



# ACTION MINUTES

## REGULAR MEETING OF THE

**Placer County Transportation Planning Agency (PCTPA)  
Western Placer Consolidated Transportation Services Agency (CTSA)  
Placer County Airport Land Use Commission (ALUC)  
Placer County Local Transportation Authority (PCLTA)**

**December 2, 2020 - 9:30 a.m.  
Placer County Transportation Planning Agency  
299 Nevada Street, Auburn, California**

**MEETING CONDUCTED REMOTELY UNDER  
EXECUTIVE ORDER N-29-20**

**ROLL CALL**

John Allard  
Brian Baker  
Ken Broadway  
Trinity Burruss, Chair  
Jim Holmes  
Paul Joiner  
Cheryl Maki  
Kirk Uhler  
Dan Wilkins

**STAFF**

Kathleen Hanley  
Aaron Hoyt  
Shirley LeBlanc  
Mike Luken  
Luke McNeel-Caird  
David Melko  
Solvi Sabol

Chair Burruss explained the meeting procedures to the Board and public as it relates to participating by means of a teleconference under Governor Newsom’s March 12, 2020 Executive Order N-25-20.

**APPROVAL OF ACTION MINUTES – OCTOBER 28, 2020**

Upon motion by Allard and second by Uhler, the action minutes of October 28, 2020 were approved by the following roll call vote:

**AYES:** Allard, Baker, Broadway, Burruss, Holmes, Joiner, Maki, Uhler, Wilkins  
**NOES/ABSTAIN:** None

**CONSENT CALENDAR: PLACER COUNTY TRANSPORTATION PLANNING AGENCY (PCTPA)**

- 1. FY 2020/21 City of Lincoln Claim for Local Transportation Funds (LTF): \$2,149,781
- 2. FY 2020/21 City of Lincoln Claim for State Transit Assistance (STA) – \$190,599
- 3. FY 2020/21 Town of Loomis Claim for Local Transportation Funds (LTF): \$300,003
- 4. FY 2020/21 Town of Loomis Claim for State Transit Assistance (STA) – \$26,621
- 5. FY 2020/21 City of Rocklin Claim for Local Transportation Funds (LTF): \$3,065,963
- 6. FY 2020/21 City of Rocklin Claim for State Transit Assistance (STA) – \$271,886
- 7. FY 2020/21 City of Roseville Claim for Local Transportation Funds (LTF): \$6,332,110
- 8. FY 2020/21 City of Roseville Claim for State Transit Assistance (STA) – \$590,073

9. FY 2020/21 City of Roseville Claim for State of Good Repair Funds (SGR)  
Funds: \$185,429

Upon motion by Allard and second by Broadway, the PCTPA consent items were approved by the following roll call vote:

**AYES:** Allard, Baker, Broadway, Burruss, Holmes, Joiner, Maki, Uhler, Wilkins  
**NOES/ABSTAIN:** None

**CONSENT CALENDAR: WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY (WPCTSA)**

1. Authorize filing FY 2021 Western Placer CTSA Claim for Local Transportation Funds (LTF) - \$742,061
2. Authorize filing FY 2021 Western Placer CTSA Claim for State Transit Assistance (STA) - \$65,799

Upon motion by Holmes and second by Joiner, the WPCTSA consent items were approved by the following roll call vote:

**AYES:** Allard, Baker, Broadway, Burruss, Holmes, Joiner, Maki, Uhler, Wilkins  
**NOES/ABSTAIN:** None

**PUBLIC HEARING: CITY OF AUBURN GENERAL PLAN DRAFT SAFETY ELEMENT CONSISTENCY DETERMINATION**

*Staff report presented by David Melko, Senior Transportation Planner*

The Board, acting as the Airport Land Use Commission (ALUC), conducted a public hearing to obtain input on the City of Auburn General Plan Draft Safety Element and its consistency with the Placer County Airport Land Use Compatibility Plan (ALUCP).

Alex Fisch, Supervising Planner, Placer County Planning Services Division, provided comment. There were no public comments received on this item.

Upon motion by Maki and second by Uhler, the ALUC found that the City of Auburn General Plan Draft Safety Element is conditionally consistent with the Placer County ALUCP subject to the condition that the Draft Safety Element be updated to include the recommended goal and policies pertaining to airport safety hazards as provided, by the following roll call vote:

**AYES:** Allard, Baker, Broadway, Burruss, Holmes, Joiner, Maki, Uhler, Wilkins  
**NOES/ABSTAIN:** None

**ACKNOWLEDGEMENT OF JOHN ALLARD'S SERVICE ON THE PCTPA BOARD**

Several members of the PCTPA Board expressed their appreciation of Board Member Allard for his service on the PCTPA Board and the SPRTA Board from January 2019 through December 2020. Board Member Allard will be provided a plaque recognizing him as a champion for local and regional transportation infrastructure and providing guidance and support in finding solutions to transportation funding challenges. Board Member Allard thanked staff for their work and thanked the Board for their service to our community.

