION PLANNING AGENCY
FY 2025/26 CYCLE A LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) ALLOCATION ESTIMATE
(EXCLUDING TAHOE BASIN)
May 2026

PUC 99313 Allocation	\$545,496
PUC 99314 Allocation	\$77,027
Total LCTOP Allocation ⁽¹⁾	\$622,523
Allocation to WPCTSA	\$0
Total PUC 99313 Allocation Available to Jurisdictions	\$545,496

FY 2025/26 Cycle A Jurisdiction LCTOP Fund Allocation

Jurisdiction	January 2025 Population ⁽²⁾	PUC 99313 Population Percent	PUC 99313 Population Allocation	PUC 99314 Fare Revenue Allocation	Total Jurisdiction Allocation
Placer County ⁽³⁾	103,305	25.11%	\$136,957	\$63,066	\$200,023
Auburn	13,286	3.23%	\$17,614	\$254	\$17,868
Colfax	1,996	0.49%	\$2,646	\$0	\$2,646
Lincoln	54,520	13.25%	\$72,280	\$0	\$72,280
Loomis	6,689	1.63%	\$8,868	\$0	\$8,868
Rocklin	73,172	17.78%	\$97,008	\$0	\$97,008
Roseville	158,494	38.52%	\$210,124	\$13,707	\$223,831
TOTAL	411,462	100.00%	\$545,496	\$77,027	\$622,523

Notes: (1) 2025/26 Cycle A Low Carbon Transit Operations Program Eligible Fund Allocation, California State Controller Division of

Accounting and Reporting, February 27, 2026.

(2) Table E-1: City/County Population Estimates January 1, 2024 to January 1, 2025, DOF, May 1, 2025.

(3) Western Slope of Placer County's and Tahoe Basin's population removed from Placer County population, per DOF estimates provided on June 6, 2025.

PUC = Public Utilities Code

FY 2025/26 Cycle A LCTOP Project Summary

Jurisdiction/Lead Agency	Project Title	99313 Fare Revenue Allocation	99314 Fare Revenue Allocation	FY 2025/26 Cycle A Allocation Amount
City of Roseville	South Placer County Transit (Rapid Link)	\$545,496	\$77,027	\$622,523
FY 2025/26 Cycle A LCTOP Allocation		\$545,496	\$77,027	\$622,523



RESOLUTION #26-14 OF THE BOARD OF DIRECTORS

IN THE MATTER OF: ALLOCATION OF FY 2025/26 LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDING FOR THE SOUTH PLACER TRANSIT EXPRESS (RAPID LINK) SERVICE OPERATIONS (\$622,523)

The following resolution was duly passed by the Placer County Transportation Planning Agency (PCTPA) Board of Directors at a regular meeting held May 27, 2026, by the following vote on roll call:

AYES:

NOES:

ABSTAIN:

ABSENT:

WHEREAS, PCTPA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the California Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Placer County region, excluding the Lake Tahoe Basin, was allocated \$622,523 of FY 2025/26 Cycle A LCTOP funds pursuant to the Public Utilities Code Sections 99313 and 99314 eligible allocation distribution formulas; and

WHEREAS, PCTPA is a Contributing Sponsor to multiple agencies and also an eligible recipient of LCTOP funds; and

WHEREAS, PCTPA wishes to delegate authorization to execute these documents and any amendments thereto to the PCTPA Executive Director; and

WHEREAS, PCTPA wishes to implement the LCTOP projects listed above.

NOW, THEREFORE, BE IT RESOLVED by the PCTPA Board of Directors that it hereby authorizes the submittal of the following projects and allocation requests by the following project sponsor/lead agency to the Department for FY 2025/26 Cycle A LCTOP funds (Section 99313):

1. Project Name: South Placer County Transit (Rapid Link) Operations

Project Description: The South Placer Transit Project, branded as Rapid Link, will provide express-like, weekday zero-emission bus service between the City of Lincoln and the Watt/I-80 light rail station in Sacramento, along the Highway 65 and I-80 corridors, with limited stops at the Galleria Mall, Sutter Hospital and Kaiser Hospital in Roseville.

Project Sponsor/Lead Agency: City of Roseville

Amount of Total LCTOP Funds: \$622,523

Contributing Sponsors: PCTPA: \$545,496 (99313)

City of Auburn: \$254 (99314)

City of Roseville: \$13,707 (99314)

County of Placer: \$63,066 (99314)

Benefit to Priority Populations: The service provides expanded transportation options for South Placer County and Sacramento residents, including those in low income and disadvantaged communities along the Highway 65 and I-80 corridors, and offers benefits to these populations that include improved safety and public health, increased system reliability, and the promotion of active transportation and integration with other modes. This zero-emission, express-like transit option offers a viable alternative to single occupancy vehicle travel within the respective commute corridors, thereby encouraging commute trips to shift to public transit and alternative transportation solutions, which can further help reduce vehicle miles traveled and associated greenhouse gas emissions and improve the corridors' safety and surrounding environment.

Amount to Benefit Priority Populations: \$622,523 |

BE IT FURTHER RESOLVED by the PCTPA Board of Directors that the Executive Director be authorized to execute all required documents of the LCTOP program and any amendments thereto with the Department, and agrees to comply with all conditions and requirements set forth in the Certification and Assurances and other applicable program statutes.

Signed and approved by me after its passage:

Suzanne Jones, Chair
Placer County Transportation Planning Agency

Matt Click, AICP

ATTEST:

Solvi Sabol

CLAIM FOR LOCAL TRANSPORTATION FUNDS

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
2260 DOUGLAS BLVD, SUITE 130; ROSEVILLE, CA 95661

FROM:

CLAIMANT: City of Colfax
ADDRESS: PO Box 702
Colfax, CA 95713

CONTACT PERSON: Catrina Olson
530-346-2313 Email: accounting@colfax-ca.gov

The City of Colfax hereby requests, in accordance with the State of California Public Utilities Code, commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2025/26, in the following amounts for the following purposes to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

P.U.C. 99260a, Article 4, Transit Operations:	<u>\$ Click or tap here to enter \$</u>
P.U.C. 99260a, Article 4, Transit Capital:	<u>\$Click or tap here to enter \$</u>
P.U.C. 99275, Article 4.5, Community Transit Services	<u>\$Click or tap here to enter \$</u>
P.U.C. 99400a, Article 8a, Local Streets and Roads	<u>\$225,629</u>
P.U.C. 99402, Article 8a, Transportation Planning Process	<u>\$Click or tap here to enter \$</u>
P.U.C. 99400c, Article 8c, Contracted Transit Services:	<u>\$Click or tap here to enter \$</u>
P.U.C. 99400e, Article 8e, Capital for Contracted Services:	<u>\$Click or tap here to enter \$</u>
C.C.R. 6648, Capital Reserve:	<u>\$Click or tap here to enter \$</u>

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant in full.

APPROVED:
PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT:

BY: _____ BY: Ron Walker
(signature) (signature)

TITLE: _____ TITLE: City Manager

DATE: _____ DATE: May 14, 2026

TDA ANNUAL PROJECT AND FINANCIAL PLAN

This form will show the planned expenditures of all TDA funds claimed for the fiscal year in addition to any TDA funds carried over from previous years. Briefly describe all operational, capital and/or streets and roads projects which will be funded by TDA moneys. **Please show BOTH prior year TDA funds (if any) and current year TDA funds to be used**, provide the total cost of each project, and indicate all other sources of funding associated with each project. For capital projects, the projects listed, and their associated costs and funding sources should be consistent with the budget developed in the TDA Claim Worksheet completed for the submittal of this claim. The total project cost and total funding source(s) listed below should balance for each project. See attached sample plan for additional guidance.

Claimant: City of Colfax

Fiscal Year: FY 2025/26

<u>Brief Project Description</u>	<u>Project Cost</u>	<u>Source of Funding & Amount</u>
TDA Streets and Roads	Streets and Roads operating expenses per adopted budget for FY 2025-26 total \$334,490	LTF \$225,629 Gas Tax \$45,000 GF transfer in \$63,861
Capital Improvements at Colfax Transit Center	Anticipated capital expenditures in the amount of \$61,216	STA FY 2019-20 \$3,948 STA FY 2020-21 \$8,317 STA FY 2021-22 \$17,097 STA FY 2022-23 \$18,546 STA FY 2023-24 \$13,311 STA FY 2024-25 \$0
Public Transit with Placer County	\$21,345 Placer County Transit Services Agreement	STA FY 2024-25 \$2,003 STA FY 2025-26 \$15,136 Fund transfer in \$4,206

City of Colfax

City Council

Resolution № 16-2026

AUTHORIZING THE CITY MANAGER TO FILE CLAIMS OR EXECUTE AGREEMENTS FOR:

- **LOCAL TRANSPORTATION FUNDS IN THE AMOUNT OF \$225,629 FOR STREETS AND ROADS PURPOSES (ARTICLE 8 – SECTION 99400 OF THE CALIFORNIA PUBLIC UTILITIES CODE),**
 - **STATE TRANSIT ASSISTANCE FUNDS IN THE AMOUNT OF \$15,136 FOR CONTRACTED TRANSIT SERVICES (SECTION 99313 OF THE CALIFORNIA PUBLIC UTILITIES CODE)**
-

WHEREAS, Title 21, Chapter 3 of the California Administrative Code establishes procedures for applying for Local Transportation Funds; and,

WHEREAS, the Placer County Transportation Planning Agency is authorized to receive and approve all claims for Local Transportation Funds and State Transit Assistance Funds.

NOW, THEREFORE, IT BE RESOLVED, by the City Council of the City of Colfax as follows:

1. The foregoing recitals are true and correct statements of facts and are incorporated by reference into this resolution.
2. The City Manager is authorized to submit claims to the Placer County Transportation Planning Agency for the City of Colfax's Article 8 Local Transportation Funds and State Transit Assistance Funds.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 13th day of May 2026, by the following vote of the Council:

AYES: Councilmembers Trinity Burruss, Kim Douglass, Sean Lomen, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully

NOES: None

ABSTAIN: None

ABSENT: None

ATTEST:



Ron Walker, City Manager



Caroline McCully, Mayor



RESOLUTION #26-16 OF THE BOARD OF DIRECTORS

**IN THE MATTER OF: ALLOCATION OF LOCAL TRANSPORTATION FUNDS TO
THE CITY OF COLFAX**

The following resolution was duly passed by the Placer County Transportation Planning Agency Board of Directors at a regular meeting held May 27, 2026 by the following vote on roll call:

AYES:

NOES:

ABSTAIN:

ABSENT:

WHEREAS, the Placer County Transportation Planning Agency has been designated by the Secretary as the transportation planning agency for Placer County, excluding the Lake Tahoe Basin, in accordance with the Transportation Development Act, as amended; and

WHEREAS, it is the responsibility of the Agency to review the annual transportation claims and to make allocations from the Local Transportation Fund.

NOW, THEREFORE, BE IT RESOLVED that the Agency has reviewed the claim and has made the following allocations from the 2025/26 fiscal year funds.

1. To the City of Colfax for projects conforming to

Article 8 Section 99400(a) of the Act:	\$225,629
--	-----------

BE IT FURTHER RESOLVED that allocation instructions are hereby approved for the County Auditor to pay the claimants. Claimant must submit a complete Fiscal and Compliance Audit for the fiscal year ending June 30, 2025, prior to issuance of said instructions to the County Auditor to pay the claimant.

Signed and approved by me after its passage:

Suzanne Jones, Chair
Placer County Transportation Planning Agency

Matt Click, AICP
Executive Director

ATTEST:

Solvi Sabol
Clerk of the Board

CLAIM FOR STATE TRANSIT ASSISTANCE FUNDS

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
2260 DOUGLAS BLVD, SUITE 130; ROSEVILLE, CA 95661

FROM: CLAIMANT: City of Colfax
ADDRESS: PO Box 702
Colfax, CA 95713

CONTACT PERSON: Catrina Olson
Phone: 530-346-2313 Email: accounting@cofax-ca.gov

The City of Colfax hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for State Transit Assistance be approved in the amount of \$15,136 for Fiscal Year 2025/26 , in the following amounts for the following purposes to be drawn from the State Transit Assistance fund deposited with the Placer County Treasurer:

Transit Operations (6730a):	<u>\$Click or tap here to enter \$</u>
Transit Capital (6730a):	<u>\$Click or tap here to enter \$</u>
Contracted Transit Services (6731b):	<u>\$15,136</u>
Community Transit Services Provided by WPCTSA (6731.1):	<u>\$Click or tap here to enter \$</u>

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:
PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT:

BY: Ron Walker
(signature)

BY: _____
(signature)

TITLE: _____
DATE: _____

TITLE: City Manager
DATE: May 14, 2026

TDA ANNUAL PROJECT AND FINANCIAL PLAN

This form will show the planned expenditures of all TDA funds claimed for the fiscal year in addition to any TDA funds carried over from previous years. Briefly describe all operational, capital and/or streets and roads projects which will be funded by TDA moneys. **Please show BOTH prior year TDA funds (if any) and current year TDA funds to be used**, provide the total cost of each project, and indicate all other sources of funding associated with each project. For capital projects, the projects listed, and their associated costs and funding sources should be consistent with the budget developed in the TDA Claim Worksheet completed for the submittal of this claim. The total project cost and total funding source(s) listed below should balance for each project. See attached sample plan for additional guidance.

Claimant: City of Colfax

Fiscal Year: FY 2025/26

<u>Brief Project Description</u>	<u>Project Cost</u>	<u>Source of Funding & Amount</u>
TDA Streets and Roads	Streets and Roads operating expenses per adopted budget for FY 2025-26 total \$334,490	LTF \$225,629 Gas Tax \$45,000 GF transfer in \$63,861
Capital Improvements at Colfax Transit Center	Anticipated capital expenditures in the amount of \$61,216	STA FY 2019-20 \$3,948 STA FY 2020-21 \$8,317 STA FY 2021-22 \$17,097 STA FY 2022-23 \$18,546 STA FY 2023-24 \$13,311 STA FY 2024-25 \$0
Public Transit with Placer County	\$21,345 Placer County Transit Services Agreement	STA FY 2024-25 \$2,003 STA FY 2025-26 \$15,136 Fund transfer in \$4,206

City of Colfax

City Council

Resolution № 16-2026

AUTHORIZING THE CITY MANAGER TO FILE CLAIMS OR EXECUTE AGREEMENTS FOR:

- **LOCAL TRANSPORTATION FUNDS IN THE AMOUNT OF \$225,629 FOR STREETS AND ROADS PURPOSES (ARTICLE 8 – SECTION 99400 OF THE CALIFORNIA PUBLIC UTILITIES CODE),**
 - **STATE TRANSIT ASSISTANCE FUNDS IN THE AMOUNT OF \$15,136 FOR CONTRACTED TRANSIT SERVICES (SECTION 99313 OF THE CALIFORNIA PUBLIC UTILITIES CODE)**
-

WHEREAS, Title 21, Chapter 3 of the California Administrative Code establishes procedures for applying for Local Transportation Funds; and,

WHEREAS, the Placer County Transportation Planning Agency is authorized to receive and approve all claims for Local Transportation Funds and State Transit Assistance Funds.

NOW, THEREFORE, IT BE RESOLVED, by the City Council of the City of Colfax as follows:

1. The foregoing recitals are true and correct statements of facts and are incorporated by reference into this resolution.
2. The City Manager is authorized to submit claims to the Placer County Transportation Planning Agency for the City of Colfax's Article 8 Local Transportation Funds and State Transit Assistance Funds.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 13th day of May 2026, by the following vote of the Council:

AYES: Councilmembers Trinity Burruss, Kim Douglass, Sean Lomen, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully

NOES: None

ABSTAIN: None

ABSENT: None

ATTEST:



Ron Walker, City Manager



Caroline McCully, Mayor



RESOLUTION #26-17 OF THE BOARD OF DIRECTORS

IN THE MATTER OF: ALLOCATION OF STATE TRANSIT ASSISTANCE FUNDS TO THE CITY OF COLFAX

The following resolution was duly passed by the Placer County Transportation Planning Agency Board of Directors at a regular meeting held May 27, 2026 by the following vote on roll call:

AYES:

NOES:

ABSTAIN:

ABSENT:

WHEREAS, the Placer County Transportation Planning Agency has been designated by the Secretary of the State of California, Business and Transportation Agency, as the transportation planning agency for Placer County excluding that portion of the County in the Lake Tahoe Basin, pursuant to the provisions of the Transportation Development Act of 1971, Chapter 1400, Statutes of 1971; and Chapters 161 and 1002, Statutes of 1990; and Chapters 321 and 322, Statutes of 1982; and

WHEREAS, it is the responsibility of the Placer County Transportation Planning Agency, under the provisions of the Act, to review transportation claims and to make allocations of money from the State Transit Assistance Fund based on the claims; and

WHEREAS, the Auditor of each county is required to pay monies in the fund to the claimants pursuant to allocation instructions received from the Placer County Transportation Planning Agency; and

WHEREAS, the Placer County Transportation Planning Agency has reviewed the claim for funds established to be available in the State Transit Assistance fund of Placer County and has made the following findings and allocations:

1. The claimant's proposed expenditures are in conformity with the Regional Transportation Plan.
2. The level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of Public Utilities Code Sections 99268.2, 99268.3, 99268.4, 99268.5, and 99268.9, as they may be applicable to the claimant.
3. The claimant is making full use of federal funds available under the Urban Mass Transportation Act of 1964, as amended.

4. The sum of the claimant's allocations from the State Transit Assistance Fund and from the Local Transportation Fund does not exceed the amount the claimant is eligible to receive during the fiscal year.
5. Priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public transportation services, and to meet high priority regional, countywide, or areawide public transportation needs.
6. The regional entity may allocate funds to an operator for the purposes specified in Section 6730 only if, in the resolution allocating the funds, it also finds the following:
 - a. The operator has made a reasonable effort to implement the productivity improvements recommended pursuant to Public Utilities Code Section 99244. This finding shall make specific reference to the improvements recommended and to the efforts made by the operator to implement them.
 - b. For an allocation made to an operator for its operating cost, the operator is not precluded by any contract entered into on or after June 28, 1979, from employment of part-time drivers or from contracting with common carriers of persons operating under a franchise or license.
 - c. A certification by the Department of the California Highway Patrol verifying that the operator is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251. The certification shall have been completed within the last 13 months, prior to filing claims.
 - d. The operator is in compliance with the eligibility requirements of Public Utilities Code Section 99314.6.

Allocation to the City of Colfax for State transit Assistance Funds (PUC 99313) for the following purposes:

- Allocation of \$15,136 of FY 2025/26 STA Funds (PUC 99313) for contracted transit services (section 6731b)

NOW, THEREFORE, BE IT RESOLVED that allocation instructions have been prepared in accordance with the above and are hereby approved and that the Chairperson is authorized to sign said allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations.

IT IS FURTHER RESOLVED that the claimant be notified of the Placer County Transportation Planning Agency's action on their claim.

Signed and approved by me after its passage:

Suzanne Jones, Chair
Placer County Transportation Planning Agency

Matt Click, AICP
Executive Director

ATTEST:

Solvi Sabol
Clerk of the Board



MEMORANDUM

TO: Airport Land Use Commission

DATE: May 27, 2026

FROM: Matthew Click, Executive Director

SUBJECT: CONSENT CALENDAR

Below is the Consent Calendar item for the May 27, 2026, agenda for your review and action.

1. Approve No Adjustment to the FY 2026/27 Airport Land Use Commission Fee

On December 1, 2021, the Airport Land Use Commission (ALUC) adopted an updated fee schedule to recover staff costs for reviewing private sector project applications. Fees are waived for member agency-initiated projects. The schedule took effect January 31, 2022, and includes an annual review tied to the Consumer Price Index, with any approved adjustments effective July 1 of the new fiscal year.

In fall 2021, the ALUC conditionally approved General Plan-Airport Land Use Compatibility Plan (ALUCP) consistency for the cities of Auburn and Lincoln and Placer County. All jurisdictions have since achieved consistency with the ALUCP. As a result, most project review authority now rests with local jurisdictions, while the ALUC retains responsibility for mandatory referrals. Mandatory referrals include General Plan amendments, specific plans and amendments, rezones, zoning and building code changes, and ALUCP special condition exception requests.

In FY 2025/26, the ALUC completed four mandatory reviews: Village 7 Specific Plan Minor Amendments; Villages 5 and 7 Specific Plan Amendments; and the Studebaker General Plan Amendment and Rezone.

Because private-sector application costs are being fully recovered and no member agency-initiated projects occurred in FY 2025/26, staff conclude there is currently no basis for a fee adjustment. Accordingly, **staff recommend no change to ALUC fees for FY 2026/27, and the TAC concurs.**

A fee adjustment will be considered following completion of the next ALUCP update. This update will be based on Auburn's Airport Master Plan and informed by Lincoln's evaluation of the potential relocation of Runway 15 traffic patterns to the west side of the airport.

DM:mbc:ss



TO: WPCTSA Board of Directors
FROM: Matt Click, Executive Director
SUBJECT: CONSENT CALENDAR

DATE: May 27, 2026

Below are the Consent Calendar items for the May 27, 2026, agenda for your review and action.

