



# ACTION MINUTES

## REGULAR MEETING OF THE

**Placer County Transportation Planning Agency (PCTPA)  
Western Placer Consolidated Transportation Services Agency (CTSA)  
Placer County Airport Land Use Commission (ALUC)  
Placer County Local Transportation Authority (PCLTA)**

**January 27, 2021  
9:00 a.m.  
Placer County Transportation Planning Agency  
299 Nevada Street, Auburn, California  
MEETING CONDUCTED REMOTELY UNDER  
EXECUTIVE ORDER N-29-20**

### **ROLL CALL**

Brian Baker  
Ken Broadway  
Trinity Burruss, Chair  
Jim Holmes  
Bruce Houdesheldt  
Paul Joiner  
Suzanne Jones  
Matt Spokely

### **STAFF**

Kathleen Hanley  
Aaron Hoyt  
Shirley LeBlanc  
Mike Luken  
Luke McNeel-Caird  
David Melko  
Solvi Sabol

Chair Joiner explained the meeting procedures to the Board and public as it relates to participating by means of a teleconference under Governor Newsom’s March 12, 2020 Executive Order N-25-20.

Chair Joiner welcomed new Board Members including Mayor Matt Spokely – City of Auburn, Councilmember Bruce Houdesheldt – City of Roseville, Suzanne Joines – Placer County Board of Supervisors. Chair Joiner thanked our outgoing Chair, Board Member Burruss.

### **AGENDA REVIEW**

Board Member Spokely informed the Board that he will be recusing himself during Item M, Highway 49 Sidewalk Gap Closure Right-of-Way Phase, as his company is involved in this project. Mike Luken asked that the Board take Items A-H first, followed by Item J, then resume with Item I and the remainder of the items in order. The Board had no objection.

### **APPROVAL OF ACTION MINUTES – DECEMBER 2, 2020**

Upon motion by Burruss and second by Holmes, the action minutes of December 2, 2020 were approved by the following roll call vote:

**AYES:** Baker, Broadway, Burruss, Holmes, Houdesheldt, Joiner, Jones, Spokely  
**NOES/ABSTAIN:** None

**CONSENT CALENDAR: PLACER COUNTY TRANSPORTATION PLANNING AGENCY (PCTPA)**

1. PCTPA Audited Financial Statements & TDA Compliance Report
2. FY 2020/21 City of Colfax Claim for Local Transportation Funds (LTF) - \$93,867
3. FY 2020/21 City of Colfax Claim for State Transit Assistance (STA) Funds - \$8,317

Upon motion by Holmes and second by Houdesheldt, the PCTPA consent items were approved by the following roll call vote:

**AYES:** Baker, Broadway, Burruss, Holmes, Houdesheldt, Joiner, Jones, Spokely  
**NOES/ABSTAIN:** None

**CONSENT CALENDAR: WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY (WPCTSA)**

1. Audited Financial Statements & TDA Compliance Report Acceptance

Upon motion by Holmes and second by Burruss, the WPCTSA consent item was approved by the following roll call vote:

**AYES:** Baker, Broadway, Burruss, Holmes, Houdesheldt, Joiner, Jones, Spokely  
**NOES/ABSTAIN:** None

**CONSENT CALENDAR: PLACER COUNTY AIRPORT LAND USE COMMISSION (PCALUC)**

1. Audited Financial Statements & TDA Compliance Report Acceptance

Upon motion by Spokely and second by Burruss, the PCALUC consent item was approved by the following roll call vote:

**AYES:** Baker, Broadway, Burruss, Holmes, Houdesheldt, Joiner, Jones, Spokely  
**NOES/ABSTAIN:** None

**HIGHWAY 49 PRESENTATION**

*Staff report presented by Mike Luken, Executive Director*

Mike Luken introduced Caltrans District 3 Director, Amarjeet Benipal, and Sue Takhar, Caltrans Deputy Director for Planning and Local Assistance. Mr. Benipal and Ms. Takhar presented on the State Route 49 Comprehensive Multimodal Corridor Plan (CMCP) which includes 22 miles of the Caltrans state highway system as well as local roads and streets in Auburn and Grass Valley, and unincorporated parts of Placer and Nevada Counties. Further questions can be directed to Will Schilling, Corridor Planning Manager: (530) 821-8409, [will.schilling@dot.ca.gov](mailto:will.schilling@dot.ca.gov). This presentation is available at: [pctpa.net/agendas2021/](http://pctpa.net/agendas2021/).

There was no public comment. Board Member Houdesheldt complimented Amarjeet and Sue on an excellent presentation. This was an informational item. No action was taken.

**PUBLIC HEARING: CITY OF LINCOLN GENERAL PLAN DRAFT HEALTH AND SAFETY ELEMENT CONSISTENCY DETERMINATION**

*Staff report presented by Mike Luken, Senior Transportation Planner*

The Board, acting as the Airport Land Use Commission (ALUC), conducted a public hearing to obtain input on the City of Lincoln General Plan Draft Safety Element and its consistency with the Placer County Airport Land Use Compatibility Plan (ALUCP).

Upon motion by Houdesheldt and second by Burruss, the ALUC found that the City of Lincoln General Plan Draft Health and Safety Element is conditionally consistent with the Placer County ALUCP subject to the condition that the Draft Health and Safety Element be updated to include the recommended goal and policies pertaining to airport safety hazards as was provided in Attachment 1 of the staff report, by the following roll call vote:

**AYES:** Baker, Broadway, Burruss, Holmes, Houdesheldt, Joiner, Jones, Spokely  
**NOES/ABSTAIN:** None

#### **FEDERAL LEGISLATIVE PROGRAM FOR 2021**

*Staff report presented by Mike Luken, Executive Director*

Mike introduced Sante Esposito, PCTPA Federal Legislative Lobbyist, who discussed funding mechanisms which would support Placer priorities such as the infrastructure bill and federal earmarks.

