

SOUTH PLACER BUS PASS SUBSIDY PROGRAM RULES AND SELECTION CRITERIA

Background

The Western Placer Consolidated Transportation Services Agency (WPCTSA) has created the South Placer Bus Pass Subsidy Program to help meet the needs of low-income individuals for basic transportation to access non-emergency medical care and general public assistance services.

Program Description

The South Placer Bus Pass Subsidy Program will subsidize the purchase of transit day passes for fixed-route trips by qualified social service agencies and non-profit organizations for distribution to their clients/customers. Fixed-route services are provided by the following three transit providers operating in south Placer County: Auburn Transit (can be used for former Auburn Loop services currently provided through Auburn OnDemand), Placer County Transit, and Roseville Transit.

Eligibility

Participation in the South Placer Bus Pass Subsidy Program is limited to social service agencies and qualified non-profit organizations located in Placer County to facilitate client transportation to any of the following programs:

- Aid to Families with Dependent Children – GENERAL AID
- California Medical Assistance (Medi-Cal) – MEDICAL
- County Medical Services Programs – MEDICAL
- Food Stamps (CalFresh) – FOOD
- Multipurpose Senior Service Program – SENIOR SERVICES
- CalWORKS – EMPLOYMENT
- Medi-CAL – MEDICAL
- Housing Choice Voucher Program – HOUSING
- SSI/SSP – GENERAL AID
- Women, Infants, and Children's Program (WIC) – FOOD
- General Relief / General Assistance (GR / GA) – GENERAL AID

Rules and Requirements

- Participating agency or organization must be a government agency or qualified 501(c) 3 non-profit organization.
- The program being supported must be located within Western Placer County.
- Participant organizations will be responsible for determining client eligibility for transit day passes and for distribution of passes.
- Transit day passes will be distributed by the issuing organization to their clients according to their internal policies.

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- Participant agencies/organizations will purchase the transit day passes from any of the four fixed route providers in the Western Placer County area at the published fare for those passes and will request reimbursement of 75% of the cost of purchased passes from the WPCTSA monthly or less often at their discretion.
- Timely and accurate completion of usage data forms is mandatory for continued participation. Participating agencies and organizations must submit monthly reporting data that will include, at a minimum, the following measures:
 - Total unduplicated clients served;
 - Total passes distributed; and
 - Trip purpose of passes distributed.
- The South Placer Bus Pass Subsidy Program will not be able to guarantee a set a number of transit day passes to be subsidized and reserves the right to set a maximum number per agency based on available funding.
- The South Placer Bus Pass Subsidy Program is not intended to replace or supplant any existing agency/organization bus pass program or the funding for such a program. Participating agencies/organizations agree to continue preexisting bus subsidy programs to the extent possible.

Application Submittal Procedures

Applications from social service agencies and non-profit organizations who desire to purchase transit day passes for distribution to their clients must be completed and submitted to the WPCTSA for review. Submitted applications will be evaluated by the WPCTSA based on the selection criteria established in the following section.

Selection Criteria

Applications will be evaluated on the programs and services that will benefit from the transportation capability afforded by the South Placer Bus Pass Subsidy Program. To the extent possible and necessary, with consideration of annual fiscal budget limitations, the WCTSA will approve organizations to participate in a manner that will equitably distribute bus passes across south Placer County based on geography, service to socially underserved/disadvantaged populations, and trip need/purpose.