1. **Approve FY 2025/26 WPCTSA Budget Amendment #2**

Staff recommends approval of Amendment #2 to the Western Placer Consolidated Transportation Services Agency's (WPCTSA's) Fiscal Year (FY) 2025/26 Budget. Amendment #2 accounts for a slight increase of \$3,784 to the "PCTPA Staff Administration" expense line, which correlates to respective increases in Work Elements 23 and 24 of PCTPA's FY 2025/26 Overall Work Program (OWP) and Budget Amendment #2 adopted in February 2026. This increase is being offset with a proposed decrease to the FY 2025/26 operating reserve in the same amount. Even with this slight reduction, the operating reserve remains at approximately 23% of budgeted expenditures.

As proposed, this minor budget amendment will not significantly impact the WPCTSA's overall fiscal year operating costs that were approved in WPCTSA's FY 2025/26 Budget Amendment #1 adopted in December 2025. This item was presented to the April 28th Transit Operators Working Group (TOWG), which concurred with staff's recommendation.

2. **Authorize the Executive Directors to Enter into a Memorandum of Understanding between WPCTSA and County of Placer for Reimbursement of Spare's Regional Americans with Disabilities Act Eligibility Electronic Registration Portal - \$36,000**

Placer County's three transit operators: Auburn Transit, Placer County Transit, and Roseville Transit, all currently have service agreements with Spare Labs Inc. (Spare) to provide the Go South Placer technology platform and mobile phone application (app). Go South Placer allows users to schedule rides on all three operators' on-demand/dial-a-ride service networks via the mobile phone app. Additionally, Spare's technology platform has the capability to serve as a regional electronic registration portal for Americans with Disabilities Act (ADA) riders to become certified as eligible to receive each transit operator's ADA paratransit service benefits.

In collaboration with the region's transit operators and WPCTSA stakeholders, financial support for Spare's electronic ADA eligibility portal was identified in WPCTSA's FY 2025/26 annual budget, which was approved in June 2025. However, since WPCTSA does not have any direct contractual relationship or agreement with Spare to provide this resource, the County of Placer modified its existing service agreement with Spare to include payment for the deployment of the regional ADA eligibility portal for the three operators. The electronic portal was subsequently launched in 2025.

Staff recommends authorizing the Executive Director to enter into the attached Memorandum of Understanding (MOU) with the County of Placer to provide them with financial compensation in FYs 2025/26 and 2026/27 for currently supporting the regional electronic ADA eligibility registration portal in partnership with Spare. The County presently compensates Spare \$18,000 annually to maintain the electronic ADA eligibility registration portal, with a total two-year commitment term ending in 2027. The MOU reimburses the County \$36,000 over a two-year period to cover the payment for this valuable resource and can be accommodated in WPCTSA's current and future annual budgets.

MC:mbc:ss

**Attachment 1: Western Placer CTSA
FY 2025/26 Budget Amendment #2**

May 2026

	FY 2026 Budget Amendment #2 Proposed	FY 2026 Budget Amendment #1 Adopted	Difference Proposed vs. Adopted
Operating Expenditures			
PCTPA Staff Administration - Per PCTPA OWP WE #23,24 (1)	\$ 330,288	\$ 326,504	\$ 3,784
Legal Services	\$ 7,500	\$ 7,500	\$ -
Placer Collaborative Network (PCN) Membership	\$ 250	\$ 250	\$ -
Accounting Services	\$ 500	\$ 500	\$ -
Fiscal Auditors (TDA)	\$ 6,300	\$ 6,300	\$ -
Outreach (2)	\$ 125,000	\$ 125,000	\$ -
Direct Expenses (3)	\$ 10,000	\$ 10,000	\$ -
Subtotal PCTPA Administration	\$ 479,838	\$ 476,054	\$ 3,784
Programs			
MV Transit - Health Express (4)	\$ -	\$ -	\$ -
Seniors First - Health Express Program Management (4)	\$ -	\$ -	\$ -
Seniors First - My Rides (4)	\$ -	\$ -	\$ -
Placer Rides - Independent Living Partnership (5)	\$ -	\$ -	\$ -
Placer Rides - Seniors First and MOVE (6)	\$ 555,232	\$ 555,232	\$ -
Transit Planning (7)	\$ 80,000	\$ 80,000	\$ -
Short Range Transit Plans (8)	\$ -	\$ -	\$ -
Bus Pass Subsidy Program (9)	\$ 5,000	\$ 5,000	\$ -
South Placer Transit Information Center (Call Center) (10)	\$ 470,000	\$ 470,000	\$ -
Transit Ambassador Program (11)	\$ -	\$ -	\$ -
Mobility Training Program (12)	\$ -	\$ -	\$ -
Transit Training and Education Program (13)	\$ 150,000	\$ 150,000	\$ -
Placer 211 (14)	\$ 30,000	\$ 30,000	\$ -
South Placer Transit Project Funding Commitment (15)	\$ 350,000	\$ 350,000	\$ -
Sierra College Transit Pass and TNC Subsidy Pilot Support (16)	\$ -	\$ -	\$ -
Countywide Bus Stop Needs Assessment (17)	\$ 150,000	\$ 150,000	\$ -
Regional ADA Eligibility Platform for Transit Operators (18)	\$ 20,000	\$ 20,000	\$ -
Subtotal Existing & New Programs	\$ 1,810,232	\$ 1,810,232	\$ -
Subtotal Operating Expenditures	\$ 2,290,070	\$ 2,286,286	\$ 3,784
Operating Reserve (19)	\$ 526,648	\$ 530,432	\$ (3,784)
Total Operating Expenditures	\$ 2,816,718	\$ 2,816,718	\$ -

	FY 2026 Budget Amendment #2 Proposed	FY 2026 Budget Amendment #1 Adopted	Difference
Operating Revenues			
FY 2025/26 LTF Article 4.5 (20)	\$ 1,462,272	\$ 1,462,272	\$ -
FY 2025/26 State Transit Assistance PUC 99313 (21)	\$ 147,026	\$ 147,026	\$ -
Interest Income (22)	\$ 120	\$ 120	\$ -
Carryover (23)	\$ 1,207,300	\$ 1,207,300	\$ -
Total Operating Revenue	\$ 2,816,718	\$ 2,816,718	\$ -

Operating Revenue to Expenditure Comparison	Proposed	Adopted	Difference
Fund Balance (Carryover)	\$0	\$0	\$ -

Notes

- Adjusted per WPCTSA costs identified in FY 2025/26 PCTPA OWP, Amendment #2, Work Elements #23 and #24
- Outreach includes implementation of the WPCTSA Marketing Plan (approved in Jan. 2023), consisting of creating the OSS website, setting up a Customer Relationship Management (CRM) database for performance tracking, preparing marketing collateral, and re-branding program efforts
- Direct expenses include auto, meeting, professional membership, conference & training, postage, and travel reimbursements
- Health Express and My Rides services terminated on June 30, 2021
- Independent Living Partnership subscription services for TripTrak software terminated in March 2023.
- Per five-year, adopted budget in WPCTSA Agreement with Seniors First. WPCTSA Agreement with Seniors First ends on June 30, 2026. Per PCTPA Board's approval in February 2026, MOVE Stanislaus assumes Placer Rides administration on July 1, 2026. \$75,000 is needed to transition program administration from Seniors First to MOVE, which can be offset in equal savings based on lower year-end expense estimates from Seniors First to administer the remaining program during FY 2025/26.
- Set-aside for WPCTSA support consultant services as needed, including support for transportation outreach, marketing, and program development assistance
- Short Range Transit Plan (SRTP) follow-up planning activities in FY 2025/26, following the SRTP's completion
- Bus pass reimbursement for participating social service organizations to be promoted more in FY 2025/26
- Per MOU with Roseville, effective July 1, 2026, and proposed FY 2026/27 program budget from Roseville
- Mobility Training Program discontinued, starting in FY 2025/26 budget
- Transit Ambassador Program discontinued, starting in FY 2025/26 budget
- Transit Training and Education Program maintains existing Mobility Training program, per MOU with Roseville, and integrates a modified Transit Ambassador program into one program to maximize efficiency and effectiveness of program delivery and maintain general terms/provisions established in the Transit Ambassador for outreach/education
- Continued Placer 211 Agreement with Placer County Health and Human Services for FY 2025/26
- Committed funding proposed for South Placer Transit Express project from FY 2024/25 WPCTSA budget (carry-over reserve)
- Sierra College (SC) Transit Pass and TNC Subsidy pilot program and funding support ended June 30, 2025 (continued by SC and transit operators)
- New project that includes an assessment of general conditions of, ADA access to, and potential passenger amenities (i.e., bus stop signage, shelters, benches, and lighting) needed for bus stops located throughout the south Placer region, and a prioritized plan to implement a range of improvements based on developed design criteria. Work anticipated to conclude in late Spring of 2026
- Annual funding to Spare for regional Americans with Disabilities Act (ADA) eligibility platform on GO South Placer microtransit app in FY 2025/26
- The operating reserve is 23% of FY 2025/26 operating expenses
- Assumes an approximately 4.5% WPCTSA allocation based on the final FY 2025/26 LTF apportionment from August 2025
- Assumes a 4.5% WPCTSA allocation based on the final FY 2025/26 STA apportionment from August 2025
- Interest income estimate for FY 2025/26
- Actual FY 2024/25 carryover amount, which includes FY 2024/25 operating reserve and accounts for FY 2024/25 year-end actuals

MEMORANDUM OF UNDERSTANDING REGARDING FUNDING FOR SPARE ADA ELIGIBILITY SERVICE WITHIN THE GO SOUTH PLACER APP FOR FISCAL YEARS 2025/26 AND 2026/27

THIS MEMORANDUM OF UNDERSTANDING, hereinafter referred to as “MOU”, is made and entered into on _____, 2026, by and between the County of Placer, hereinafter referred to as “COUNTY”, and the Western Placer Consolidated Transportation Services Agency, hereinafter referred to as “WPCTSA”.

RECITALS

WHEREAS, COUNTY, WPCTSA, City of Roseville and the City of Auburn desire to implement Spare’s Americans with Disabilities Act (ADA) Eligibility Certification Platform within the current Go South Placer microtransit service software platform and mobile app during Fiscal Years (FYs) 2025/2026 and 2026/27 to accommodate a streamlined and efficient ADA application process across all on-demand and paratransit services provided in the south Placer region; and

WHEREAS, WPCTSA is a joint powers agency (JPA) with the power to provide and coordinate social service transportation for the western portion of Placer County, including services for the elderly and individuals with disabilities. Under the terms of the JPA, Placer County Transportation Planning Agency (PCTPA) is the designated administrator of the WPCTSA.

WHEREAS, WPCTSA desires to contribute funding to support implementation of this regional ADA certification platform as it allows for potential ADA users to better access existing services; and

WHEREAS, all the interested parties are coordinating services and are promoting the improvement of transportation services in the South Placer region pursuant to the joint Short-Range Transit Plan recently completed in 2025.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and agreements herein contained, it is agreed by and between the parties hereto as follows:

1. This MOU is for the implementation of the Spare ADA Eligibility Certification Platform within the Go South Placer on-demand microtransit app rendered through a contract the COUNTY holds with Spare Labs Inc. for FYs 2025/2026 and 2026/27.
2. COUNTY agrees to contract for the Spare ADA Eligibility Certification Platform to be deployed in the Go South Placer microtransit app for Placer County Transit, Roseville Transit and Auburn On-Demand.
3. In exchange for said service, WPCTSA agrees to pay COUNTY a sum not to exceed Eighteen Thousand Dollars (\$18,000) for FY 2025/26 on or before June 30, 2026, and Eighteen Thousand Dollars (\$18,000) for FY 2026/27 on or before June 30, 2027, for a total compensation amount not to exceed Thirty-Six Thousand Dollars (\$36,000).

4. Notice shall be served by US Mail or in person to the following:

PLACER COUNTY:

Jaime Wright
Department of Public Works
Transportation Division
3091 County Center Dr., Suite 220
Auburn, CA 95603

WPCTSA:

Mr. Mike Costa
Principal Transportation Planner, PCTPA
2260 Douglas Blvd., Suite 130
Roseville, CA 95661

5. Neither WPCTSA nor any officer, employee or volunteer thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by COUNTY under or in connection with any work, authority or jurisdiction delegated to COUNTY under this MOU. It is understood and agreed that COUNTY shall fully defend, indemnify and save harmless WPCTSA, its officers, employees and volunteers from all claims, suits, or actions of every nature, kind and description brought for or on account of occurring by reason of anything done or omitted to be done by COUNTY under or in connection with any work, activity or jurisdiction delegated to COUNTY under this MOU.
6. Neither COUNTY nor any officer, employee or volunteer thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by WPCTSA under or in connection with any work, authority or jurisdiction delegated to WPCTSA under this MOU. It is understood and agreed that WPCTSA shall fully defend, indemnify and save harmless COUNTY, its officers, employees and volunteers from all claims, suits, or actions of every nature, kind and description brought for or on account of occurring by reason of anything done or omitted to be done by WPCTSA under or in connection with any work, activity or jurisdiction delegated to WPCTSA under this MOU.

(This Space Intentionally Left Blank)

IN WITNESS THEREOF, the parties hereto have executed this agreement the day and year first above written.

**Western Placer Consolidated
Transportation Services Agency**

County of Placer

By: _____
Executive Director

By: _____
Director of Public Works

Date: _____

Date: _____

Approved as to Form:

By: _____
Office of Placer County Counsel

Date: _____



TO: WPCTSA Board of Directors

DATE: May 27, 2026

FROM: Mike Costa, Principal Transportation Planner

**SUBJECT: WPCTSA ADMINISTRATIVE AND MARKETING SUPPORT SERVICES
MASTER AGREEMENT AND LETTER OF TASK AGREEMENT WITH
TRANOVA**

ACTION REQUESTED

Authorize the Executive Director to negotiate and sign a Master Agreement and Letter of Task Agreement with Tranova, LLC to provide on call administrative and marketing support services for the Western Placer Consolidated Transportation Services Agency for an amount not exceed \$80,000.

BACKGROUND

The Western Placer Consolidated Transportation Services Agency (WPCTSA) has a current Master Agreement and Letter of Task Agreement (LOTA) with Tranova, LLC (Tranova) to provide on call administrative and marketing support services through June 30, 2026. This agreement, which was originally executed in May 2022, has been extended as a sole source contract through subsequent LOTAs because of Tranova's unique skillset and experience supporting services and programs provided by WPCTSA. While Tranova's performance as an on-call consultant has been invaluable, it was determined that there would be a value to release a Request for Proposals (RFP) to solicit other consultant firms that could provide similar on-call consulting services to support WPCTSA.

On February 10, 2026, Placer County Transportation Planning Agency (PCTPA), on behalf of WPCTSA, released an RFP to solicit potential consultants to contract with WPCTSA to provide on call administrative and marketing support services. The RFP solicitation process concluded on March 30, 2026.

DISCUSSION

Three consultant firms submitted proposals in response to the RFP: Tranova, DKS Associates, and Drago Vantage, LLC. PCTPA staff, in coordination with a committee consisting of representatives from each of the region's three transit operators, with one transit representative also administering a current core WPCTSA marketing/outreach program, evaluated the proposals based on the following criteria established in the RFP.

- **Project Understanding:** Consultant demonstrates an understanding about WPCTSA's purpose and administered programs, and how WPCTSA programs complement existing transit services and/or coordinated efforts conducted by transportation stakeholders to improve operational effectiveness, efficiency, and public awareness of the region's transit services and other supporting programs/initiatives led by WPCTSA. Consultant will also

WPCTSA Board of Directors

WPCTSA-Tranova On Call Administrative and Marketing Support Services Agreement

May 27, 2026

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provide knowledge of the coordinated transportation service planning and marketing efforts that have occurred in Placer County during the past five years.

- **Managing Similar Programs, Relationships, and Communication:** Consultant demonstrates how they have successfully provided support to other similar programs and/or entities that may have included information and referral services, transportation/transit planning and/or grant administration, marketing and outreach activities, and managing relationships and coordination with various local and regional stakeholders, including individuals with special needs and/or transit-dependent populations.
- **Qualifications/Experience:** The proposal identifies Consultant's relevant education and/or skilled experience necessary to support WPCTSA functions and administered programs.
- **Cost/Financial Efficiency:** The Consultant provides a competitive billable (fully loaded) rate and clear reimbursement cost structure for each staff position and resources proposed to support Consultant with WPCTSA administrative and marketing functions.

Based on these criteria, the evaluation committee unanimously scored Tranova's proposal and organization as the most qualified to effectively continue providing on-call administrative and marketing support services for WPCTSA. The following highlights Tranova's qualifications.

- Tranova has directly supported other Consolidated Transportation Services Agencies and transit operators in Stanislaus, Contra Costa, and Monterey counties and is familiar with administering similar programs in collaboration with various transportation stakeholders comparable to WPCTSA.
- Tranova's direct experience coordinating the development and implementation of WPCTSA's Marketing Plan, approved in January 2023, has led to the successful delivery of many tools and resources that support the promotion of public transit services and WPCTSA programs throughout the south Placer region.
- Tranova's fully loaded rate structure for one proposed personnel position, Tom Courts, is competitively lower than rate structures proposed for both respective Program Managers and average collective supporting personnel positions included in the other two proposals submitted in response to the RFP.
- Tranova is currently positioned to continue implementation of the next phase of WPCTSA's Marketing Plan, support WPCTSA staff's administration of the new Placer Rides Program contract, and further help effectuate WPCTSA's regional marketing and service coordination role identified in PCTPA's joint Short-Range Transit Plan, completed and accepted by all three transit operators in June 2025.

Staff recommends the WPCTSA Board of Directors authorize the Executive Director to negotiate and sign a Master Agreement and LOTA #26-01 with Tranova for WPCTSA's on call administrative and marketing support services. LOTA #26-01 becomes effective on July 1, 2026, for the first year of the Master Agreement's term. The Master Agreement allows for a three-year initial term, with two additional one-year extensions, which can all be executed through future LOTAs. The budget proposed in the LOTA is in line with historical consultant administrative

WPCTSA Board of Directors

WPCTSA-Tranova On Call Administrative and Marketing Support Services Agreement

May 27, 2026

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support costs included in WPCTSA's annual budget. Final annual compensation must ultimately be determined by the adopted WPCTSA annual budget and through the LOTAs executed with Tranova in subsequent years of the Master Agreement's term. PCTPA's technical advisory committee (TAC) concurred with this recommendation at their May 12th meeting.

MC:ss:mbc:ss



May 27, 2026

Tom Courts, Partner
Tranova, LLC
1920 Rockford Avenue
Modesto, CA 95355

**SUBJECT: LETTER OF TASK AGREEMENT #26-01
BETWEEN TRANOVA, LLC. AND WESTERN PLACER CONSOLIDATED
TRANSPORTATION SERVICES AGENCY FOR CTSA AND PUBLIC TRANSIT
MARKETING, OUTREACH AND OTHER CONSULTING SERVICES**

Dear Mr. Courts:

This letter, when countersigned, authorizes work under the “Master Agreement between Western Placer Consolidated Transportation Services Agency (WPCTSA) and Tranova, LLC.” dated May 27, 2026.

1. Incorporated Master Agreement: This letter of Task Agreement (LOTA) is the statement of contract-specific requirements applicable to the work effort to be undertaken by Tranova, LLC to provide marketing, outreach and general consulting services for WPCTSA and the Placer region’s public transit providers and social service agencies.
2. Term: Consultant services are to commence on July 1, 2026, and shall be completed by June 30, 2027. During the term of this contract extension, Consultant shall not engage in other work that would be deemed a conflict of interest with WPCTSA interests.
3. Scope of Services: Consultant will perform the tasks outlined in Attachment A: Scope of Services, as needed and directed to support the WPCTSA’s administrative and marketing functions. Mike Costa, Principal Transportation Planner, will act as Project Manager.
4. Personnel: Consultant will provide their own personnel to perform the work in this Letter of Task Agreement. Consultant will provide administrative support and overhead expenses.
5. Compensation: For services rendered, Consultant compensation shall continue to be made as set forth under the hourly rates and other fees outlined under Attachment B: Rate and Fee Structure, with a total payment not-to-exceed \$80,000.00, unless authorized in advance by the Executive Director. Consultant will invoice for work completed at least every two months for work performed during the preceding two-month billing period. Such invoices shall include a description of the tasks and/or work addressed, hours associated with each task, and the hourly rate. If direct costs are invoiced for compensation per the rate and fee structure provided in Attachment B, Consultant shall provide the appropriate receipts and/or documentation supporting the direct expenses being invoiced. Invoices will be paid within thirty (30) days of receipt. Each invoice will be accompanied by an accomplishments tracking report summarizing work completed during the invoiced period and planned activities for the upcoming work period, organized by program category and/or in a manner subject to agreement between Consultant and WPCTSA’s Project Manager.

