



City of Lincoln • City of Rocklin • City of Roseville • Placer County

TO: Board of Directors

DATE: June 10, 2010

FROM: Celia McAdam, Executive Director

SUBJECT: FY 2010/11 ADMINISTRATIVE BUDGET

Action Requested

Board approval of the FY 2010/11 budget for the administration of the South Placer Regional Transportation Authority.

Background

Under the Implementation Plan adopted by the Board in April 2002, SPRTA allocates not more than \$150,000 annually for the administration of the Authority. The intent is for that amount to cover administrative contracts, including traffic modeling, legal services, and PCTPA's expenses to administer the Authority on an actual cost basis.

Discussion

As shown in Attachment 1, the FY 2010/11 administrative budget is proposed at \$90,186.

No major updates for the Regional Transportation and Air Quality Mitigation Fee Program are expected for FY 2010/11 so ongoing costs for traffic modeling and engineering services are expected to reduce. Staffing costs are expected to stay relatively level, along with other consulting contracts and expenses.

CM:ss

Table 1

**SPRTA Administrative Budget Summary
FY 2010/11**

Expenditures			
	Adopted		
	Proposed	FY 2009/10	Difference
PCTPA Administrative Contract	\$48,586	\$42,547	\$6,039
Legal Services	\$4,000	\$4,500	(\$500)
Traffic Modeling/Engineering Services	\$30,000	\$40,000	(\$10,000)
Financial Audits	\$6,000	\$6,000	\$0
Direct Expenses (note 1)	\$1,100	\$1,200	(\$100)
Accounting Services	\$500	\$500	\$0
Contingency funds	\$0	\$0	\$0
Total	\$90,186	\$94,747	(\$4,561)

Revenues			
	Adopted		
	Proposed	FY 2009/10	Difference
SPRTA Fees	\$90,186	\$94,747	(\$4,561)
Total	\$90,186	\$94,747	(\$4,561)

Contingency Funds	Proposed	FY 2009/10	Difference
	\$0	\$0	\$0

Revenue to Expenditure Comparison			
	Proposed	Adopted FY 2009/10	
Surplus/(Deficit)	\$0	\$0	

Note 1: Direct expenses include postage, printing, advertising, and meeting expenses.