Upon motion by Holmes and second by Burruss, the Board adopted the Federal Legislative Program for 2021 as provided in the staff report and directed staff and federal advocates to represent these positions by the following roll call vote:

**AYES:** Baker, Broadway, Burruss, Holmes, Houdesheldt, Joiner, Jones, Spokely  
**NOES/ABSTAIN:** None

#### **STATE LEGISLATIVE PROGRAM FOR 2021**

*Staff report presented by Mike Luken, Executive Director*

Mike went over the State Legislative priorities for 2021. Mike asked that the last bullet point be amended to read, "Advocate for planning and funding for vulnerable and disadvantaged population."

Upon motion by Holmes and second by Houdesheldt, the Board adopted the State Legislative Program for 2021 as amended, and directed staff and the State Advocate to represent these positions with electeds and agencies in Sacramento by the following roll call vote:

**AYES:** Baker, Broadway, Burruss, Holmes, Houdesheldt, Joiner, Jones, Spokely  
**NOES/ABSTAIN:** None

#### **HIGHWAY 49 RIGHT-OF-WAY PHASE**

*Staff report presented by Aaron Hoyt, Senior Planner*

Aaron provided an overview and current status of the Highway 49 Sidewalk Gap Closure Project and the need to initiate the right-of-way phase. The PCTPA Technical Advisory Committee (TAC) concurred with the Board request as presented.

Upon motion by Houdesheldt and second by Holmes, the Board authorized the Executive Director to negotiate and sign a contract for the right-of-way (ROW) services associated with the Highway 49 Sidewalk Gap Closure project for a not-to-exceed amount of \$650,000 by the following roll call vote:

**AYES:** Baker, Broadway, Burruss, Holmes, Houdesheldt, Joiner, Jones  
**NOES/ABSTAIN:** None  
**RECUSED:** Spokely

**APPOINTMENT OF CAPITOL CORRIDOR JOINT POWERS AUTHORITY (CCJPA)  
REPRESENTATIVE FROM THE PCTPA BOARD**

*Staff report presented by Mike Luken, Executive Director*

Upon motion by Holmes and second by Burruss, the Board appointed Board Member Bruce Houdesheldt as the 2<sup>nd</sup> primary member to the CCJPA Board of Directors (Board Member Holmes remains as the other primary member) and Board Member Spokely as the Alternate Member by the following roll call vote:

**AYES:** Baker, Broadway, Burruss, Holmes, Houdesheldt, Joiner, Jones, Spokely

**NOES/ABSTAIN:** None

**RESOLUTION OF APPRECIATE FOR LUKE McNEEL-CAIRD**

*Resolution read by Mike Luken, Executive Director*

Mike said Luke McNeel-Caird who has been with PCTPA since 2012 has accepted a position with Jacobs Engineering. Mike thanked Luke for his excellent performance, dedication, and leadership.

Board Member Holmes expressed his appreciation for Luke’s dedication and service noting his wealth of information during public workshops. Board Member Houdesheldt echoed that tenacity was one of Luke’s great attributes. Board Member Spokely wished Luke the best and looks forward to seeing him in the industry. Board Member Broadway stated that Luke has proven that projects can be done better, faster, and with fiscal prudence. He appreciates Luke’s leadership and is confident in his future success. Chair Joiner stated that Luke has done a remarkable job and will be sorely missed.

Public comment was received from Celia McAdam, former PCTPA Executive Director. Ms. McAdam remarked that Luke has adopted the ‘the on-time and on budget’ mantra PCTPA values. She recognized his work on SPRTA, Placer Parkway, I-80, Highway 65 Widening, Colfax Roundabout, and the I-80 / SR 65 as being wonderful examples of his leadership, work ethic, and his tenacity. She noted his engagement with the CTC through his role as RTPA Moderator role and the success of the huge grant award for the Gateway Project are all a testament to his connections, expertise, and perseverance.

Upon motion by Holmes and second by Spokely, the Board recognized Luke McNeel-Caird for his outstanding dedication and service to the Placer County Transportation Planning Agency by the following roll call vote:

**AYES:** Baker, Broadway, Burruss, Holmes, Houdesheldt, Joiner, Jones, Spokely

**NOES/ABSTAIN:** None

**EXECUTIVE DIRECTOR’S REPORT**

Mike Luken reported on the following:

- 1) The Board will be presented with changes to various Western Placer Consolidated Transportation Services Agency (CTSA) programs including:
  - a) CTSA’s non-emergency medical transportation program which encompasses Health Express and My Rides (will be brought to the Board in February 2021)
- 2) Tahoe Mobility Forum: A group of Executive Directors and elected officials will meet in February to discuss mobility and goods and services. This forum relates directly to the Northern California mega-region effort.
- 3) We are meeting with Washoe County to look at regional partnerships, federal funding opportunities, and economic development.


4. Aaron Hoyt provided a report on current traffic congestion in Placer County This report is available by viewing the video located at <http://pctpa.net/agendas2021/>.

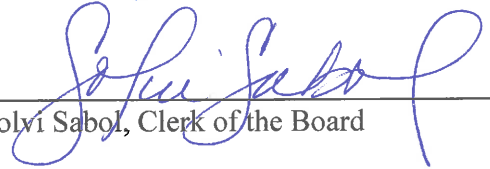
**ADJOURN**

The meeting at approximately 10:50 a.m.

A video of this meeting is available online at <http://pctpa.net/agendas2021/>.

  
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Mike Luken, Executive Director

  
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Paul Joiner, Chair

  
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Solvi Sabol, Clerk of the Board

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