Attachment A: Scope of Services

Consultant will assist staff with developing and coordinating marketing programs and outreach efforts to promote WPCTSA programs and provide general consultant services for other Placer County Transportation Planning Agency (PCTPA) transportation and transit programs and/or services including, but not limited to, the following tasks:

- Coordinate, attend, and facilitate meetings and workshops (both in person and/or virtual), as needed, with stakeholder management teams, clients and transit riders to develop and implement marketing efforts for Placer County transit providers and WPCTSA.
- Work with the WPCTSA to identify a comprehensive list of stakeholders in Placer County.
- Serve as a liaison for WPCTSA to various stakeholder entities including, but not limited to, the local Chambers of Commerce, Community Business Organizations (CBOs), non-profit social service agencies and transportation providers, and/or any local and regional governmental agencies that coordinate with WPCTSA.
- Work with PCTPA and WPCTSA consultants to create graphic materials, social media posts, and other marketing materials as needed to promote any identified outreach campaign.
- Prepare materials as necessary to support general transportation and transit marketing efforts in the region.
- Work with WPCTSA staff and stakeholders to create a word-of-mouth marketing campaigns to educate social service agencies, including client support teams, on the transportation and transit options available in Placer County.
- Work with Placer County transit providers on updating and maintaining a marketing and communication campaign and strategy to ensure consistent messaging amongst transit providers and WPCTSA.
- Provide general consultation, guidance, and assistance to PCTPA and WPCTSA agency partners to assist with implementation of marketing strategies, transportation planning, and service improvement efforts for the region that help implement the most recently adopted short-range transit plan completed in 2025.
- Provide general support for the administration of PCTPA transit planning, grant funding acquisition, and/or maintaining WPCTSA programs and initiatives.
- Assist PCTPA and WPCTSA staff with establishing a transportation information, referral and assistance program that could complement the South Placer Transit Information, Education, and Training and Placer Rides programs in partnership with WPCTSA stakeholders.

Attachment B: Rate and Fees Structure

Hourly Rate

Position	Fully-Loaded Hourly Rate
Principal Consultant (Tom Courts)	\$175.00

This rate is fully loaded and includes all direct and indirect costs assumed by the Consultant, including labor, overhead, office space, equipment, database resources, software, insurance, and general administrative expenses. The hourly rate will remain fixed for the initial three-year term identified in the Master Agreement (i.e., July 1, 2026 – June 30, 2029). Should WPCTSA exercise one or both one-year extension options, Tranova reserves the right to propose an adjusted rate reflecting Consumer Price Index (CPI) changes, which will be subject to WPCTSA’s annual budget approval and reflected in a future executed LOTA.

Travel Reimbursement

Expense	Rate
Auto Travel (mileage)	Current IRS standard mileage rate
Auto Travel (travel time)	\$87.50/hr. (half of Principal Consultant’s hourly rate)
Overnight Travel (air, lodging, ground)	Direct expenses at cost, with receipts
Overnight Travel (travel time)	\$87.50/hr. (half of Principal Consultant’s hourly rate)

Other Reimbursable Expenses

Any reimbursable expenses for supplies, printing, or other materials not otherwise covered by the fully loaded hourly rate will be invoiced at cost with supporting documentation. No reimbursable expenses exceeding \$250.00 will be incurred without prior written approval from WPCTSA staff.

**MASTER AGREEMENT BETWEEN
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY
AND
TRANOVA, LLC**

THIS AGREEMENT (“Agreement” or “Contract”), is made and entered into as of this 27th day of May, 2026, at Auburn, California, by and between the Western Placer Consolidated Transportation Services Agency (hereinafter referred to as “WPCTSA” or “Agency”), and Tranova, LLC (hereinafter referred to as “Contractor” or “Consultant”).

RECITALS:

1. Contractor represents that it is specially trained and/or has the experience and expertise necessary to competently perform the services set forth in this Agreement; and
2. Contractor is willing to perform the services and work described in this Agreement under the terms and conditions set forth in this Agreement; and
3. WPCTSA desires to contract with Contractor to perform the services and work described in this Agreement under the terms and conditions set forth in this Agreement, and
4. The federal government is not a party to this Agreement.

NOW, THEREFORE, the parties mutually agree as follows:

1. Employment of Contractor.

Contractor hereby agrees to perform services identified in letters of task agreement, submitted hereafter by WPCTSA (hereinafter “Letters of Task Agreement”). Each Letter of Task Agreement shall specifically define and obligate the budget for services, the scope of services, and the expected term of the specified activity or project. All provisions of this Master Agreement shall be incorporated by reference into subsequent Letters of Task Agreement.

2. Scope of Services.

Contractor agrees to fully perform the work described in, and to abide by any additional terms and conditions set forth in, each fully executed Letter of Task Agreement. WPCTSA reserves the right to review and approve all work to be performed by Contractor in relation to this Agreement and Letter of Task Agreement. Any proposed amendment to the scope of services must be submitted by Contractor in writing for prior review and written approval by WPCTSA’s Executive Director. Approval shall not be presumed unless such approval is made by WPCTSA in writing.

3. Compliance with Laws and Incorporation of Federal and State Guidelines.

Contractor shall comply with all applicable federal, state, and local laws, codes, ordinances, regulations, orders and decrees. This includes compliance with prevailing wage rates and their payment in accordance with California Labor Code, Section 1775. Contractor warrants and represents to WPCTSA that Contractor shall, at its own cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals that are legally required for Contractor to practice its profession or are necessary and incident to the performance of the services and work Contractor performs under this Agreement. Contractor shall provide written proof of such licenses, permits, insurance and approvals upon request by WPCTSA. WPCTSA is not responsible or liable for Contractor's failure to comply with any or all of the requirements contained in this paragraph.

The terms of all relevant Federal and State grant provisions and guidelines, as presently written, bearing on this Agreement are hereby wholly incorporated by reference herein and made a part of this Agreement and take precedence over any inconsistent terms of this Agreement.

4. Term.

a. This Master Agreement shall go into effect on July 1, 2026, contingent upon approval by PCTPA, and Contractor shall commence work after notification to proceed by PCTPA’s Project Manager, pursuant to a Letter of Task Agreement. This Agreement shall end on June 30, 2029, with two additional, one-year extension options that if executed extend the Agreement to end on June 30, 2031, unless extended further by written amendment pursuant to Section 16 below.

- b. Contractor is advised that any recommendation for contract award is not binding on WPCTSA until the contract is fully executed and approved by WPCTSA.
- c. Time is of the essence in the performance of this contract, and production and delivery schedules set forth in each Letter of Task Agreement must be met.

5. Standard of Quality.

All work performed by Contractor under this Agreement shall be in accordance with all applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Contractor's field of expertise.

6. Compensation.

a. Payment to the Contractor shall be made as set forth in each Letter of Task Agreement. The amount to be paid shall not exceed the amount specified in the applicable Letter of Task Agreement, which amount shall constitute full and complete compensation for the Contractor's services. In no instance shall PCTPA be liable for any payments or costs for work in excess of this amount, nor for any unauthorized or ineligible costs. Contractor shall be paid at the times and in the manner set forth in this Agreement and the applicable Letter of Task Agreement. The consideration to be paid Contractor, as provided in the applicable Letter of Task Agreement, shall be in compensation for all of Contractor's expenses incurred in the performance of work under the applicable Letter of Task Agreement, including travel and per diem, unless otherwise expressly so provided.

b. Cost Principles and Administrative Requirements:

- (1) The Contractor agrees that the Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000, et seq., and "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR, Part 200, or its successor, shall be used to determine the allowability of individual items of cost.
- (2) The Contractor also agrees to comply with Federal procedures in accordance with 49 CFR, Part 18, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments," and 2 CFR Part 225.
- (3) Any costs for which payment has been made to the Contractor that are determined by subsequent audit to be unallowable under 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq.; 23 CFR, 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 225, or any other applicable State or Federal Regulations, are subject to repayment by the Contractor to WPCTSA. Disallowed costs must be reimbursed to WPCTSA within thirty (30) days unless WPCTSA approves in writing an alternative repayment plan. Should Contractor fail to return disallowed costs to WPCTSA within thirty (30) days, WPCTSA is authorized to withhold payments due to Contractor from other WPCTSA contracts.
- (4) The Contractor and subcontractors shall establish and maintain an accounting system conforming to Generally Accepted Accounting Principles (GAAP) which segregates and accumulates reasonable, allowable, and allocable costs and matching funds for work elements by line item and produces quarterly reports which clearly identify reimbursable costs and other expenditures and shall provide support for all invoices sent to WPCTSA.
- (5) Contractor is hereby expressly put on notice that no employee of WPCTSA has authority to authorize in writing or otherwise any additional work which would increase the cost of a Letter of Task Agreement without approval by the Executive Director of WPCTSA.
- (6) Any subcontract in excess of \$25,000 entered into as a result of this Agreement, shall contain all of the provisions of Sections 6.b (1) through (5) above.

7. Reporting and Payment.

a. During the term of an operative Letter of Task Agreement, the Contractor shall submit to WPCTSA, attention Executive Director, a requisition for payment and narrative progress report not more frequently than once monthly. Each requisition for payment shall refer to the Work Element referenced in the Letter of Task Agreement, and shall conform to the following: (1) be prepared on Contractor's letterhead; (2) be signed by Contractor's Project Manager; (3) contain a unique invoice number; (4) attach appropriate supporting documentation; (5) invoice each work element/milestone separately; and (6) if subcontractors are used, include a separate invoice for each subcontractor in the required format and include a summary of all subcontractors' invoices.

b. Contractor shall submit written requisitions for payment to WPCTSA, and shall specify the time, date, personnel, and hours billed since the date of the preceding requisition for payment, if any, and shall indicate

that it has satisfactorily performed the work and completed the percent of product for which payment is being requisitioned in conformance with the Letter of Task Agreement, and that it is therefore entitled to receive the amount so requisitioned under the terms of the agreement.

c. Contractor shall establish and maintain separate account records for the fiscal activities of each Letter of Task Agreement. The requisitions for payment shall include documentation of reimbursable expenses and other invoiced items sufficient for WPCTSA, in its opinion, to substantiate billings. WPCTSA reserves the right to withhold payment of disputed amounts.

d. Contractor's accounting system shall conform to generally accepted accounting principles. Contractor's accounting records, together with supporting documents, shall be kept separate from other documents and records and shall be kept available for inspection by WPCTSA and other authorized agencies during the period of performance of the contract, and for three (3) years after WPCTSA makes final payments, and all other pending matters are closed.

e. In the event that any of the expenses for which WPCTSA reimburses the Contractor are later disallowed pursuant to Section 28, Contractor expressly agrees to reimburse WPCTSA an amount equal to that disallowed. WPCTSA agrees to assert any appeal for a disallowed expense on behalf of Contractor.

8. Rebudgeting of Funds.

Prompt notification and approval by WPCTSA of all rebudgeting in excess of \$1,000 is required. Such notification may be accomplished by submission of a revised copy of the budget forms. Approval of minor adjustments to an approved budget is not required. A minor adjustment will constitute reallocation of the dollar sum of \$1,000 or less.

9. Data to be Furnished by Contractor.

Whenever information that Contractor previously provided to WPCTSA in its response to the request for proposals (RFP) or set-forth in this Agreement is no longer complete, accurate, or up-to-date, Contractor shall notify WPCTSA, attention Executive Director, and provide WPCTSA the most current information regarding:

- a. The Contractor's name, local address, telephone number, and contact person.
- b. A general description of the Contractor's services.
- c. The names and titles of the individuals who can provide the planning and support services described in the RFP submitted to WPCTSA.
- d. A description of the work performed and the skills and training of the individuals so named, including a current resume for each individual.
- e. The hourly billing rates and charges for the individuals named.
- f. Contractor's Affidavit of Disadvantaged Business Enterprise (if applicable).

10. Submission of Reports.

- a. All reports specified in a Letter of Task Agreement must be submitted to WPCTSA in draft form for review, to the attention of the Executive Director. In the absence of an express, written statement of dissatisfaction within thirty (30) working days, any draft report submitted will be deemed satisfactory.
- b. No final report shall be prepared in form for publication prior to approval by WPCTSA.

11. Personnel.

- a. The Contractor represents that it has, or shall secure at its own expense, all personnel required in performing the services under a Letter of Task Agreement.
- b. During periods in which Contractor's personnel may be physically housed at WPCTSA while performing services under a Letter of Task Agreement, WPCTSA may be responsible for administrative support and overhead expenses associated with such personnel, if agreed to in the applicable Letter of Task Agreement. During periods in which Contractor's personnel are not physically housed at WPCTSA, Contractor shall be responsible for their administrative support and overhead expenses.
- c. All services required under a Letter of Task Agreement shall be performed by the Contractor or under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized under State and local law to perform such services.

12. Independent Contractor.

The Contractor, and the agents and employees of the Contractor, in the performance of this Agreement, shall act as and be independent contractors and not officers or employees or agents of WPCTSA. Contractor, its officers, employees, agents, and subcontractors, if any, shall have no power to bind or commit WPCTSA to any decision or course of action, and shall not represent to any person or business that they have such power. Contractor has and shall retain the right to exercise full control of the supervision of the services and work and over the employment, direction, compensation and discharge of all persons assisting Contractor in the performance of services under this Agreement. Contractor shall be solely responsible for all matters relating to the payment of its employees, including but not limited to compliance

with social security and income tax withholding, workers' compensation insurance and all regulations governing such matters.

13. Contractors and Subcontractors.

Contractor shall not subcontract any portion of the work without the prior express written authorization of WPCTSA. If WPCTSA consents to a subcontract, Contractor shall be fully responsible for all work performed by the subcontractor.

a. WPCTSA reserves the right to review and approve any contract or agreement to be funded in whole or in part using funds provided under this Agreement.

b. Nothing contained in this Agreement or otherwise, shall create any contractual relation between WPCTSA and any subcontractor, and no subcontract shall relieve Contractor of its responsibilities and obligations hereunder. Contractor agrees to be as fully responsible to WPCTSA for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Contractor. Contractor's obligation to pay its subcontractors is an independent obligation from WPCTSA's obligation to make payments to the Contractor.

c. Contractor shall perform the work contemplated with resources available within its own organization and no portion of the work pertinent to this Agreement shall be subcontracted without written authorization by WPCTSA's Project Manager, except that which is expressly identified in the approved Cost Proposal.

d. Contractor shall pay its subcontractors within ten (10) calendar days from receipt of each payment made to Contractor by WPCTSA.

e. Any contract or sub-contract shall contain the same applicable provisions of this Agreement, and shall require the contractor and its subcontractors, if any, to:

- (1) Comply with applicable State and Federal requirements that pertain to, among other things, labor standards, non-discrimination, the Americans with Disabilities Act, Equal Employment Opportunity, and Drug-Free Workplace, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000, et seq., 49 CFR, Part 18, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments", "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", 2 CFR, Part 200, and "Contract Cost Principles and Procedures". Maintain at least the minimum State-required Workers' Compensation Insurance for those employees who will perform the work or any part of it.
- (2) Maintain unemployment insurance and disability insurance as required by law, along with liability insurance in an amount that is reasonable to compensate any person, firm, or corporation who may be injured or damaged by the Contractor or any subcontractor in performing work associated with this Agreement or any part of it.
- (3) Retain all books, records, computer records, accounts, documentation, and all other materials pertaining to the performance of this Agreement for a period of three (3) years from the date of termination of this Agreement, or three (3) years from the conclusion or resolution of any and all audits or litigation relevant to this Agreement and any amendments, whichever is later.
- (4) Permit WPCTSA and/or its designees, upon reasonable notice, unrestricted access to any or all books, records, computer records, accounts, documentation, and all other materials pertaining to the performance of this Agreement for the purpose of monitoring, auditing, or otherwise examining said materials.
- (5) Comply with all applicable requirements of Title 49, Part 26 of the Code of Federal Regulations, as set forth in Section 42, Disadvantaged Business Enterprise Participation.

f. Any substitution of subcontractors must be approved in writing by WPCTSA's Project Manager prior to the start of work by the subcontractors.

14. Prohibition Against Contingent Fees.

Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage, fee, gift, or any other consideration, contingent upon or resulting from the award or formation of this Agreement. For breach or violation of this warranty, WPCTSA shall have the right to annul this Agreement without liability, or at its discretion to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

15. Termination.

- a. WPCTSA reserves the right to terminate this Agreement or any Letter of Task Agreement upon sixty (60) calendar days written notice to Contractor with any reason or no reason for termination stated in the notice. The notice shall be deemed served and effective for all purposes on the date it is deposited in the U.S. mail, certified, return receipt requested, addressed to Contractor at the address indicated in Section 35.
- b. WPCTSA may terminate this Agreement with Contractor should Contractor fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination, WPCTSA may proceed with the work in any manner deemed proper by WPCTSA. If WPCTSA terminates this Agreement with Contractor, WPCTSA shall pay Contractor the sum due to Contractor under this Agreement prior to Contractor's failure to perform, unless the cost of completion to WPCTSA exceeds the funds remaining in the Agreement. In which case, the overage shall be deducted from any sum due Contractor under this Agreement and the balance, if any, shall be paid to Contractor upon demand.
- d. If WPCTSA issues a notice of termination:
 - (1) Contractor shall immediately cease rendering services pursuant to this Agreement.
 - (2) Contractor shall deliver to WPCTSA copies of all Writings prepared by the Contractor under the Letter of Task Agreement, whether or not completed, which were prepared by Contractor, its employees or its subcontractors, if any, pursuant to this Agreement. The term "Writings" shall include, but not be limited to, handwriting, typesetting, computer files and records, drawings, blueprints, printing, photostating, photographs, and every other means of recording upon any tangible thing, any form of communication or representation, including, letters, works, pictures, sounds, symbols computer data, or combinations thereof.
 - (3) WPCTSA shall pay Contractor for work actually performed up to the effective date of the notice of termination, subject to the limitations in Sections 6 and 7, less any compensation to WPCTSA for damages suffered as a result of Contractor's failure to comply with the terms of this Agreement. Such payment shall be in accordance with Section 7. However, if this Agreement is terminated because the work of Contractor does not meet the terms or standards specified in this Agreement, then WPCTSA shall be obligated to compensate Contractor only for that portion of Contractor's services which is of benefit to WPCTSA.

16. Contract Amendments.

WPCTSA may, from time to time, require changes in the Agreement, including changes to the scope of the services of the Contractor to be performed pursuant to a Letter of Task Agreement. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon by and between WPCTSA and the Contractor, shall be incorporated in written amendments to the Letter of Task Agreement. No oral understanding or agreement not placed in writing shall be binding on any of the parties hereto. Amendments inconsistent with the provisions and intent of this Agreement are invalid.

17. Conflict of Interest.

- a. Contractor shall disclose any financial, business, or other relationship with WPCTSA that may have an impact upon the outcome of this Agreement, or any ensuing WPCTSA construction project. Contractor shall also list current clients who may have a financial interest in the outcome of this Agreement, or any ensuing WPCTSA construction project, which will follow.
- b. Contractor hereby certifies that no employee of Contractor or any subcontractor, has, nor shall it acquire, any past, ongoing, or potential financial or business interest that would conflict with the performance of services under this Agreement. Contractor and any subcontractors shall exercise reasonable care and diligence to prevent any actions or conditions that could be deemed a conflict of interest under the Fair Political Practices Act or California Government Code section 1090, and following, or other law. During the term of this Agreement, the Contractor shall not accept any employment or engage in any consulting work that would create a conflict of interest with WPCTSA or in any way compromise the services to be performed under this Agreement.
- c. Contractor shall immediately notify WPCTSA of any and all potential violations of this paragraph upon becoming aware of the potential violation.
- d. Any subcontract entered into as a result of this contract, shall contain all of the provisions of this Section.

18. Political Reform Act Compliance.

The Contractor is aware and acknowledges that certain contractors that perform work for governmental agencies are "consultants" under the Political Reform Act (the "Act") (Government Code § 81000, et seq.) and its implementing regulations (2 California Code of Regulations § 18110, et seq.). The Contractor agrees that any of its officers or employees deemed to be "consultants" under the Act by WPCTSA, as provided for in the Conflict of Interest Code for PCTPA, shall promptly file economic disclosure statements for the disclosure categories determined by WPCTSA, to be relevant to the work to be

performed under this Agreement and shall comply with the disclosure and disqualification requirements of the Act, as required by law.

19. National Labor Relations Board Certification.

Contractor, by signing this Agreement, does swear under penalty of perjury that no more than one final unappealable finding of contempt of court by a federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a federal court which orders Contractor to comply with an order of the National Labor Relations Board (Public Contract Code § 10296).

20. Americans with Disabilities Act (ADA) of 1990.

By signing this Agreement, Contractor assures WPCTSA that it complies with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. § 12101, et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA including, but not limited to, those found within the Code of Federal Regulations, Title 49, parts 27, 37, and 38. Contractor also agrees that it will award no construction contract unless its plans and specifications for such facilities conform to the provisions of California Government Code section 4450 and 4454, if applicable.

21. Drug-Free Certification.

By signing this Agreement, Contractor hereby certifies under penalty of perjury under the laws of the State of California that Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code § 8350, et seq.) and will provide a drug-free workplace by taking the following actions:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited, and specifying actions to be taken against employees for violations.
- b. Establish a Drug-Free Awareness Program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The person's or the organization's policy of maintaining a drug-free workplace;
 - (3) Any available counseling, rehabilitation, and employee assistance programs; and
 - (4) Penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee of Contractor who works under this Agreement shall:
 - (1) Receive a copy of Contractor's Drug-Free Workplace Policy Statement; and
 - (2) Agree to abide by the terms of Contractor's Statement as a condition of employment on this Agreement.

22. Union Organizing.

By signing this Agreement, Contractor hereby acknowledges the applicability of Government Code § 16645 through § 16649 to this Agreement, excluding § 16645.2 and § 16645.7.