**ACKNOWLEDGEMENT OF KIRK UHLER’S SERVICE ON THE PCTPA BOARD**

Several members of the PCTPA Board expressed their appreciation of Board Member Uhler for his fourteen years of service (2007 – 2020) on the PCTPA Board and the SPRTA Board. Board Member Uhler will be provided a plaque recognizing him as a champion for local and regional transportation infrastructure and being instrumental in helping deliver major transportation facilities which benefited residents, commuters and visitors and improved the economic vitality of Placer County.

**SELECTION OF CHAIR AND VICE CHAIR FOR 2021**

*Staff report presented by Mike Luken, Executive Director*

Upon motion by Burruss and second Maki the PCTPA Board designated the Board Member representing the City of Lincoln as Chair and the Board Member representing the Town of Loomis as Vice Chair for the 2021 calendar year, by the following roll call vote:

**AYES:** Allard, Baker, Broadway, Burruss, Holmes, Joiner, Maki, Uhler, Wilkins  
**NOES/ABSTAIN:** None

**IN PERSON BOARD MEETINGS IN JANUARY 2021**

*Staff report presented by Mike Luken, Executive Director*

Upon motion by Holmes and second by Joiner, the PCTPA Board recommended continuing meeting remotely until Placer County is categorized in the red tier as designated by the state of California in accordance with the COVID-19 blueprint, by the following roll call vote:

**AYES:** Allard, Baker, Broadway, Burruss, Holmes, Joiner, Maki, Uhler, Wilkins  
**NOES/ABSTAIN:** None

**EXECUTIVE DIRECTOR UPDATE**

Mike Luken provided the Board with the following updates:

- The California Transportation Commission (CTC) is expected to award two grants to Placer County:
  - 1) Solutions for Congested Corridor Program (SCCP) award of \$67 million: This effort was an undertaking of 14 jurisdictions in northeast Sacramento County and all of Placer County. In Placer County this will fund three very important projects: 1) I-80 Auxiliar Lanes westbound (\$9.5 million), 2) Dry Creek Greenway East (\$6.4 million, and 3) South Placer Transit Project (\$6 million).
  - 2) Trade Corridor Enhancement Program (TCEP) award of \$63 million: This grant provides funding for three important regional projects including \$16.3 toward the I-80 Auxiliary Lanes westbound project.

Mike acknowledged staff for their efforts with these applications.

- Mike Luken presented on the travel trends in Placer County during the COVID pandemic. Mike added that traffic patterns are steadily increasing noting that the travel times are more spread out throughout the day.

**ADJOURN TO CLOSED SESSION**

The Board met separately for closed session pursuant to the following Government Codes:

- 1. Closed session pursuant to Government Code 54957: Public Employee Performance Evaluation – Executive Director
- 2. Closed session pursuant to Government Code 54957.6: Conference with Labor Negotiator
  - a) Agency Designated Representative: Agency Chair Unrepresented Employee: Executive Director

Legal counsel for PCTPA, DeeAnne Gillick, reported out that the Board met in closed session and there was no reportable action.

**OPEN SESSION ACTION**

- 1. Executive Director Employment Agreement Amendment: Potential action to approve an amendment to the Executive Director’s compensation and benefits.

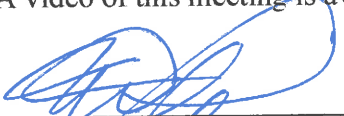
Upon motion by Maki and second by Holmes the Board approved a contract amendment for the Executive Director which would include a 5% increase in his salary to \$193,590, approve an additional 40 hours of administrative leave from his current, traditional benefit package, amend his contract to extend the term to December 2022, and also to include references to the Government Code sections regarding abuse of office or abuse of authority, by the following roll call vote:

**AYES:** Allard, Broadway, Burruss, Holmes, Joiner, Maki, Uhler, Wilkins  
**NOES/ABSTAIN:** None

**ADJOURN**

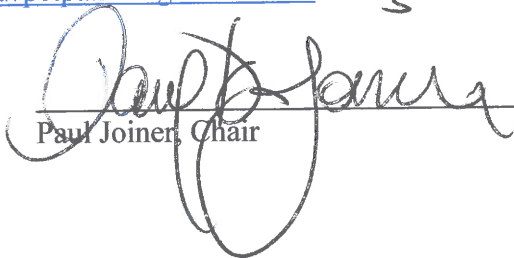
Chair Burruss adjourned the meeting at approximately 11:10 a.m.

A video of this meeting is available online at <http://pctpa.net/agendas2020/>.



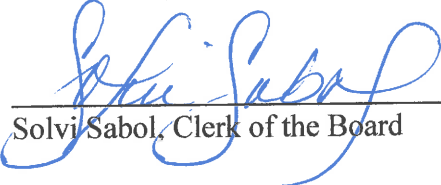

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Mike Luken, Executive Director




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Paul Joiner, Chair




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Solvi Sabol, Clerk of the Board

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