- a. Contractor will not assist, promote, or deter union organizing by employees performing work on this Agreement if such assistance, promotion, or deterrence contains a threat of reprisal or force, or a promise of benefit.
- b. Contractor will not, for any business conducted under this Agreement, use any public property to hold meetings with employees or supervisors, if the purpose of such meetings is to assist, promote, or deter union organizing, unless the public property is equally available to the general public for holding meetings.

23. Campaign Contribution Disclosure.

Contractor has complied with the campaign contribution disclosure provisions of the California Levine Act (Government Code § 84308) and has completed the Levine Act Disclosure Statement attached hereto as Exhibit A.

24. Successors and Assigns.

This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their successors, assigns, or other representatives. The Contractor shall not assign or delegate any interest in this Agreement or a Letter of Task Agreement, and shall not transfer any interest in the same, without the prior written consent of WPCTSA.

25. Disclosure of Information.

Contractor acknowledges that WPCTSA is a public agency subject to public disclosure laws and may reveal information concerning this Agreement and the project described in a Letter of Task Agreement in accordance with the California Public Records Act, the Freedom of Information Act, 5 USC 552, and other applicable law. The provisions of this Section shall survive the expiration, termination, or assignment of this Agreement.

26. Minimum Insurance Requirements.

Contractor hereby warrants that it carries and shall maintain, at its sole cost and expense, in full force and effect during the full term of this Agreement and any extensions to this Agreement, the following described insurance coverage as outlined below:

POLICY	MINIMUM LIMITS OF LIABILITY
(1) Workers' Compensation; Employer's Liability.	Statutory requirements for Workers' Compensation; \$ 1,000,000 Employers' Liability.
(2) Comprehensive Automobile: Insurance Services Office, form #CA 0001 covering Automobile Liability, code 1 (any auto).	Bodily Injury/Property Damage \$1,000,000 each accident.
(3) General Liability: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).	\$1,000,000 per occurrence. If Commercial General Liability Insurance or other form with a general aggregate limit, such limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
(4) Errors and Omissions/Professional Liability	\$1,000,000 per claim and \$2,000,000 in aggregate

- a. Deductibles and Self-insured Retentions: Any deductibles or self-insured retentions over \$5,000 must be declared to and approved by WPCTSA.
- b. Required Provisions: The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:
 - (1) For any claims related to this Agreement, Consultant's insurance coverage shall be primary insurance as respects WPCTSA, its directors, officers, employees and agents. Any insurance or self-insurance maintained by WPCTSA, its directors, officers, employees or agents shall be in excess of Consultant's insurance and shall not contribute to it.
 - (2) Any failure by Consultant to comply with reporting or other provisions of the policies including breaches of warrants shall not affect coverage provided to WPCTSA, its directors, officers, employees or agents.
 - (3) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - (4) Each insurance policy required by this Agreement shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to WPCTSA.
- c. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise approved by WPCTSA.
- d. Certificate of Insurance and Additional Insured Requirement: Consultant shall furnish to WPCTSA an original Certificate of Insurance on a standard ACORD form, or other form acceptable to WPCTSA, substantiating the required coverages and limits set forth above and also containing the following:
 - (1) Thirty (30) days prior written notice to WPCTSA of the cancellation, non-renewal or reduction in coverage of any policy listed on the Certificate; and
 - (2) The following statement with respect to the Commercial General Liability policy: "WPCTSA and its directors, officers, agents, employees, and volunteers are made additional insureds, but only insofar as the operations under this Agreement are concerned."
- e. Certified Copies of Policies: Upon request by WPCTSA, Consultant shall immediately furnish a complete copy of any policy required hereunder, including all endorsements, with said copy certified by the insurance company to be a true and correct copy of the original policy.
- f. Consultant's Responsibility: Nothing herein shall be construed as limiting in any way the extent to which Consultant may be held responsible for damages resulting from Consultant's operations, acts, omissions, or negligence. Insurance coverage obtained in the minimum amounts specified above shall not relieve Consultant of liability in excess of such minimum coverage, nor shall it preclude WPCTSA from taking other actions available to it under this Agreement or by law, including but not limited to, actions pursuant to Consultant's indemnity obligations.

27. Notice of Assistance Regarding Patent and Copyrights Infringement.

The Contractor agrees to report to WPCTSA and other appropriate state and federal agencies promptly and in reasonable written detail, each notice or claim of patent or copyright infringement based on the performance of a Letter of Task Agreement of which the Contractor has knowledge. In the event of any claim or suit against

WPCTSA and other appropriate state and federal agencies on account of any alleged patent or copyright infringement arising out of the performance of a Letter of Task Agreement or out of the use of any supplies furnished or work or services performed thereunder, the Contractor agrees to furnish to WPCTSA and other appropriate state and federal agencies, when requested by WPCTSA and all evidence and information in possession of the Contractor pertaining to such suit or claim. Such evidence and information shall be furnished at the expense of WPCTSA and other appropriate state and federal agencies except where the Contractor has agreed to indemnify WPCTSA and other appropriate state and federal agencies.

28. Retention of Records and Audit Procedures.

a. WPCTSA or its designee, including but not limited to any State or Federal agency, shall have the right to review, obtain, and copy all books, records, computer records, accounts, documentation and any other materials (collectively "Records") pertaining to performance of this Agreement, including any Records in the possession of any subcontractors, for the purpose of monitoring, auditing, or otherwise examining the Records. Such Records shall include all records of employment, employment advertisements, employment application forms, and other pertinent employment data, as well as any records pertaining to compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq. (when applicable) and other matters connected with the performance of the contract pursuant to Government Code 8546.7.

b. If so directed by WPCTSA upon expiration of this Agreement, the Contractor shall cause all Records to be delivered to WPCTSA as depository.

c. Contractor and its subcontractors agree to cooperate with the State and WPCTSA by making all appropriate and relevant project Records available for audit, inspection, and/or copying by the State, the California State Auditor, or any duly authorized representative of the State or Federal government. Such Records shall be available at all reasonable times during the term of this Agreement and for three (3) years from the date of submission of the final expenditure report to any applicable State or federal agency.

d. For the purpose of determining compliance with Public Contract Code 10115, et seq., and Title 21, California Code of Regulations, Chapter 21, Section 2500, et seq., (when applicable and other matters connected with the performance of the contract pursuant to Government Code 8546.7), Contractor, subcontractors, and WPCTSA shall maintain and make available for inspection all Records, and other evidence pertaining to the performance of the contract including, but not limited to, the costs of administering the Agreement.

- (1) All parties shall make such materials available at their respective offices at all reasonable times during the contract period and for three (3) years from the date of final payment under the Agreement. The State, State Auditor, WPCTSA, FHWA, or any duly authorized representative of the State or Federal Government shall have access to any books, records, and documents of Contractor and its certified public accountants (CPA) work papers that are pertinent to the Agreement, and indirect cost rates (ICR) for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested.
- (2) Subcontracts in excess of \$10,000 shall contain this entire Section 27.

e. Audit Review Procedures:

- (1) Any dispute concerning a question of fact arising under an interim or post audit of this Agreement that is not disposed of by agreement, shall be reviewed by WPCTSA's Chief Executive Officer.
- (2) Not later than 30 days after issuance of the final audit report, Contractor may request a review by WPCTSA's Chief Executive Officer of unresolved audit issues. The Contractor's request for review will be submitted in writing.
- (3) Neither the pendency of a dispute nor its consideration by WPCTSA will excuse Contractor from full and timely performance in accordance with the terms of this Agreement.
- (4) Contractor and subcontractor contracts, including cost proposals and ICR, are subject to audits or reviews such as, but not limited to, a contract audit, an incurred cost audit, an ICR Audit, or a CPA ICR audit workpaper review. If selected for audit or review, the Agreement, cost proposal, ICR and related workpapers, if applicable, will be reviewed to verify compliance with applicable laws and regulations. In the instances of a CPA ICR audit work paper review it is Contractor's responsibility to ensure Federal, State, or local government officials are allowed full access to the CPA's workpapers including making copies as necessary. The Agreement, Cost Proposal, and ICR shall be adjusted by Contractor and approved by WPCTSA to conform to the audit or review recommendations. Contractor agrees that individual terms of costs identified in the audit report shall be incorporated into the Agreement by this reference if directed by WPCTSA at its sole discretion. Refusal by Contractor to incorporate audit or review

recommendations, or to ensure that the Federal, State or local governments have access to CPA workpapers, will be considered a breach of contract terms and cause for termination of the Agreement and disallowance of prior reimbursed costs.

29. Compliance with Non-Discrimination and Equal Employment Opportunity Laws

It is Agency's policy to comply with state and applicable federal laws and regulations including Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990 (ADA) and other federal discrimination laws and regulations (including 49 CFR Part 21 through Appendix C, 23 CFR part 200, 23 CFR part 230, 49 U.S.C. 5332, 42 U.S.C. 12101 et seq., and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794), as well as the Unruh Civil Rights Act of 1959, the California Fair Employment and Housing Act (Government Code § 12900 et seq.), and other California State discrimination laws and regulations. The Agency does not discriminate against any employee or applicant for employment because of race, religion (including religious dress and grooming practices) color, national origin, (includes use and possession of a driver's license issued to persons unable to prove their presence in the United States is authorized under federal law), ancestry, disability, (including physical and mental, including HIV and AIDS) medical condition, (including genetic characteristics, cancer or a record or history of cancer), military or veteran status, marital status, sex/gender (includes pregnancy, childbirth, breastfeeding, and/or related medical conditions), age (40 and above), gender identity, gender expression, or sexual orientation pursuant to Sections 12940 et seq. of the Government Code. The Agency prohibits discrimination by its employees, contractors and consultants.

Contractor hereby certifies, under penalty of perjury under the laws of California, that it complies with, and that Contractor will require that its subcontractors comply with, the following non-discrimination and equal opportunity laws. Any failure by Contractor to comply with these provisions shall constitute a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as Agency may deem appropriate.

a. Contractor and its subcontractors shall comply with all provisions prohibiting discrimination on the basis of race, color, or national origin of Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. §§ 2000d et seq., with U.S. D.O.T. regulations, "Non-discrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act", 49 C.F.R. Part 21, and with any applicable implementing federal directives that may be issued. Title VI provides that the recipients of federal assistance will implement and maintain a policy of non-discrimination in which no person in the State of California shall, on the basis of race, color, national origin, religion, sex, age, or disability, be excluded from participation in, denied the benefits of, or subject to discrimination under any program or activity by the recipients of federal assistance or their assignees and successors in interest.

b. Contractor and its subcontractors shall comply with all applicable equal employment opportunity (EEO) provisions of 42 U.S.C. §§ 2000e, implementing federal regulations, and any applicable implementing federal directives that may be issued. Contractor and its subcontractors shall ensure that applicants and employees are treated fairly without regard to their race, color, creed, sex, disability, age, or national origin.

c. Contractor and its subcontractors will act in accordance with Title VI and will not unlawfully discriminate, harass, or allow harassment, against any employee or applicant for employment because of sex, sexual orientation, race, color, ancestry, religion, national origin, physical disability (including HIV and AIDS), mental disability, medical condition, age or marital status. Contractor and its subcontractors will further ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and its subcontractors shall not discriminate against any employee or applicant for employment because of race, religion (including religious dress and grooming practices) color, national origin, (includes use and possession of a driver's license issued to persons unable to prove their presence in the United States is authorized under federal law), ancestry, disability, (including physical and mental, including HIV and AIDS) medical condition, (including genetic characteristics, cancer or a record or history of cancer), military or veteran status, marital status, sex/gender (includes pregnancy, childbirth, breastfeeding, and/or related medical conditions), age (40 and above), gender identity, gender expression, or sexual orientation pursuant to Sections 12940 et seq. of the Government Code. Contractor and its subcontractors will comply with all applicable federal and state employment laws and regulations including, without limitation, the provisions of the California Fair Employment and Housing Act (Government Code § 12900, et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, § 7285.0, et seq.), as well as Title 2, California Administrative Code, Section 8103. The applicable regulations of the Fair Employment and Housing Commission implementing Government Code §§ 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

d. Contractor shall also comply with the Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age, Section 324 of Title 23 U.S.C., prohibiting

discrimination based on gender, and section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

e. Contractor, with regard to the work performed by it during the Agreement, shall act in accordance with Title VI. Specifically, the Contractor shall not discriminate on the basis of race, color, national origin, religion, sex, age, or disability in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the U.S. DOT's Regulations, including employment practices when the Agreement covers a program whose goal is employment.

f. Contractor will include the non-discrimination and equal employment opportunity provisions of this section (provisions a. through e. above) in all contracts to perform work funded under this Agreement.

30. Governing Law and Forum.

Any dispute not resolved by informal negotiation between the parties to this contract shall be adjudicated in the Superior Court of Placer County. This Agreement shall be administered and interpreted under the laws of the State of California.

31. Costs and Attorneys' Fees: If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action may recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and reasonable attorneys' fees.

32. Indemnification.

Contractor specifically agrees to indemnify, defend, and hold harmless Agency, its directors, officers, members, agents, and employees, from and against any and all actions, claims, demands, losses, costs, expenses, including reasonable attorneys' fees and costs, damages, and liabilities arising out of or in any way connected with the performance of this Agreement and arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Contractor. Contractor shall pay all costs and expenses that may be incurred by Agency in enforcing this indemnity, including reasonable attorneys' fees. The provisions of this Section shall survive the expiration, termination, or assignment of this Agreement.

33. Ownership of Documents; Permission.

a. Contractor agrees that all work products, including, but not limited to, original documents, methodological explanations, computer programs, drawings, designs, reports and other written materials generated in the performance of this Agreement shall belong to and become the sole property of WPCTSA; provided that Contractor may retain file copies of said work products. Contractor shall provide said work products to WPCTSA upon request.

b. Contractor represents and warrants that: (i) all materials used or work products produced in the performance of this Agreement, including, without limitation, all computer software materials and all written materials, are either owned by or produced by Contractor or that all required permissions and license agreements have been obtained and paid for by Contractor; and (ii) WPCTSA is free to use, reuse, publish or otherwise deal with all such materials or work products. Consultant shall defend, indemnify and hold harmless WPCTSA and its directors, officers, employees, and agents from any claim, loss, damage, cost, liability, or expense to the extent of any violation or falsity of the foregoing representation and warranty.

34. Severability.

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those to which it is invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and shall be enforced to the fullest extent permitted by law, unless the exclusion of such term or provision, or the application of such term or provision, would result in such a material change so as to cause completion of the obligations contemplated herein to be unreasonable.

35. Integration.

This Agreement represents the entire understanding of WPCTSA and Contractor as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in accordance with Section 16.

36. Notices and Project Managers.

Any notice or notices required or permitted to be given pursuant to this Contract or a Letter of Task Agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail and/or email, return receipt requested, to the following addresses:

Mike Costa, Principal Transportation Planner
Western Placer Consolidated Transportation Services Agency
2260 Douglas Blvd., Suite 130
Roseville, California 95661
mcosta@pctpa.net

Tom Courts, Partner
Tranova, LLC
1920 Rockford Avenue
Modesto, CA 95355
tom@tranova.co

37. Authority.

Each person signing this Agreement on behalf of a party hereby certifies, represents, and warrants that he or she has the authority to bind that party to the terms and conditions of this Agreement.

38. Force Majeure.

Neither WPCTSA nor Contractor shall be liable or deemed to be in default for any delay or failure in performance under this Agreement or interruption of services resulting, directly or indirectly, from acts of God or of the public enemy, acts of government, in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, and unusually severe weather, or any similar cause beyond the reasonable control of WPCTSA or Contractor.

39. Counterparts: This Agreement may be executed in multiple counterparts, each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument. Documents executed, scanned, and transmitted electronically and electronic signatures shall be deemed original signatures for purposes of this Agreement and all matters related thereto, with such scanned and electronic signatures having the same legal effect as original signatures

40. Waivers: No waiver of any breach of this Agreement shall be held to be a waiver of any prior or subsequent breach. The failure of WPCTSA to enforce at any time the provisions of this Agreement or to require at any time performance by the Contractor of these provisions, shall in no way be construed to be a waiver of such provisions nor to affect the validity of this Agreement or the right of WPCTSA to enforce these provisions.

41. Litigation: Contractor shall notify WPCTSA immediately of any claim or action undertaken by it or against it that affects or may affect this Agreement or WPCTSA, and shall take such action with respect to the claim or action.

42. Prohibition of Expending State or Federal Funds for Lobbying

a. The Contractor certifies, to the best of his or her knowledge and belief, that:

- (1) No State or Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL "Disclosure of Lobbying Activities," in accordance with its instructions.

b. This certification is a material representation of fact upon which reliance was placed when this Agreement was entered into. Submission of this certification is a prerequisite for making or entering into this Agreement, imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000 for each such failure.

c. The Contractor also agrees by signing this Agreement that it shall require that the language of this certification be included in all lower-tier subcontracts, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

43. Rebates, Kickbacks, or Other Unlawful Consideration: Contractor warrants that this Agreement was not obtained or secured through rebates, kickbacks or other unlawful consideration, either promised or paid to any WPCTSA employee. For breach or violation of this warranty, WPCTSA shall have the right, in its discretion: to terminate this Agreement without liability; to pay only for the value of the work actually performed; or to deduct from the Agreement price, or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.
44. Equipment Purchase:
- a. Prior authorization in writing, by WPCTSA's Project Manager shall be required before Contractor enters into any unbudgeted purchase order, or subcontract exceeding \$5,000 for supplies, equipment, or Contractor services. Contractor shall provide an evaluation of the necessity or desirability of incurring such costs.
 - b. For purchase of any item, service or consulting work not covered in Contractor's Cost Proposal and exceeding \$5,000 prior authorization by WPCTSA's Project Manager, three competitive quotations must be submitted with the request, or the absence of bidding must be adequately justified.
 - c. Any equipment purchased as a result of this contract is subject to the following: "Contractor shall maintain an inventory of all nonexpendable property. Nonexpendable property is defined as having a useful life of at least one year and an acquisition cost of \$5,000 or more. If the purchased equipment needs replacement and is sold or traded in, WPCTSA shall receive a proper refund or credit at the conclusion of the contract, or if the contract is terminated, Contractor may either keep the equipment and credit WPCTSA in an amount equal to its fair market value, or sell such equipment at the best price obtainable at a public or private sale, in accordance with established WPCTSA procedures, and credit WPCTSA in an amount equal to the sales price. If Contractor elects to keep the equipment, fair market value shall be determined at Contractor's expense, on the basis of a competent independent appraisal of such equipment. Appraisals shall be obtained from an appraiser mutually agreeable to WPCTSA and Contractor, and if it is determined to sell the equipment, the terms and conditions of such sale must be approved in advance by WPCTSA." 49 CFR, Part 18 requires a credit to Federal funds when participating equipment with a fair market value greater than \$5,000 is credited to the project.
 - d. All subcontracts in excess \$25,000 shall contain the above provisions.
45. State Prevailing Wage Rates: If the Scope of Work is for a public works project pursuant to California Labor Code Section 1720, *et seq.*, including surveying work, then the following provisions apply:
- a. Contractor shall comply with the State of California's General Prevailing Wage Rate requirements in accordance with California Labor Code, Section 1770, and all Federal, State, and local laws and ordinances applicable to the work.
 - b. Any subcontract entered into as a result of this contract, if for more than \$25,000 for public works construction or more than \$15,000 for the alteration, demolition, repair, or maintenance of public works, shall contain all of the provisions of this Section.
 - c. When prevailing wages apply to the services described in the Scope of Work, transportation and subsistence costs shall be reimbursed at the minimum rates set by the Department of Industrial Relations (DIR) as outlined in the applicable Prevailing Wage Determination. See <http://www.dir.ca.gov>.
46. Clean Air Act: Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, including sections 174 and 176, subdivisions (c) and (d) (42 U.S.C. §§ 7504, 7506 (c) and (d)) and 40 CFR part 93 ("Clean Air requirements"). Contractor agrees to report each Clean Air requirement violation to WPCTSA and understands and agrees that WPCTSA will, in turn, report each Clean Air requirement violation as required to assure notification to FTA and the appropriate EPA Regional Office. Contractor also agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance provided by FTA.
47. Disputes: Any dispute, other than audit, concerning a question of fact arising under this Agreement that is not disposed of by agreement shall be submitted in writing to a committee consisting of WPCTSA's Project Manager and Technical Advisory Committee (TAC). This Committee may consider the written information or additional verbal information submitted by Contractor at the request of the Committee. A determination shall be made by the Committee within 10 business days. In the event that Contractor disputes the Committee's determination, Contractor may request review by WPCTSA's Executive Director of unresolved claims or disputes, other than audit, not later than 30 days after completion of all work under the Agreement. The Contractor's request for review must be submitted in writing. Neither the pendency of a dispute, nor its consideration by the Committee, will excuse Contractor from full and timely performance in accordance with this Agreement.
48. Confidentiality of Data:

- a. All financial, statistical, personal, technical, or other data and information relative to WPCTSA’s operations, which are designated confidential by PCTPA and made available to Contractor in order to carry out this Agreement, shall be protected by Contractor from unauthorized use and disclosure.
- b. Permission to disclose information on one occasion, or public hearing held by WPCTSA relating to the contract, shall not authorize Contractor to further disclose such information, or disseminate the same on any other occasion.
- c. Contractor shall not comment publicly to the press or any other media regarding this Agreement or WPCTSA’s actions on the same, except to WPCTSA’s staff, Contractor’s own personnel involved in the performance of this contract, or in response to questions from a Legislative committee.
- d. Contractor shall not issue any news release or public relations item of any nature, whatsoever, regarding work performed or to be performed under this contract without prior review of the contents thereof by WPCTSA, and receipt of WPCTSA’s written permission.
- e. Any subcontract entered into as a result of this contract shall contain all of the provisions of this Section.
- f. All information related to cost estimates is confidential, and shall not be disclosed by Contractor to any entity other than WPCTSA.

49. Evaluation of Contractor Performance: Contractor’s performance may be evaluated by WPCTSA. A copy of the evaluation will be sent to Contractor for comments. The evaluation together with the comments shall be retained as part of the contract file.

50. Funding Requirements:

- a. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of funds or appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays that would occur if the contract were executed after that determination was made.
- b. This Agreement is valid and enforceable only, if sufficient funds are made available to WPCTSA for the purpose of this Agreement. In addition, this Agreement is subject to any additional restrictions, limitations, conditions, or any statute enacted by the Congress, State Legislature, or WPCTSA’s governing Board that may affect the provisions, terms, or funding of this Agreement in any manner.
- c. It is mutually agreed that if sufficient funds are not appropriated, this Agreement may be amended to reflect any reduction in funds.
- d. WPCTSA has the option to void the contract under the 30-day termination clause pursuant to Section 15 of this Agreement, or by mutual agreement to amend the contract to reflect any reduction of funds.

IN WITNESS WHEREOF the Western Placer Consolidated Transportation Services Agency and the Contractor have executed this agreement as of the date first above written.

Western Placer Consolidated Transportation Services Agency Tranova, LLC

 Matt Click, AICP,
 Executive Director

 Tom Courts
 Partner

Date: _____

Date: _____

Enclosures

- 1) Exhibit A: Levine Act Disclosure Statement
- 2) Letter of Task Agreement #26-01, May 27, 2026



TO: WPCTSA Board of Directors

DATE: May 27, 2026

FROM: Mike Costa, Principal Transportation Planner

SUBJECT: WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY (WPCTSA) FY 2026/27 DRAFT BUDGET PRESENTATION

ACTION REQUESTED

This item is a presentation for informational purposes only. The final FY 2026/27 WPCTSA budget will be presented for approval at the June 2026 PCTPA Board meeting as a consent item. Any subsequent updates following this presentation will be noted at that time.

BACKGROUND

The WPCTSA is required to adopt an annual budget and any necessary amendments to guide income and expenditures for the coming fiscal year (July 2026 – June 2027). The budget must align with PCTPA’s adopted Overall Work Program (OWP), the latest Short-Range Transit Plan (SRTP), and other regional transportation planning and funding frameworks. WPCTSA’s master agreements with the City of Roseville and MOVE Stanislaus Transportation (MOVE) also help establish detailed program budgets for its core services: the South Placer Transit Information (SPTI) Call Center, SPTI Transit Training and Education, and Placer Rides programs.

DISCUSSION

Attachment 1 contains the draft WPCTSA operating budget for FY 2026/27. Proposed FY 2026/27 operating revenues total approximately \$2.84 million, representing less than a 1% increase from the most recently amended FY 2025/26 budget. While the FY 2026/27 Local Transportation Fund (LTF) revenue has increased, State Transit Assistance (STA) revenues have decreased, consistent with funding trends pertaining to Transportation Development Act (TDA) funding. Anticipated carryover revenues from FY 2025/26 have also decreased, which consist of cost savings from general outreach, the Placer Rides program, the SPTI Call Center, and SPTI Transit Training and Education programs. Additional FY 2025/26 carryover is reserved for planned operational and marketing support for the South Placer Transit Express (Rapid Link) service currently anticipated to launch in the Fall of 2026.

Proposed FY 2026/27 operating expenditures also total approximately **\$2.84 million**, ensuring a balanced WPCTSA budget. Key expenditure areas include:

- **Administrative Costs:** PCTPA staff support costs are projected to decrease by 7.8%, reflecting a full staffing level and reduced administrative time now that major planning efforts like the Bus Stop Facilities Assessment and Improvement Plan are concluding. These figures align with PCTPA’s adopted FY 2026/27 OWP and budget.
- **Outreach and Marketing:** Proposed funding continues implementation of WPCTSA’s Marketing Plan, adopted in January 2023. This includes the launch of a new SPTI Stories campaign, updates to the SPTI website and available transit information and trip planning

tools, expanded video content, promotion of the Rapid Link service prior to and following its launch, and direct community education and engagement to continue bringing greater awareness to the WPCTSA programs and the Placer region's broader public transit services during FY 2026/27.

- **Placer Rides Program:** The proposed FY 2026/27 budget reflects a negligible change in funding to support MOVE's new contract program administration duties and projected growth in ridership and promotional efforts, consistent with long-term cost estimates, continued pandemic recovery trends, and WPCTSA marketing efforts.
- **Transit Planning Support:** Proposed funding aligns with the recently approved Letter of Task Agreement (LOTA) and new Master Agreement with Tranova to support ongoing WPCTSA administrative, planning, and marketing work in FY 2026/27.
- **SPTI Call Center:** The City of Roseville continues to operate the Call Center, with WPCTSA reimbursing actual service costs per a Memorandum of Understanding (MOU). Proposed FY 2026/27 expenses reflect slight cost decreases based on current negotiated labor rates and planned service levels from the third-party contractor used by Roseville to staff the Call Center. While app-based microtransit on-demand trip booking (Go South Placer) may reduce future call volumes, WPCTSA staff will monitor performance metrics and adjust budget costs, if needed.
- **SPTI Transit Training and Education:** Managed by the City of Roseville per another MOU, this program will continue to provide targeted public engagement and training events in FY 2026/27, which WPCTSA staff will coordinate and track performance for.
- **Placer 211 Support:** A proposed \$30,000 allocation in FY 2026/27 will maintain WPCTSA's existing partnership with Placer County's Health and Human Services Department to support the 211 information and referral service resource. This ongoing collaboration continues to enhance transit awareness among vulnerable populations and contributes to coordinated data collection efforts regarding transportation needs via the program's public dashboard.
- **South Placer Transit Express (RapidLink) Support:** WPCTSA maintains its original, one-time, funding commitment carried over from FY 2022/23 to support the City of Roseville's operations and promotion of the Rapid Link service once launched.
- **Bus Stop Needs Assessment:** This effort, led by PCTPA with support from its consultant team, WSP and LSC, included a comprehensive assessment of the region's existing and planned bus stop network to develop a prioritized improvement plan with solutions to increase transit access and ridership on the region's fixed-route service network. This plan also provides local jurisdictions with a resource to support potential grant applications for development or infrastructure improvement projects located adjacent to bus stop facilities. These planning efforts conclude in June 2026.
- **Long Range Transit Plan:** Building off the joint Short-Range Transit Plan, completed in June 2025, this planning effort will evaluate current regional and local transit plans, General and Specific Plans, and other large-scale development plans to develop a long-term strategy that can help inform the implementation of south Placer County's future transit network over the next 20 years. This plan will also help support development of the next major update to PCTPA's Regional Transportation Plan beginning in 2029. While \$300,000 is being proposed in the WPCTSA's FY 2026/27, staff anticipates

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allocating an additional \$300,000 for this planning effort in subsequent WPCTSA annual budgets. Development of this project's scope is anticipated to occur during FY 2026/27 in coordination with the region's Transit Operators Working Group (TOWG).

- Operating Reserve: As in prior years, a reserve of approximately \$431,000, or approximately 18% of the operating expenses, is proposed for FY 2026/27 to ensure fiscal stability and flexibility for the WPCTSA's budget.

The draft budget was presented to the TOWG on April 28th, and to PCTPA's Technical Advisory Committee on May 12th. No revisions were recommended. Staff will finalize the budget in May and return in June 2026, with a final version for the PCTPA Board's adoption as a consent item.

MC:mbc

Attachment 1: Western Placer CTSA Draft FY 2026/27 Budget

May 2026

Operating Expenditures	FY 2027 Budget Proposed	FY 2026 Budget Amendment #2 Adopted	Difference Proposed vs. Adopted
PCTPA Staff Administration - Per PCTPA OWP WE #23,24 (1)	\$ 304,648	\$ 330,288	\$ (25,640)
Legal Services	\$ 7,500	\$ 7,500	\$ -
Placer Collaborative Network (PCN) Membership	\$ 250	\$ 250	\$ -
Accounting Services	\$ 500	\$ 500	\$ -
Fiscal Auditors (TDA)	\$ 6,300	\$ 6,300	\$ -
Outreach (2)	\$ 125,000	\$ 125,000	\$ -
Direct Expenses (3)	\$ 14,000	\$ 10,000	\$ 4,000
Subtotal PCTPA Administration	\$ 458,198	\$ 479,838	\$ (21,640)
Programs			
Placer Rides - Seniors First (4)	\$ 555,000	\$ 555,232	\$ (232)
Placer Rides - MOVE (5)	\$ -	\$ -	\$ -
Transit Planning (6)	\$ 80,000	\$ 80,000	\$ -
Short Range Transit Plans (7)	\$ -	\$ -	\$ -
Bus Pass Subsidy Program (8)	\$ 5,000	\$ 5,000	\$ -
South Placer Transit Information Center (Call Center) (9)	\$ 465,000	\$ 470,000	\$ (5,000)
Transit Ambassador Program (10)	\$ -	\$ -	\$ -
Mobility Training Program (11)	\$ -	\$ -	\$ -
Transit Training and Education Program (12)	\$ 150,000	\$ 150,000	\$ -
Placer 211 (13)	\$ 30,000	\$ 30,000	\$ -
South Placer Transit Project Funding Commitment (14)	\$ 350,000	\$ 350,000	\$ -
Sierra College Transit Pass and TNC Subsidy Pilot Support (15)	\$ -	\$ -	\$ -
Countywide Bus Stop Needs Assessment (16)	\$ -	\$ 150,000	\$ (150,000)
Long Range Transit Plan (17)	\$ 300,000	\$ -	\$ 300,000
Regional ADA Eligibility Platform for Transit Operators (18)	\$ 20,000	\$ 20,000	\$ -
Subtotal Existing & New Programs	\$ 1,955,000	\$ 1,810,232	\$ 144,768
Subtotal Operating Expenditures	\$ 2,413,198	\$ 2,290,070	\$ 123,128
Operating Reserve (19)	\$ 430,583	\$ 526,648	\$ (96,065)
Total Operating Expenditures	\$ 2,843,781	\$ 2,816,718	\$ 27,063

Operating Revenues	FY 2027 Budget Proposed	FY 2026 Budget Amendment #2 Adopted	Difference
FY 2026/27 LTF Article 4.5 (20)	\$ 1,594,324	\$ 1,462,272	\$ 132,052
FY 2026/27 State Transit Assistance PUC 99313 (21)	\$ 132,689	\$ 147,026	\$ (14,337)
Interest Income (22)	\$ 120	\$ 120	\$ -
Carryover (23)	\$ 1,116,648	\$ 1,207,300	\$ (90,652)
Total Operating Revenue	\$ 2,843,781	\$ 2,816,718	\$ 27,063

Operating Revenue to Expenditure Comparison	Proposed	Adopted	Difference
Fund Balance (Carryover)	\$0	\$0	\$ -

Notes

1. Adjusted per WPCTSA costs identified in FY 2026/27 PCTPA OWP Work Elements #23 and #24
2. Outreach includes implementation of the WPCTSA Marketing Plan (approved in Jan. 2023), consisting of creating the OSS website, setting up a Customer Relationship Management (CRM) database for performance tracking, preparing marketing collateral, and re-branding program efforts
3. Direct expenses include auto, meeting, professional membership, conference & training, postage, and travel reimbursements
6. Per five-year, estimated budget in WPCTSA Agreement with MOVE Stanislaus, effective July 1, 2026.
7. Set-aside for WPCTSA support consultant services as needed, including support for transportation outreach, marketing, and program development assistance
8. Short Range Transit Plan (SRTP) follow-up planning activities in FY 2025/26, following the SRTP's completion
9. Bus pass reimbursement for participating social service organizations to be promoted more in FY 2025/26
10. Per MOU with Roseville, effective July 1, 2021, and proposed FY 2025/26 program budget from Roseville
11. Per MOU with Roseville, effective July 1, 2021, modified and integrated with Mobility Training in proposed FY 2025/26 budget
12. Per MOU with Roseville, effective July 1, 2021, combined with modified Transit Ambassador program in proposed FY 2025/26 budget
13. Per MOU with Roseville, effective July 1, 2026, Transit Training and Education Program, integrates components of the former Transit Ambassador and Mobility Training programs, into a new program following WPCTSA's Marketing Plan and recommendations established in PCTPA's SRTP and Transit Operators' Working Group coordinated planning efforts
14. Continued Placer 211 Agreement with Placer County Health and Human Services for FY 2026/27
15. Committed funding proposed for South Placer Transit Express project from FY 2025/26 WPCTSA budget (carry-over reserve)
16. Sierra College (SC) Transit Pass and TNC Subsidy pilot program and funding support ended June 30, 2025 (continued by SC and transit operators)
17. New project that includes an assessment of general conditions of, ADA access to, and potential passenger amenities (i.e., bus stop signage, shelters, benches, and lighting) needed for bus stops located throughout the south Placer region, and a prioritized plan to implement a range of improvements based on developed design criteria. Work anticipated to conclude in late Spring of 2026.
18. Annual funding to Spare for regional Americans with Disabilities Act (ADA) eligibility platform on GO South Placer microtransit app in FY 2026/27
19. The operating reserve is 17.8% of FY 2026/27 operating expenses
20. Assumes an approximately 4.5% WPCTSA allocation based on the preliminary FY 2026/27 LTF apportionment from February 2026
21. Assumes a 4.5% WPCTSA allocation based on the preliminary FY 2025/26 STA apportionment from February 2026
22. Interest income estimate for FY 2025/26
23. Estimated FY 2025/26 carryover amount, which includes FY 2025/26 operating reserve, for FY 2026/27



TO: PCTPA Board of Directors

DATE: May 27, 2026

FROM: Matt Click, Executive Director
Jodi LaCrosse, Fiscal/Administrative Officer

SUBJECT: **PUBLIC HEARING: PUBLIC AGENCY STAFFING, IN ACCORDANCE WITH LABOR CODE 3502.3, AND THE FINAL FY 2026/27 OVERALL WORK PROGRAM (OWP) AND BUDGET**

ACTION REQUESTED

1. Conduct a public hearing regarding public agency vacancies in accordance with Labor Code 3502.3 and the Final FY 2026/27 Overall Work Program (OWP) and Budget.
2. Adopt Resolution 26-15 approving the FY 2026/27 Overall Work Program (OWP) and Budget and authorize the Executive Director to submit to Caltrans.

BACKGROUND

Public Agency Staffing:

In 2024, the Governor signed AB 2561, which requires an annual public hearing for all public agencies on staffing and vacancies. Pursuant to Government Code Section 3502.3, public agencies are now required to do the following:

1. Track job vacancies at the agency;
2. Present information on the status of the vacancies and the agency’s recruitment and retention efforts. An agency must present this information at a public hearing before the agency’s governing body at least once per fiscal year. If an agency will adopt an annual or multiyear budget in a given year, the public hearing must occur prior to the governing body adopting the agency’s budget; and
3. Identify, during the public hearing, and policies, procedures, and recruitment activities that may present obstacles in the agency’s hiring process and potential changes that may alleviate such obstacles.
4. Implement additional measures if the vacancy rate exceeds 20% as specified in legislation.

PCTPA’s budget is approved in conjunction with the overall work program. At the management level, the budget is developed with specific positions in mind, this approach allows for more flexible management with PCTPA’s staff.

Final Overall Work Program (OWP) and Budget:

Each Regional Transportation Planning Agency (RTPA) must submit a draft OWP to Caltrans no later than March 1 of each year. Staff prepared this draft and submitted it to Caltrans per this schedule.

The OWP should provide a description of the activities to be undertaken by the agency in the coming year, along with detailed budget information. The attached final OWP and Budget has been developed in compliance with these requirements and has been reviewed by the Technical Advisory Committee and Caltrans staff. This final OWP also reflects financial and programmatic changes that have taken place since the draft OWP was approved by the Board.

DISCUSSION/ANALYSIS

Public Agency Vacancies:

PCTPA budgeted for six positions in Fiscal Year 2025/26. As of this writing, all positions remain filled, and no vacancies have occurred during the fiscal year.

At this time, PCTPA does not anticipate any staffing changes in Fiscal Year 2026/27, as reflected in the 2026/27 Final Overall Work Program (OWP) and Budget.

Management continually reviews hiring policies, procedures, and recruitment practices to ensure the agency can effectively meet its staffing needs. Currently, PCTPA does not face any significant challenges related to staffing or recruitment.

Final Overall Work Program (OWP) and Budget:

Staff are pleased to present the Final OWP/Budget for the 2026/27 fiscal year that balances current year expenditures with current year revenues. The budget fully funds existing staff and work program activities. Staff have taken a conservative approach to forecasting revenues and have only included grants and other revenues that are secured and any additional anticipated expenditures in the fiscal year. Any successful grant applications will require adjustments to the budget. Other adjustments may include carryover funds from the current fiscal year that will not be fully spent by June 30, 2026, and any revisions to formula funds and corresponding expenditures.

Fiscal Changes

The final OWP and budget have been changed to include the following notable adjustments:

- **Local Transportation Funds (LTF)**– Increase of \$112K in accordance with the preliminary findings of apportionment that was presented in February 2026.
- **I-80 Aux Lanes (WE 43)** – Decrease of \$67K to reflect final anticipated construction capital costs that will carry into the 2026/27 fiscal year.
- **Hwy 49 Sidewalk Gap Closure (WE 44)** – Increase of \$596K. This is an adjustment to reflect anticipated carryover of PCTPA’s CMAQ funds for this project and add Caltrans ATP reimbursement funds. This net change in funds will be directed toward utility relocation costs.
- **Project Programming and Reporting (WE 50)** – Increase of \$100K to reflect the award of a Safe Streets and Roads for All federal grant that will be used for a comprehensive safety action plan for the City of Colfax.

Additional Changes

The following changes were made to various work element narratives based on Caltrans feedback on the 2026/27 Preliminary Draft OWP.

- **Introduction Section** – A new section in the introduction that identifies how each of PCTPA’s work elements fall into the California Transportation Plan 2050 14 recommendations
- **Work Elements** – Work elements that have multiple revenue sources have been updated to reflect which type of revenue will be used to pay for expenditures.

In summary, the 2026/27 Final OWP and Budget is balanced and has a \$628K surplus in revenue and a \$1.4M contingency balance.

JL:ss:



RESOLUTION #26-15 OF THE BOARD OF DIRECTORS

**IN THE MATTER OF: APPROVING THE FISCAL YEAR 2026/27 FINAL
OVERALL WORK PROGRAM AND BUDGET**

The following resolution was duly passed by the Placer County Transportation Planning Agency Board of Directors at a regular meeting held May 27, 2026 by the following vote on roll call:

AYES:

NOES:

ABSTAIN:

ABSENT:

WHEREAS, pursuant to California Government Code, Title 7.91, section 67910, PCTPA was created as a local area planning agency to provide regional transportation planning for the area of Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1c identifies PCTPA as the designated regional transportation planning agency for Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the intent and policy of PCTPA to improve and maximize the efficiency of transportation services in Placer County; and

WHEREAS, the Fiscal Year (FY) 2026/27 Overall Work Program and Budget (OWP) is the primary management tool for PCTPA, identifies the activities and a schedule of work for regional transportation planning in Placer County exclusive of the Lake Tahoe Basin, and is a requirement of the Memorandum of Understanding between the PCTPA and Caltrans; and

WHEREAS, the Draft FY 2026/27 OWP was approved on January 28, 2026, submitted to Caltrans for comment and Caltrans' comments were incorporated into the final document, and

WHEREAS, the Final FY 2026/27 OWP adjusts staff time, professional services, and funding between work elements based on projections for FY 2026/27

NOW, THEREFORE, BE IT RESOLVED that PCTPA hereby approves Final FY 2026/27 OWP.

Signed and approved by me after its passage:

Suzanne Jones, Chair
Placer County Transportation Planning Agency

Matt Click, AICP
Executive Director

ATTEST:

Solvi Sabol
Clerk of the Board

TO: PCTPA Board of Directors **DATE:** May 27, 2026

FROM: Mike Costa, Principal Transportation Planner

SUBJECT: **PLACER COUNTY'S PRIORITY PROJECT LIST ADOPTION FOR
SACOG'S 2026 STBG SYSTEM PRESERVATION FUNDING PROGRAM**

ACTION REQUESTED

Adopt Resolution No. 26-13, supporting Placer County's Priority Project List for the Sacramento Area County of Government's 2026 Surface Transportation Block Grant System Preservation Funding Program.

BACKGROUND

The Placer County Transportation Planning Agency (PCTPA) serves as the State's designated Regional Transportation Planning Agency (RTPA) for Placer County. As the RTPA, PCTPA had historically administered the distribution of federal Surface Transportation Block Program (STBG) and Congestion Mitigation and Air Quality (CMAQ) funding to Placer's local jurisdictions and the County under a Memorandum of Understanding (MOU) with the Sacramento Area Council of Governments (SACOG), which serves as the federally-designated Metropolitan Planning Organization (MPO) for El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties. However, in the Spring of 2021, the Federal Highway Administration and Federal Transit Administration issued a Corrective Action to the California Department of Transportation that changed the process for how STBG and CMAQ funds could be distributed by an MPO. In July 2023, the SACOG Board of Directors approved a new administrative process for the distribution of STBG and CMAQ funding that consisted of a six-county, competitive funding program to select projects to receive available STBG and CMAQ funds. Under this new process, PCTPA can no longer distribute federal STBG and CMAQ funds directly to Placer County's jurisdictions; and Placer County's jurisdictions must now compete directly for the regional STBG and CMAQ funds available in the competitive funding program.

In April 2024, PCTPA and SACOG established a new MOU that contains administrative protocols for SACOG's regional funding program. Under the MOU's terms, SACOG is responsible for issuing a Call for Projects for STBG and CMAQ funds and establishing performance-based targets for each county within the region. PCTPA is responsible under the MOU for submitting a prioritized project list to SACOG on behalf of all applicants in Placer County applying for STBG and CMAQ funds during the competitive funding round cycle.

DISCUSSION

Since June 2025, PCTPA staff has led a comprehensive and strategic effort to prepare Placer County's local jurisdictions for SACOG's competitive funding round cycle. This collaborative process involved using SACOG's performance-based target established for Placer County and determining a local needs-based methodology by which all of Placer County's jurisdictions could share potential funding for their eligible projects being nominated for STBG and CMAQ funding. While this effort does not

PCTPA Board of Directors

Placer County’s Priority Project List Adoption for SACOG STBG System Preservation Program

May 27, 2026

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guarantee award of funding towards Placer County’s eligible projects, it does strategically increase the competitiveness of the Placer region’s project nominations submitted for the regional funding programs.

SACOG issued a Call for Projects for its STBG System Preservation Funding Program on March 19, 2026, with project nomination applications due to SACOG on May 8, 2026. The STBG System Preservation Program is the first of three competitive regional funding programs that makes approximately \$38.8 million of STBG funds available for projects that generally address roadway repair and maintenance needs. The funding program’s overall goal is to help collectively maintain the local and regional roadway network in a state of good repair. Funding is available for projects that anticipate delivery in Fiscal Years (FYs) 2027/28 through 2029/30.

Using SACOG’s performance-based target, and the local needs-based methodology, PCTPA worked extensively with all of Placer’s jurisdictions to establish a list of five eligible project nominations for SACOG’s STBG System Preservation Program. These projects were then reviewed and ranked by PCTPA staff into the following prioritized project list using SACOG’s 2026 funding round evaluation criteria. For this funding program, SACOG’s evaluation criteria favors projects that are shovel-ready for construction, mitigate potential risks to project delivery, present a cost-effective approach, are supported by community input and/or a demonstrated need, and conform to SACOG’s regional state of good repair and other transportation performance goals.

Priority Ranking	Project Title	Lead Agency Sponsor	Requested STBG Funding	Total Project Cost
1	Fiddymont Arterial Roadway Resurfacing Project	City of Roseville	\$3,000,000	\$4,400,000
2	Bell Road Pavement Preservation Project	County of Placer	\$2,700,000	\$3,800,000
3	High Street Pavement Overlay and Surface Rehabilitation Project	City of Auburn	\$1,087,768	\$1,390,000
4	Foresthill Road Evacuation Route Resurfacing Project	County of Placer	\$800,000	\$1,300,000
5	Nicolaus Road Overlay – Placer/Sutter Farm-to-Market Connector	County of Placer	\$2,600,000	\$3,200,000

Collectively, these five projects request approximately \$10.2 million of the region’s available STBG System Preservation Program funding. Placer County’s jurisdictions that are not represented on this prioritized project list plan to submit project nominations for SACOG’s remaining two STBG and CMAQ competitive funding programs that are currently anticipated to open in June 2026.

Given the May 8th deadline to submit project nomination applications for the STBG System Preservation Program, PCTPA staff submitted the attached draft resolution to SACOG on behalf of

PCTPA Board of Directors

Placer County's Priority Project List Adoption for SACOG STBG System Preservation Program

May 27, 2026

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Placer County's three agency sponsors for these five identified prioritized projects. Staff recommends that the PCTPA Board of Directors adopt Resolution No. 26-13, formerly approving the Prioritized Project List for Placer County's five project nominations submitted for consideration in SACOG's 2026 STBG System Preservation Funding Program. While PCTPA staff worked collaboratively with all the Placer region's local jurisdictions throughout this project list's development, the draft resolution was presented to PCTPA's technical advisory committee (TAC) on May 12th and received concurrence for approval by PCTPA's Board in May.

MC:MBC:ss



RESOLUTION #26-13 OF THE BOARD OF DIRECTORS

IN THE MATTER OF: ADOPTING A LIST OF PLACER COUNTY'S REGIONAL PROJECT PRIORITIES FOR THE SACOG SURFACE TRANSPORTATION BLOCK GRANT SYSTEM PRESERVATION FUNDING PROGRAM

The following resolution was duly passed by the Placer County Transportation Planning Agency (PCTPA) Board of Directors at a regular meeting held May 27, 2026, by the following vote on roll call:

AYES:

NOES:

ABSTAIN:

ABSENT:

WHEREAS, the Placer County Transportation Planning Agency ("PCTPA") is a Regional Transportation Planning Agency ("RTPA") formed by Government Code Section 67910 to serve Placer County. PCTPA's governing board is comprised of representatives from the Placer County Board of Supervisors; the city councils of Auburn, Colfax, Lincoln, Rocklin, and Roseville; and the town council of Loomis; and

WHEREAS, the Sacramento Area Council of Governing ("SACOG") is the Metropolitan Planning Organization ("MPO") for the six-county Sacramento Region ("Region"), including El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties. Among other responsibilities, SACOG prepares transportation plans for federal purposes, prepares the Metropolitan Transportation Improvement Program ("MTIP") to program federal transportation funds, and prepares the Sustainable Communities Strategy ("SCS") as required by state law; and

WHEREAS, in spring of 2021, the Federal Highway Administration ("FHWA") and Federal Transportation Administration ("FTA") issued a Corrective Action to the California Department of Transportation, which in turn required SACOG as the MPO to update and modify its process for programming federal funds. In February 2023, SACOG's Board of Directors approved a new project selection process for federal transportation funds, effective July 1, 2023, in response to the Corrective Action; and

WHEREAS, in April 2024, PCTPA and SACOG entered into a Memorandum of Understanding ("MOU") that, among other terms, establishes administrative protocols for SACOG's regional funding programs and the distribution of federal Surface Transportation Block Grant ("STBG") and Congestion Mitigation and Air Quality ("CMAQ") program funds for the Region; and

WHEREAS, pursuant to the MOU's terms, SACOG is responsible for issuing a Call for Projects for STBG and CMAQ funds and establishing performance-based funding targets for each county within the region; and

WHEREAS, pursuant to the MOU's terms, in Placer County, PCTPA will submit a prioritized project list to SACOG on behalf of all applicants in the County for the STBG and CMAQ funding programs; and

WHEREAS, SACOG issued a Call for Projects for the STBG System Preservation funding program on March 19, 2026, with applications for project funding nominations due to SACOG on May 8, 2026.

NOW, THEREFORE, BE IT RESOLVED that the PCTPA Board of Directors adopt the following project list, prioritized in the order presented, which shall constitute Placer County's prioritized project list submitted for SACOG's STBG System Preservation funding program:

1. Project Name: Fiddymont Arterial Roadway Resurfacing Project
Project Description: In Roseville, the preservation and/or rehabilitation of the following streets: Fiddymont Road from Blue Oaks Blvd to the City/Placer County line at Baseline Road. Project consists of associated civil work including but not limited to ADA compliance, traffic signal repair, utility adjustments, and other necessary work in this area for the just over 11 lane miles in the rapidly developing area of West Roseville.
Lead Agency: City of Roseville
STBG Funding Requested: \$3,000,000
Total Project Cost: \$4,400,000

2. Project Name: Bell Road Pavement Preservation Project
Project Description: In North Auburn, on Bell Road from Richardson Dr to 1,500 ft east of SR-49 and from PM 3.53 to Haines Rd, and on Atwood Rd from SR-49 to Richardson Dr: Pavement rehabilitation, including asphalt overlay, ADA curb ramp upgrades, median reconstruction, and refreshed bike lane striping to improve safety, accessibility, and multimodal travel along a key corridor.
Lead Agency: County of Placer
STBG Funding Requested: \$2,700,000
Total Project Cost: \$3,800,000

3. Project Name: High Street Pavement Overlay and Surface Rehabilitation Project
Project Description: In the City of Auburn, on High Street, between Auburn Folsom Road and Elm Avenue, the project consists of a surface grind and 2-inch asphalt overlay with select locations receiving a rubberized cape seal applied for preventative maintenance treatment at locations not yet exhibiting significant distress. Additionally, the project includes installing targeted bicycle facility enhancements and ADA improvements consisting of striped buffered bicycle lanes, installing ADA-compliant curb ramps, high-visibility crosswalk striping, and

other safety enhancements to improve multimodal access and travel safety throughout the corridor.

Lead Agency: City of Auburn

STBG Funding Requested: \$1,087,768

Total Project Cost: \$1,390,000

4. Project Name: Foresthill Road Evacuation Route Resurfacing Project

Project Description: On Foresthill Road from Bella Vista Circle to 1,500 feet east of Ponderosa Way: apply asphalt rubber chip seal and microsurfacing, perform profile grinding, repaving, and focused digouts, and complete minor utility adjustments including raising manholes and vaults. Work improves pavement condition on a major rural arterial that serves as the primary emergency access and evacuation route for Foresthill and surrounding wildfire-risk communities.

Lead Agency: County of Placer

STBG Funding Requested: \$800,000

Total Project Cost: \$1,300,000

5. Project Name: Nicolaus Road Overlay – Placer/Sutter Farm-to-Market Connector

Project Description: In Lincoln, on Nicolaus Rd from Dowd Rd to Sutter County Line: place 0.2' Hot-Mix Asphalt Overlay, profile grinding and minor utility adjustments. On Nicolaus Road from Dowd Road to the Sutter County Line: place a 0.2' hot mix asphalt overlay, perform profile grinding and cold-plane asphalt concrete removal, install a geosynthetic pavement interlayer, place rubberized hot mix asphalt, and complete minor utility adjustments including raising manholes and vaults. Work improves pavement condition along a key rural arterial that supports agricultural truck traffic and farm-to-market movement between Placer and Sutter Counties.

Lead Agency: County of Placer

STBG Funding Requested: \$2,600,000

Total Project Cost: \$3,200,000

BE IT FURTHER RESOLVED by the PCTPA Board of Directors that the Executive Director, or their designee, be authorized to execute all required documents and/or materials necessary to support Placer County's project nominations for the SACOG STBG System Preservation funding program.

Signed and approved by me after its passage:

Suzanne Jones, Chair
Placer County Transportation Planning Agency

Matt Click, AICP

ATTEST:

Solvi Sabol



**PLACER COUNTY TRANSPORTATION PLANNING AGENCY
PLACER COUNTY AIRPORT LAND USE COMMISSION
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY
PLACER COUNTY LOCAL TRANSPORTATION AUTHORITY**

**Technical Advisory Committee Meeting Summary
April 14, 2026 3:00 PM**

ATTENDANCE

Technical Advisory Committee (TAC)

Greg Bowen, City of Auburn
Mengil Deane, City of Auburn
Vin Cay, City of Lincoln
Araceli Cazarez, City of Lincoln
Amber Conboy, Placer County
Kathryn Hughes, Placer County
Richard Moorehead, Placer County
Jaime Wright, Placer County
Chris Ladeas, City of Rocklin
Kristen Van Groningen, City of Rocklin
Jake Hanson, City of Roseville
Mark Johnson, City of Roseville
Stephanie Kemen, City of Roseville
Noah Siviglia, City of Roseville

Staff

Matt Click
Mike Costa
Jodi LaCosse
David Melko
Cory Peterson
Solvi Sabol

STBG System Preservation Priorities

Mike Costa, Principal Transportation Planner

Mike presented the project nominations received from participating jurisdictions and the recommended prioritization for submittal to SACOG.

Background

Mike briefly recapped the regional target-setting framework established last year. PCTPA's overall regional target is approximately \$33.6 million, with roughly \$6.4 million allocated toward STBG System Preservation. The nominations received exceeded that amount, which Mike noted was a good thing.

Project Nominations Received

Three jurisdictions submitted a total of five projects for STBG System Preservation consideration, totaling approximately \$10.1 million:

- **City of Roseville** – Fiddymment Road Arterial Resurfacing
- **Placer County** – Bell Road Pavement Preservation; Foresthill Evacuation Routes Resurfacing; Nicholas Road Overlay
- **City of Auburn** – High Street Safety Action Plan Improvements

Scoring and Recommended Prioritization

Mike and Cory Peterson evaluated all nominations against SACOG's scoring criteria (35 points maximum). Based on preliminary scores, the recommended regional priority ranking is:

1. Roseville – Fiddymment Road Resurfacing
2. Placer County – Bell Road Preservation
3. Auburn – High Street Safety Improvements
4. Placer County – Foresthill Evacuation
5. Placer County – Nicholas Road Overlay

The top three reflect each jurisdiction's self-identified priority project. TAC members expressed support for this approach, noting it aligns with the group's longstanding intent to distribute funding equitably across jurisdictions.

Next Steps

- Mike will schedule individual meetings with Roseville, Placer County, and Auburn to review application comments and identify opportunities to improve their project applications.
- A prioritization document will be circulated to all TAC members for review before submission to SACOG.
- **STBG System Preservation applications are due to SACOG on May 8 at 4:00 p.m.** — no exceptions.
- STBG System Performance applications are now available on SACOG's website (call for projects not yet open); jurisdictions expected to apply were encouraged to review.
- CMAQ Next Gen application materials were not yet available as of the meeting date.

Other Items / Upcoming Dates

- a. **April 22:** PCTPA Board Meeting - CANCELED
- b. **May 12:** PCTPA TAC

ss:mbc



**PLACER COUNTY TRANSPORTATION PLANNING AGENCY
PLACER COUNTY AIRPORT LAND USE COMMISSION
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY
PLACER COUNTY LOCAL TRANSPORTATION AUTHORITY**

**Technical Advisory Committee Meeting Summary
May 12, 2026 – 3:00 PM**

ATTENDANCE

Technical Advisory Committee (TAC)

Gaby Wentz, Caltrans
Greg Bowen, City of Auburn
Vin Cay, City of Lincoln
Araceli Cazarez, City of Lincoln
Richard Ly-Lee, Town of Loomis
Amber Conby, Placer County
Richard Moorehead, Placer County
Jaime Wright, Placer County
Kristen Van Groningen, City of Rocklin
Rich Frost, City of Roseville
Jake Hanson, City of Roseville
Mark Johnson, City of Roseville
Stephanie Kemen, City of Roseville

Staff

Matt Click
Mike Costa
Jodi LaCosse
David Melko
Cory Peterson
Solvi Sabol

FY 2026/27 Final Overall Work Program & Budget

Jodi LaCosse, Fiscal Administrative Officer

Jodi LaCosse presented the final FY 2026/27 Overall Work Program (OWP) and Budget. The preliminary budget was presented earlier in the year. Since the preliminary budget was presented earlier in the year, several changes were incorporated:

- Salaries were updated to reflect a 3% increase per PCTPA's personnel policy, with six FTEs assumed.
- Local Transportation Fund (LTF) revenues were updated to the preliminary apportionment findings.
- Revisions were made in response to Caltrans comments on the draft OWP, including alignment of work elements with the 14 recommendations of the 2050 California Transportation Plan and clearer identification of expenditures by revenue source.
- Total revenues increased by approximately \$747,000, including \$112,000 in additional LTF, a new \$100,000 Federal Safe Streets and Roads for All grant, adjustments to CMAQ carryover and ATP reimbursement funds, and bid savings applied to PG&E costs on Work Element 44 (SR 49 Sidewalk Gap Closure).

- Construction capital costs for Work Element 43 (I-80 Auxiliary Lanes) were reduced to reflect expected expenditures in the upcoming fiscal year.
- Consultant costs for the Evacuation and Transportation Resiliency Plan were reduced; as a multi-year grant, more expenditure is reflected in the current fiscal year.

The final budget reflects a surplus of approximately \$628,000 compared to the preliminary, with the contingency fund unchanged. Approximately 82.7% of revenue is on a reimbursement basis. Direct work element expenditures account for 92% of total expenditures, with 8% for agency operating costs

TAC Action: The TAC concurred.

SACOG Project List for STBG Preservation

Mike Costa, Principal Transportation Planner

Mike presented a resolution submitted to SACOG for the current Surface Transportation Block Grant (STBG) System Preservation Call for Projects. A total of five projects from the region were submitted by Placer County, the City of Auburn, and the City of Roseville, representing just over \$10 million in requested grant funding. All five projects were confirmed eligible and prepared to be competitive.

Mike also announced that the next SACOG call for projects for the STBG System Performance and Congestion Mitigation and Air Quality (CMAQ) Next Generation funding programs will open on June 1st. Jurisdictions planning to apply were encouraged to begin preparing application materials now, which are available online at each funding program's respective website. SACOG is accepting consultation requests beginning immediately. Mike asked jurisdictions to include him in those meetings, which he encouraged agencies to request from SACOG, and he will attend based on his availability.

The Board will be asked to formally approve the resolution in support of the five nominated projects.

TAC Action: The TAC concurred.

WPCTSA – New Administrative Contract

Mike Costa, Principal Transportation Planner

Mike reported that PCTPA, on behalf of the Western Placer Consolidated Transportation Services Agency (WPCTSA), issued an RFP in February for on-call administrative and marketing support services. Three proposals were received from incumbent Tranova, DKS Associates, and Drago Vantage LLC.

The evaluation committee, consisting of regional transit operators and a WPCTSA program representative, unanimously recommended continuation of the contract with Tranova. Key differentiators included significantly lower fully loaded costs and demonstrated experience with administering WPCTSA programs beyond marketing, including information and referral services and mileage reimbursement programs.

The Board will be asked to approve a new on-call contract with Tranova for WPCTSA administrative and marketing support.

TAC Action: The TAC concurred.

WPCTSA Budget Overview

Mike Costa, Principal Transportation Planner

Mike Costa provided an overview of WPCTSA's proposed FY 2026/27 budget for informational purposes. Key highlights included:

- Proposed LTF, STA, and carryover revenues are roughly consistent with the prior year.
- Total administrative costs are slightly lower, reflecting alignment with PCTPA's Overall Work Program and reduced PCTPA staffing support to WPCTSA since several larger planning efforts completed this fiscal year.
- Core programs, including Placer Rides and the South Placer Transit Information (SPTI) Call Center and SPTI Transit Training and Education programs are budgeted at similar levels to the current year.
- The Countywide Bus Stop Needs Assessment is wrapping up and is anticipated to come to the Board next month.
- A new Long Range Transit Plan is proposed for funding in this and subsequent years. Scoping will be coordinated with transit operators and WPCTSA stakeholders over the coming year.

This item was presented to the Transit Operators Working Group, which concurred with the proposed budget. The WPCTSA budget will be presented to the Board this month.

TAC Action: Informational only; no action requested.

Bike / Ped Revolving Match Fund 2026 Project Awards

Cory Peterson, Senior Transportation Planner

Cory presented recommended awards under the new Bike/Ped Revolving Match Fund program. PCTPA receives approximately \$600,000 annually in LTF for bike/ped projects. Following expiration of the prior five-year cash flow plan at the end of FY 2024/25, the revolving match fund program was created to help agencies leverage grant funding for project implementation.

A call for projects opened in late March, with \$1 million available. Four applications were received; each requesting the maximum of \$200,000. These included projects from Placer County, the City of Roseville, the City of Rocklin, and the Town of Loomis. Staff recommends funding all four at the full requested amount:

- Placer County – Bowman Road Sidewalk Infill Project (North Auburn)
- City of Roseville – Dry Creek Greenway East, Phase 2
- City of Rocklin – Sunset Avenue Bike Lane and Sidewalk Improvements
- Town of Loomis – King Road Sidewalk Improvements

Upon Board approval, agencies may include the approved match amounts in their grant applications. Funds are only claimed if the grant is awarded.

TAC Action: The TAC concurred.

Countywide Active Transportation Plan - Adoption

Cory Peterson, Senior Transportation Planner

Cory presented the Countywide Active Transportation Plan (ATP) for TAC concurrence to advance to the Board for adoption. The plan has been in development for approximately two years, with four jurisdictions participating: Placer County, the City of Lincoln, the Town of Loomis, and the

City of Colfax. The Cities of Auburn, Rocklin, and Roseville developed their own ATPs; PCTPA coordinated closely with those efforts.

The draft plan was released for public comment in March with an April deadline. One public comment was received consisting primarily of maintenance issues outside the scope of this plan; it will be forwarded to the relevant jurisdiction staff. No changes to the draft are required.

Peterson also noted that an update to the Placer County bike map is forthcoming; staff will work with jurisdictions to finalize a draft.

TAC Action: The TAC concurred.

Airport Land Use Commission – Fee Schedule Review

David Melko, Principal Transportation Planner

David Melko on the annual CPI-based review of the Airport Land Use Commission (ALUC) fee schedule, adopted in 2021 to recover staff costs for project reviews.

With Auburn, Lincoln, and Placer County having achieved General Plan consistency with the Airport Land Use Compatibility Plan (ALUCP), the majority of project reviews now rest with local jurisdictions. Only mandatory reviews come to the ALUC. In the prior year, four mandatory reviews were conducted. Three came from Lincoln and one from Placer County.

Given current review volumes, staff find no basis for a fee adjustment at this time. David indicated that a fee adjustment is anticipated when the ALUCP update is completed, which will be timed with the master plan updates for Auburn and Lincoln.

TAC Action: The TAC concurred.

LCTOP – 2025/26 Cycle A Funding

Mike Costa, Principal Transportation Planner

Mike Costa reported on the Low Carbon Transit Operations Program (LCTOP) Cycle A allocation for the region. State legislation passed this year changed the distribution of LCTOP funds, creating a split cycle; Cycle A this month and Cycle B anticipated this summer for the FY 2025/26 allocation.

The region received \$622,523 in FY 2025/26 Cycle A funds. Following outreach to transit operators and jurisdictions and a discussion with the Transit Operators Working Group, one project rose to the top: support for operations of the South Placer County Transit Rapid Link service operations. This express transit service, administered by the City of Roseville for three years, runs between Lincoln and the Watt/I-80 Light Rail station, with stops at the Roseville Galleria, Kaiser Hospital, and Sutter Hospital.

The full \$622,523 Cycle A allocation is recommended for this project. The item will be brought to the Board as a consent item.

TAC Action: The TAC concurred.

Other Items and Upcoming Dates

I-80 / SR 65 VE Presentation to SPRTA Board (David Melko):

Staff and consultants are finalizing a presentation summarizing the two-day Value Engineering (VE) workshop held in March. The presentation will highlight near-term (0–10 year) projects under \$50 million and long-term (10+ year) projects over \$50 million, with staff and the consultant team

recommending the top three achievable projects within the next 10 years. Matt Click noted that a productive briefing was held with Caltrans in Marysville, with strong alignment on near-term priorities focused on safety and operations at the I-80/SR 65 interchange. Funding is expected to draw on a combination of grants and impact fees, as Placer County is not a self-help county. TAC members are welcome to attend the SPRTA Board presentation.

Fall 2026: ALUC / ALUC Staff Training Workshop (David Melko):

In response to staff turnover in planning departments, particularly at Placer County and the City of Lincoln, PCTPA will host a training workshop in fall 2026 to educate local planning staff on implementation of the ALUCP. The TAC and planning departments will be notified in advance. Participation is encouraged.

May 27: PCTPA Board Meeting

June 9: PCTPA TAC

The meeting concluded at 3:40 PM

ss:

TO: PCTPA Board of Directors

DATE: May 27, 2026

**FROM: Cory Peterson, Senior Transportation Planner
Mike Costa, Principal Transportation Planner**

SUBJECT: STATUS REPORT

Freeway Service Patrol (FSP)

The FY 2025/26 3rd quarter statistical summary for Placer FSP is shown below. For the 3rd quarter there were 757 total assists. This compares to 861 assists in the same quarter last year. 6 survey comments were submitted with all 6 motorists rating the service as “excellent.”

PCTPA FSP FY 2025/26 3rd Quarter (Jan-Mar 2026) Statistical Summary									
Total Assists: 757 Total Responses: 10									
Vehicle Type	Percent	Count	Vehicle Origin	Percent	Count	Was the driver courteous and helpful?	Percent	Count	
Car/Minivan/Wagon	56.94%	431	Found by You	64.07%	485	Yes, very	100.0%	6	
SUV /Crossover	11.62%	88	Dispatched by CHP	26.29%	199				
Pickup Truck	20.34%	154	Partner Assist	7.93%	60	How did FSP know you needed help?	Percent	Count	
Blank	0.00%		Revisit	0.40%	3	Driver saw me	83.33%	5	
Other	6.34%	48	Directed by CHP Officer	1.32%	10	Others	16.67%	1	
Motorcycle	1.72%	13		100.0%	757				6
Truck - Over 1 Ton	1.85%	14	FSP Action			How would you rate this service?	Percent	Count	
Big Rig	0.26%	2	Quick Fix / Repair	23.91%	181	Excellent	100.0%	6	
						Good	0.0%	0	
RV/Motorhome	0.40%	3	Towed to Drop Zone	15.32%	116				6
Truck - Under 1 Ton	0.53%	4	Towed Off Freeway	8.19%	62	How did you hear about FSP?	Percent	Count	
	100.0%	757	Traffic Control	16.25%	123	Hadn't heard until today	83.33%	5	
Vehicle Problem	Percent	Count	Partner Assist	1.59%	12	Was helped previously	0.00%	0	
Accident	30.38%	230	Tagged Vehicle	3.17%	24	Have seen trucks driving around	0.00%	0	
Mechanical	18.76%	142	None - Not Needed	3.43%	26	Brochure	0.00%	0	
Flat Tire	18.23%	138	Called for Private Assistance	7.00%	53	Friend	0.00%	0	
			Other	1.59%	12	Other	16.67%	1	
Out of Gas	7.40%	56	Debris Removal	4.62%	35				6
Abandoned	3.30%	25	None - Motorist Refused	0.53%	4	How long did you wait before FSP	Percent	Count	
Partner Assist	0.79%	6	Escort Off Freeway	14.40%	109	Less than 5	50.00%	3	
Driver Related	4.76%	36	Provided Transportation	0.00%	0	5 - 10 minutes	0.00%	0	
Other	5.28%	40		100.0%	757	10 - 15 minutes	16.67%	1	
Overheated	3.30%	25	Vehicle Location	Percent	Count	15 - 20 minutes	0.00%	0	
None - Not Needed	0.79%	6	Right Shoulder	71.20%	539	20 - 30 minutes	33.33%	2	
Electrical	1.72%	13	Left Shoulder	6.87%	52	30 - 45 minutes	0.00%	0	
Unsecured Load	0.79%	6	In Freeway Lane(s)	11.23%	85	Over One Hour	0.00%	0	
Debris	4.49%	34	Blank	0.00%	0				6
Car Fire	0.00%	0	Ramp/Connector	10.04%	76	Other Metrics			
Locked Out	0.00%	0	Unable to Locate	0.00%	0	Average Duration (Minutes)			14.10
	100.0%	757	Gore Point	0.66%	5	Overtime Assists			14
				100.0%	757	Overtime Blocks			25
						Multi-Vehicle Assist			50

Source: <http://www.sacfsp.com/admin>

**PCTPA Board of Directors
Status Report
May 27, 2025
Page 2**

Transit Ridership and WPCTSA Call Center Operations Quarterly Report

The following tables summarize the current ridership for each of Placer County’s transit services, and the performance statistics for the South Placer Transit Information Center (Call Center). Staff will continue to provide this report quarterly to keep the Board updated about ridership and operational performance trends for transit-related operations in Placer County.

Quarterly Ridership Trends for Placer County Transit Operators

Transit Operator	FY 2024					FY 2025					FY 2026			
	1st Quarter (Jul-Sep)	2nd Quarter (Oct-Dec)	3rd Quarter (Jan-Mar)	4th Quarter (Apr-Jun)	Total FY 2024	1st Quarter (Jul-Sep)	2nd Quarter (Oct-Dec)	3rd Quarter (Jan-Mar)	4th Quarter (Apr-Jun)	Total FY 2025	1st Quarter (Jul-Sep)	2nd Quarter (Oct-Dec)	3rd Quarter (Jan-Mar)	Total FY 2026
Auburn Transit														
Total (all services)	7,960	6,921	6,587	6,826	28,294	6,441	4,584	5,339	5,312	21,676	5,692	5,253	5,624	16,569
Placer County Transit														
Fixed Route	38,233	39,532	40,267	45,298	163,330	45,643	48,292	42,890	47,742	184,567	49,753	42,088	39,296	131,137
Dial-A-Ride	5,565	5,430	5,533	6,633	23,161	7,234	9,041	7,921	7,142	31,338	8,758	9,615	10,029	28,402
Vanpool	426	390	390	390	1,596	396	616	972	1,220	3,204	2,096	2,584	2,990	7,670
Commuter	2,456	2,845	3,273	3,800	12,374	5,352	4,898	4,996	4,587	19,833	5,340	4,891	5,557	15,788
Total (all services)	46,680	48,197	49,463	56,121	200,461	58,625	62,847	56,779	60,691	238,942	65,947	59,178	57,872	182,997
TART														
Total (all services)	52,042	77,658	154,845	65,693	350,238	70,896	69,274	123,202	54,811	318,183	68,556	63,942	109,104	241,602
Roseville Transit														
Fixed Route	30,618	29,915	29,378	35,674	125,585	31,272	32,092	29,963	31,936	125,263	32,258	31,394	31,535	95,187
Dial-A-Ride	4,761	5,851	6,703	6,801	24,116	8,036	9,030	9,628	9,557	36,251	9,411	10,118	10,274	29,803
Commuter	6,696	6,710	7,702	9,314	30,422	13,270	12,689	14,370	16,402	56,731	17,201	15,906	16,791	49,898
Total (all services)	42,075	42,476	43,783	51,789	180,123	52,578	53,811	53,961	57,895	218,245	58,870	57,418	58,600	174,888
Western Placer CTSA														
Placer Rides - Volunteer	1,776	1,980	1,903	2,138	7,797	2,135	2,755	4,305	5,766	14,961	5,275	5,037	4,063	14,375
Placer Rides - Last Resort	410	82	228	283	1,003	213	184	139	136	672	123	103	119	345
Total (all services)	2,186	2,062	2,131	2,421	8,800	2,348	2,939	4,444	5,902	15,633	5,398	5,140	4,182	14,720
Region-Wide														
Total (all services)	150,943	177,314	256,809	182,850	767,916	190,888	193,455	243,725	184,611	812,679	204,463	190,931	235,382	630,776

Quarterly South Placer Transit Information Center (Call Center) Statistics

Call Summary Data	FY 2024					FY 2025					FY 2026			
	1st Quarter (Jul-Sep)	2nd Quarter (Oct-Dec)	3rd Quarter (Jan-Mar)	4th Quarter (Apr-Jun)	Total FY 2024	1st Quarter (Jul-Sep)	2nd Quarter (Oct-Dec)	3rd Quarter (Jan-Mar)	4th Quarter (Apr-Jun)	Total FY 2025	1st Quarter (Jul-Sep)	2nd Quarter (Oct-Dec)	3rd Quarter (Jan-Mar)	Total FY 2026
Calls Answered	10,364	9,709	9,183	10,042	39,298	9,744	10,154	11,157	11,725	42,780	11,780	10,420	12,082	34,282
% Calls Answered within 90 seconds	78%	87%	93%	91%	87%	94%	96%	95%	92%	94%	94%	93%	93%	93%
% Calls Answered within 3 minutes	88%	93%	97%	96%	94%	90%	98%	95%	97%	95%	97%	97%	97%	97%
% Calls Answered within 6 minutes	99%	100%	100%	99%	100%	100%	100%	100%	99%	100%	99%	99%	100%	99%
Calls Abandoned	1,221	888	457	742	3,308	423	439	435	585	1,882	492	723	640	1,855
Average Speed Calls Answered (minutes)	0.91	0.46	0.21	0.33	0.48	0.19	0.16	0.17	0.25	0.19	0.44	0.22	0.22	0.29
Average Incoming Call Time (minutes)	1.48	1.49	1.96	1.68	1.65	1.95	1.76	1.56	1.14	1.60	3.52	1.43	2.03	2.33
Calls Transferred Out	2,426	2,591	2,734	2,648	10,399	2,645	2,714	3,468	3,602	12,429	3,796	3,508	4,026	11,330



May 11, 2026

Placer County Transportation Planning Agency Federal Update

Capitol Hill and Administration

The House Transportation and Infrastructure (T&I) Committee has still not yet released or marked up its surface transportation reauthorization bill. Action on the legislation has been repeatedly delayed and transportation commentators are generally opining reauthorization will not be completed by September 30 when the Infrastructure Investment and Jobs Act (IIJA) expires. The Senate similarly has not released a draft bill. Most recently T&I Committee Chairman Sam Graves had targeted mid-May for release and markup, but today Committee staff said it will not happen this week and Congress is in session in May only through May 21.

This week the Senate returns to Washington to consider a package of 49 executive nominations, including five transportation-related nominees.

PCTPA Federal Agenda

Mike Miller hosted several PCTPA Board Members at TFG's Washington offices for a lively roundtable discussion regarding federal transportation policy and PCTPA's priorities.

As noted previously, TFG worked with PCTPA staff to finalize and submit our BUILD grant application for the Rocklin Road Interchange Project. The application is pending and it is unknown when DOT will announce grant awardees.

TFG reported to PCTPA that USDOT's Regional Infrastructure Accelerators Program grant awardees were announced and PCTPA's application was unsuccessful. There were 20 awardees nationwide and no grant winners in California.

TFG continues advocating PCTPA's transportation reauthorization policy proposals while also tracking funding and policy opportunities and challenges.

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Government and legislative Affairs

May 11, 2026

MEMORANDUM

To: Matt Click

From: Mark Watts
Senior Adviser & Advocate

Subject: **May 2026 Report, Budget & Administrative Updates**

I am pleased to provide the following report on recent legislative advocacy and other legislative and administrative updates.

Legislature

This coming May 15 is the deadline for measures with a fiscal impact to pass from the fiscal committees; this typically frames the release of hundreds of bills from the respective house's Suspense files, setting up a couple of key weeks that sees only work undertaken on the budget and floor actions on bills.

State Budget, Transportation information

Senate Budget Subcommittee No. 2 heard Governor Newsom's proposals on the expenditure of Greenhouse Gas Reduction Fund (GGRF) revenues for FY 2026-27 on April 9, following a corresponding hearing in Assembly Budget Subcommittee No. 4 on March 11. Transit advocates as well as regional agencies lined up to express concerns about the Governor's GGRF expenditure plan, which excludes \$230 million for the Zero Emission Transit Capital Program (ZETCP) in 2026-27. This funding, along with an additional \$460 million in FY 2027-28, was part of the SB 125 deal in 2023 that allows regional agencies (MTC in the Bay Area) to flex funding between capital and operational needs to support transit recovery.

Transportation and public transit advocates are also pushing for funding certainty for the Transit and Intercity Rail Capital Program (TIRCP) and the Low Carbon Transit Operations Program (LCTOP) in the GGRF. Due to the restructuring of the GGRF expenditure plan last year, several consecutive weak auctions, and proposed California Air Resources Board (CARB) regulations implementing the cap-and-invest program that would increase the climate credit rebate, GGRF revenues could be reduced to approximately \$2 billion annually. At this level of funding, there would be no additional GGRF available for TIRCP and LCTOP in 2026-27.

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Government and legislative Affairs

Budget subcommittees have yet to take any formal action on the Administration’s GGRF expenditure plan. The Governor will submit his revised budget proposal to the Legislature by May 15. It will reflect updated revenue and expenditure estimates and may include new or amended policy proposals, including proposals related to GGRF expenditures. The Legislature will hold subsequent budget hearings prior to negotiating with the Administration to pass a balanced budget by the June 15 constitutional deadline.

Draft VMT Mitigation Guidelines Released

The Governor’s Office of Land Use and Climate Innovation (LCI) is seeking to establish a new statewide Vehicle Miles Traveled (VMT) Mitigation Program. The draft guidelines provide a framework for how projects may mitigate transportation impacts under the California Environmental Quality Act (CEQA) using this new, opt-in approach for state and local lead agencies.

The draft guidance outlines how the program will operate, including:

- **Mitigation Structure:** Projects with significant VMT impacts may contribute funds to the TDIF as an optional mitigation strategy, with contribution amounts tied to estimated VMT reduction outcomes.
- **Regional Framework:** Mitigation investments are prioritized within the same region as the project, with limited flexibility to fund projects in adjacent regions based on defined proximity criteria.
- **Location-Efficient Areas:** Priority is given to areas with lower-than-average VMT, strong transit access, and infill characteristics, ensuring a nexus between project impacts and mitigation investments.
- **VMT Reduction Methodology:** Credits are based on differences in trip generation and travel behavior between affordable and market-rate housing.
- **CEQA Compliance:** The program is structured to meet CEQA requirements, including nexus, proportionality, additionality, and enforceability.

AB 130 introduces a new, state-level mitigation option that could reshape how transportation impacts are addressed under CEQA. While it offers a potentially streamlined pathway, key questions remain regarding cost, implementation, and applicability across different regions – particularly for land development and transportation projects outside transit-rich areas.

LCI is accepting public comments on the draft guidance through May 8, 2026. AB 130 requires LCI to adopt final guidance by July 1, 2026.

Bills of Interest

AB 2679 (Hadwick), sponsored by PCTPA on behalf of local cities, was amended in April to meet concerns that the introduced version would have resulted in a “shift’ of a modest amount of

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revenues from moderate and large cities. The measure successfully passed the Assembly Transportation Committee unanimously on April 21 and is expected to be heard later this week in the Assembly Appropriations committee.

AB 2560 (Schultz) this bill would codify the current goals of Governor Newsom's Climate Action Plan for Transportation Infrastructure (CAPTI) was significantly amended in the Assembly Transportation Committee to address of both the Committee and various stakeholders, including the Self-Help Counties Coalition and the California Association of Councils of Government (CALCOG).

The April amendments removed language that would have applied the current CAPTI goals to six specific formulaic and competitive state transportation funding programs and authorized the California State Transportation Agency (CalSTA) to continue to update CAPTI goals in the future.

CAPITOL CORRIDOR

Monthly Performance Report



SERVICE PERFORMANCE OVERVIEW

February 2026 Service Performance for the Capitol Corridor

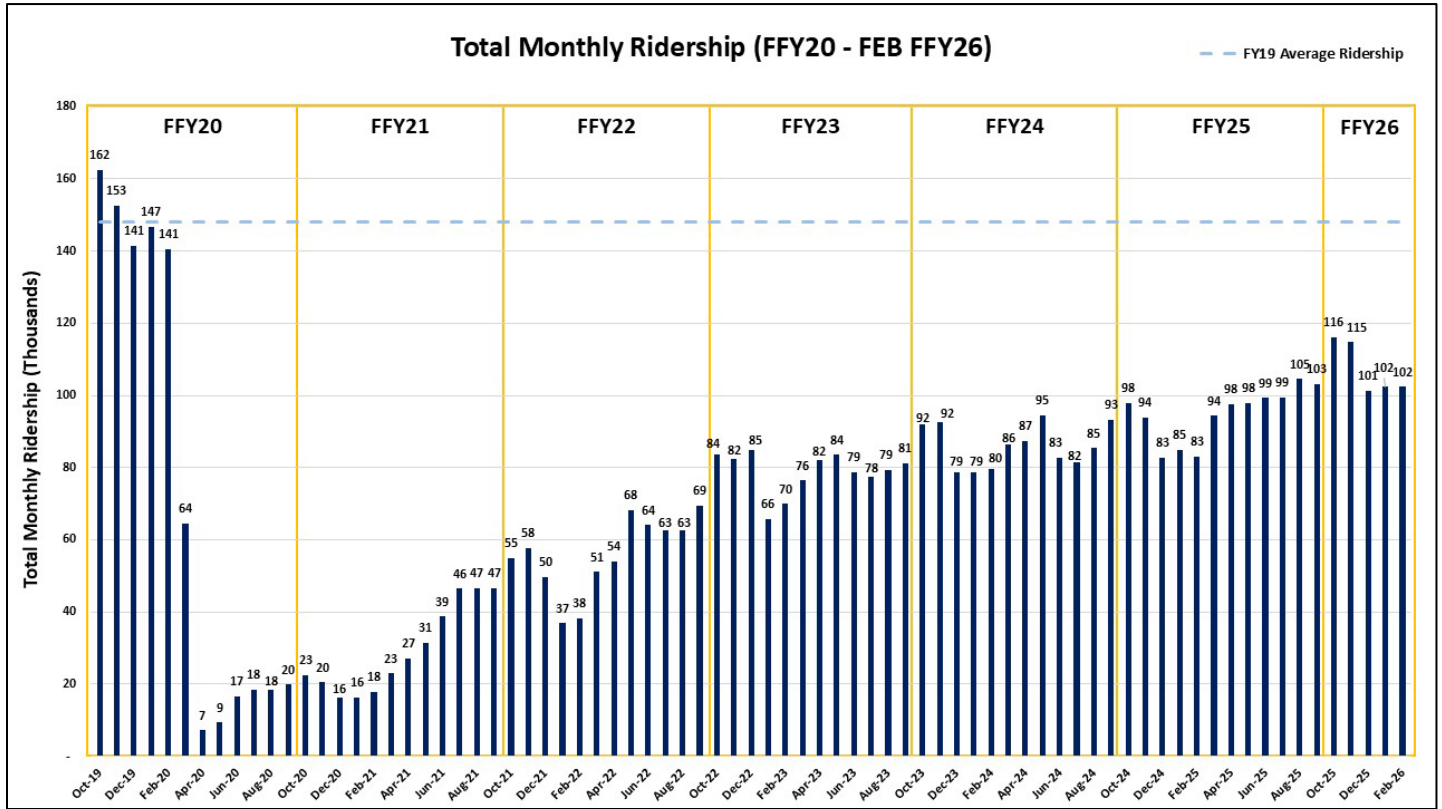
In February 2026, the Capitol Corridor saw a strong increase in both ridership and revenue, signaling ongoing recovery and effective rider engagement. Total ridership reached 102,327, a 23% rise compared to February 2025. Revenue also grew by 26%, reaching \$2.78 million for the month.

Operational performance remained stable overall, with end-point on-time performance (OTP) at 81%, representing a decline from February 2025. Passenger OTP—which captures the on-time experience for most riders across all stations—came in at 84%, also below last year’s level.

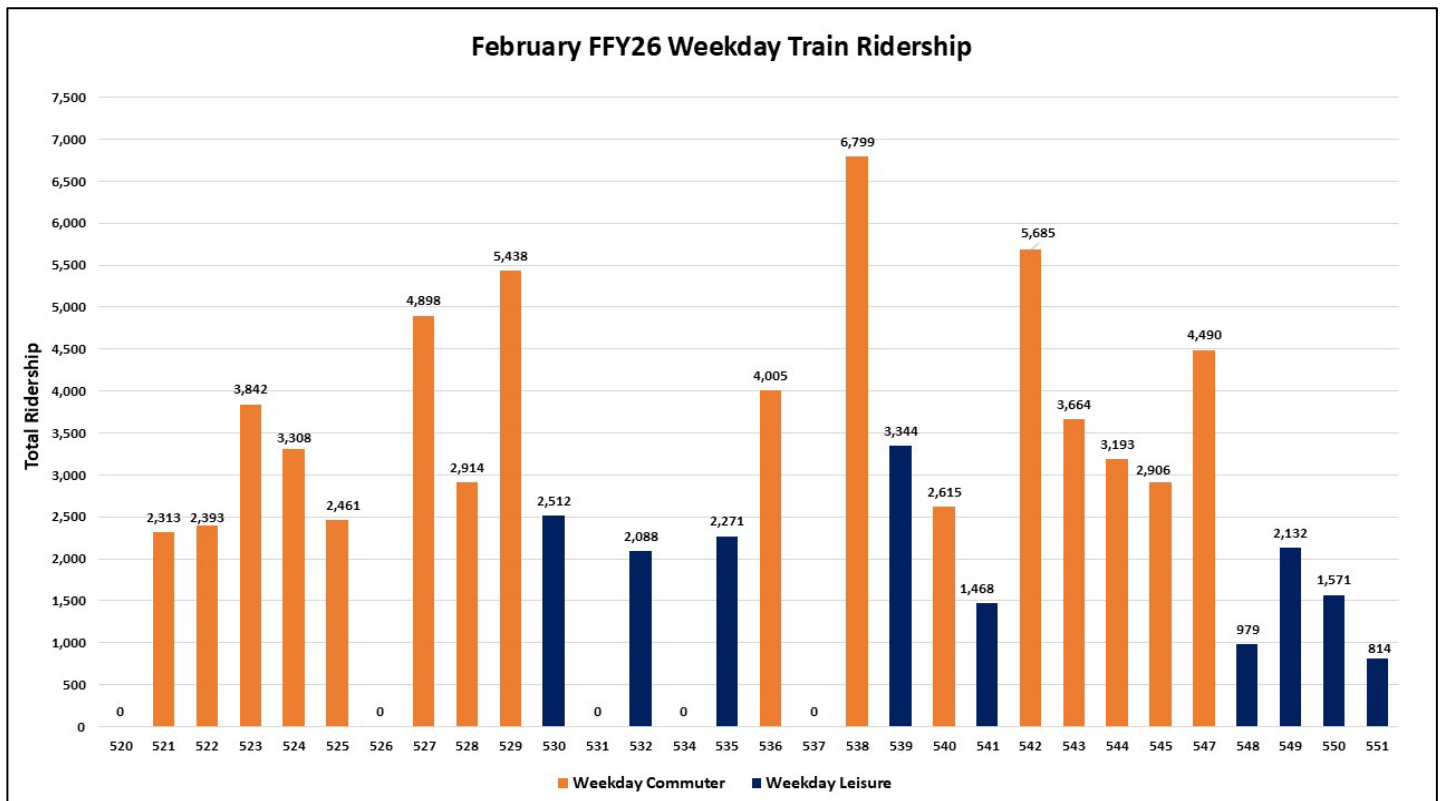
Performance Metric	Feb FY 2026	vs. FY 2025	vs. FY 2019	FY 2026 YTD	vs. FY 2025 YTD	vs. FY 2019 YTD
Ridership	102,327	23%	-24%	537,173	21%	-25%
Revenue	\$2,779,392	26%	-2%	\$13,583,254	13%	-13%
End-Point OTP	81%	-8%	-8%	85%	-1%	-3%
Passenger OTP	84%	-7%	-3%	88%	1%	2%

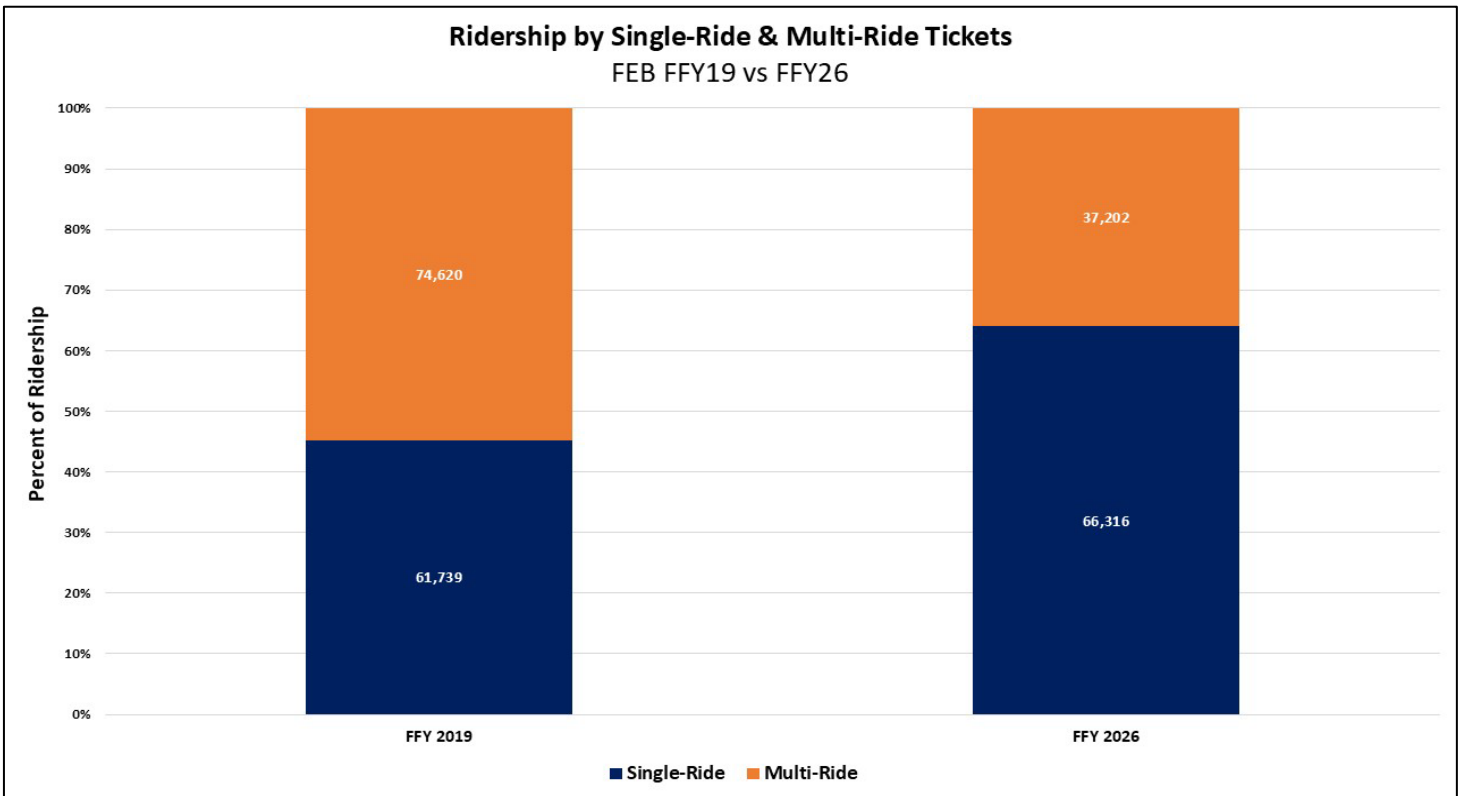
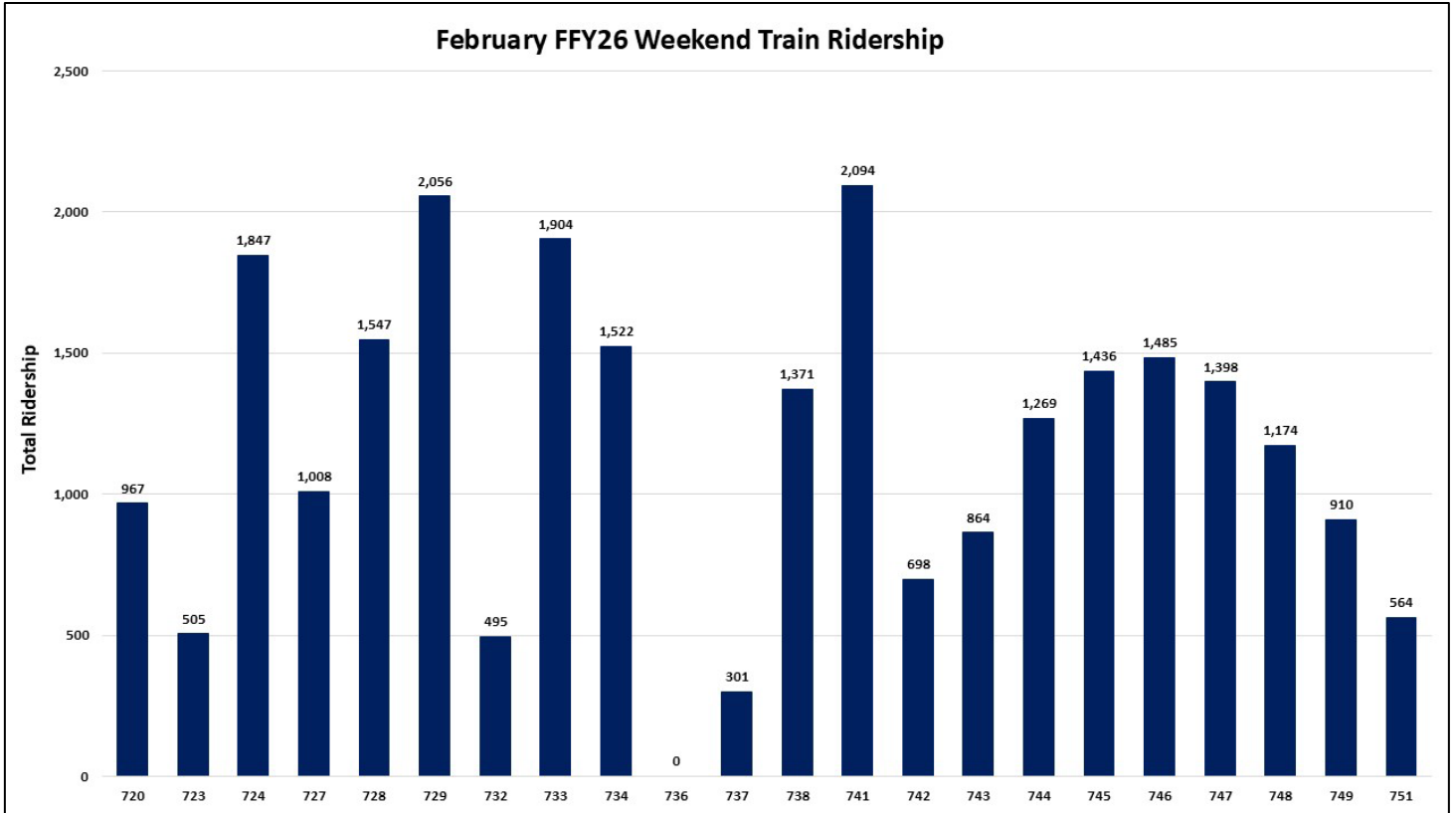
**Please note that numbers above include preliminary data received as of the date of the mailing of the Monthly Performance Report.*

Total Monthly Ridership (October 2019 to February 2026)



February Ridership Data Analysis





LEGISLATION AND FUNDING

State Legislation and Funding

Senate Bill 667

This bill would require a railroad corporation to install and operate a network of wayside detector systems on or adjacent to any track used by a freight train, require that each wayside detector system include a hot wheel bearing detector, and prescribe the maximum spacing for individual detection devices along a continuous track. The requirement would require detectors every 10 miles and necessitate reduced freight train speed to 10 miles per hour in cases where the requirement is not met. The bill passed in the State Senate and has been sent to the Assembly.

CCJPA submitted a letter of opposition based on concerns that the proposed speed limits that would be imposed by this bill in areas without wayside detectors are not the appropriate way to address safety. While our services are exempt from the bill's freight speed limit requirements in areas without wayside detectors, the host railroads are not. Slower freight operations could result in passenger trains being held behind freight trains, causing significant delays to passenger rail service. UPRR has an existing system of wayside detectors spaced at 15 miles. This requirement creates risk to the CCJPA service without a clearly defined need for this additional safety requirement. The California Transit Association has adopted an oppose position on the legislation.

SB 1135 Intercity and Commuter Rail: Special Events Service Plans

Senate Bill 1136 would require an interagency transfer agreement that requires a joint powers board to ensure that supplemental service is provided for major, publicly attended events, as specified. The bill would require the business plan to include a special events service plan that includes detailed operating schedules, fare information, and rolling stock requirements designed to satisfy the requirement to provide that supplemental service. To the extent the Bill would add to the duties of a joint powers board, the bill would impose a state-mandated local program. For commuter rail agencies, as a condition of receiving funding under the State Rail Assistance Program, a public agency responsible for commuter rail services that has a transfer connection station between 2 or more commuter rail services to adopt a special events service plan for each event that meets specified requirements. The bill would require the special events service plan to include schedules to access the event without requiring a transfer, ticket interoperability, and all other technical, equipment, and infrastructure requirements. Capitol Corridor staff has met with staff from the bill's sponsor to express concerns over the challenges with timing for special events, limited equipment to meet the requirement, the potential to move resources away from core travel markets, and the potential negative impacts on operating budgets.

Federal Legislation and Funding

Notice of Funding Opportunity

As we approach the mid-term elections, we are expecting a strong push from FRA and USDOT to issue NOFOs for several of the key rail programs, Consolidated Rail Infrastructure and Safety Improvements (CRISI), and the Railroad Crossing Elimination (RCE) Program. The expectation is that the NOFOs will be released imminently and include two years of funding (FY25 and FY 26), with a short turnaround for submission, with the goal to make decisions in the late summer or early fall. This NOFO will represent the last funding for these programs provided through advance appropriations under the IIJA. Future funding will rely only on the annual appropriations process.

Union Pacific and Norfolk Southern Merger

In November, shareholders of Union Pacific and Norfolk Southern voted to support a proposed \$85 billion merger that would create the first U.S. railroad to run coast to coast. The companies submitted applications to the STB in December 2025. On January 16, the STB, in a 3-0 decision, rejected the application as incomplete. The railroads have indicated they will submit another application, with the new application expected in April.

Support for the merger is mixed. President Trump has signaled his support for the merger. On February 4, a group of 44 Republican members of Congress submitted a letter to the STB “to encourage the Surface Transportation Board to conduct a rigorous and comprehensive review of the proposed merger between Union Pacific Railroad (UP) and Norfolk Southern Railway (NS) to ensure it enhances competition and is clearly in the public interest.” UP CEO Jim Vena remained optimistic amidst the recent setback and still expects the transaction to close in early 2027, assuming the board approves the \$85 billion deal.

Surface Transportation Board (STB), Passenger Rail Advisory Committee (PRAC) Meeting

The Passenger Rail Advisory Committee (PRAC) Meeting will hold its first meeting of the year on April 24th. Detailed meeting information, including meeting materials, is available online at <https://www.stb.gov/resources/stakeholder-committees/prac/>. CCJPA Managing Director Rob Padgett serves on the 22-member PRAC as a Member at Large and participated in the meeting. He is serving as the Chair of the Subcommittee on Joint Intercity and Freight Rail Operations. The STB Chair has indicated that the committee will meet the required two times in calendar year 2026, with the second meeting scheduled in September.

FY 2025-26 Federal Appropriations and Budget Updates

This year’s federal funding was passed by Congress and signed into law on February 3rd after several continuing resolutions and temporary shutdowns. The final funding levels for FY26 are shown in the table below. Notably, the final bill includes a \$1M earmark requested by Rep Mike Thompson to support improved access to the Davis Station platform.

	FY2025			FY 2026						
	IIJA Advance Approps	Final Approps bill	Total Funding	IIJA Advance Approps	President request	House	Senate	Amtrak request	Final Approps bill	Total Funding
USDOT BUILD	\$1.5b	\$345m	\$1.8b	\$1.5b	\$0	\$0	\$250m	-	\$145m	\$1.645b
USDOT MEGA	\$1b	\$0	\$1b	\$1b	\$0	\$0	\$0	-	\$0	\$1b
Amtrak NEC	\$1.2b	\$1.14b	\$2.3b	\$1.2b	\$850m	\$925m	\$850m	\$850m	\$850m	\$2.05b
Amtrak National Network	\$3.2b	\$1.29b	\$4.5b	\$3.2b	\$1.58b	\$1.388b	\$1.58b	\$1.58b	\$1.58b	\$4.78b
FRA CRISI	\$1b	\$100m	\$1.1b	\$1b	\$500m	\$538m	\$151.5m	-	\$137.4m	\$1.117b
FRA Fed-State Partnership	\$7.2b	\$75m	\$7.3b	\$7.2b	\$0	(\$75m)	\$75m	-	\$65m	\$6.977b
FRA Rail Restoration & Enhancement	\$50m	\$0	\$50m	\$50m	\$0	\$0	\$0	-	\$0	\$50m
FRA Rail Crossing Elimination	\$600m	\$0	\$600m	\$600m	\$0	\$0	\$0	-	\$0	\$600m
FTA CIG	\$1.6b	\$2.2b	\$3.8b	\$1.6b	\$2.2b	\$53.7m	\$1.95b	-	\$1.7b	\$3.3b
FTA Formula funds	-	\$14.279b	\$14.279b	-	\$14.6b	\$14.6b	\$14.6b	-	\$14.6b	\$14.6b

Transportation Reauthorization

Congressional staff is negotiating behind the scenes on transportation reauthorization program authorities and funding levels to replace the Infrastructure Investment and Jobs Act (IIJA) authorizations set to expire in September 2026. Congress will be challenged to deliver a new bill given the reality of limited legislative days through September. Notably, the Chair of the House Transportation and Infrastructure Committee, Rep. Sam Graves has announced he is retiring from Congress at the end of his term.

The expectation is that the House Transportation and Infrastructure Committee will begin to markup legislation in the next few months. Leadership of the Senate Environment & Public Works Committee, which has jurisdiction over the highway title, has stated that they still intend to proceed with a markup of their proposal before the end of the year. The Commerce Committee has not made any progress on the Rail Title.

Source: Monthly Report for States for Passenger Rail Coalition (SPRC) for January 2025, Tai Ginsberg & Associates

PROGRAM UPDATES



Annual Business Plan Public Workshops

From February 10-12, 2026, Capitol Corridor held five (5) public workshops onboard (and one virtually) to review our draft Business Plan with riders, along with Cappy Hour on board all trains in service between 3pm and 7pm. Riders were eager to share their experiences and provide feedback on our service.

Capitol Corridor – American Advertising Federation Sacramento ADDY® Awards

We're proud to share that Capitol Corridor was recognized at [@aafnational](#) (American Advertising Federation) Sacramento ADDY® Awards, bringing home 3 Gold ADDYs and 1 Silver ADDY for our "Only By Train" campaign!

AAF is the advertising industry's largest competition, attracting more than 25,000 entries every year. The competition is structured in three tiers - local, district, and national. After earning 3 Gold ADDYs at the local level, we're excited to advance and compete at the district level and beyond.

Thank you to our advertising agency, [@workbyhoney](#), along with their partners [@kj2productions](#) and [@3foldcomm](#), for their creativity, dedication, and passion in bringing this campaign to life. We're truly grateful to work alongside such a creative and driven team.



OUTLOOK - CLOSING

Our ridership surge continued into February with a second month of unprecedented increase over the same month last year. While we have had challenges with locomotive availability in recent months, we are in the process of adding three locomotives to our fleet through a lease from Caltrain. We appreciate all of your patience as we work through equipment issues. Look for important changes in our Tap2Ride program in the coming months as we continue to take steps to make riding our service easier. As always, we appreciate your support for our service and look forward to seeing you on the train!