



City of Lincoln • City of Rocklin • City of Roseville • Placer County

June 23, 2010

Hal Weber, CPA
9223 Whittmore Drive
Elk Grove, CA 95624

SUBJECT: LETTER OF TASK AGREEMENT #10-01
BETWEEN HAL WEBER, CPA AND
THE SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY

Dear Mr. Weber:

This letter, when countersigned, authorizes work under the "Master Agreement between the Placer County Transportation Planning Agency (PCTPA) and Hal Weber" dated June 23, 2010.

1. Incorporated Master Agreement: This letter of task agreement is the statement of contract-specific requirements applicable to the work effort to be undertaken by Hal Weber, CPA to provide accounting oversight of the South Placer Regional Transportation Authority (SPRTA). This signed Letter of Task Agreement comprises the contract between Hal Weber and SPRTA, with PCTPA acting as contract administrator.
2. Term: Consultant services are to commence July 1, 2010 and shall be completed in such a sequence as to assure that timelines are met. This contract shall end on June 30, 2011. Extensions to this contract may be made with the agreement of both parties.
3. Scope of Services: Consultant will perform accounting tasks as required in consultation with the Fiscal/Administrative Officer. Such duties may include: review of SPRTA accounting, assistance with complex accounting issues, and assistance with the annual independent fiscal audit.
4. Personnel: The sole consultant is to perform the work outlined above.
5. Compensation: For services rendered, Consultant will be compensated at a rate of \$100.00 per hour for a total amount not to exceed \$500. Consultant will invoice on a monthly basis for work completed. Invoices will be paid within thirty (30) days of receipt. Documented mileage for this assignment will be reimbursed at the current IRS rate. Other actual and necessary telephone costs will also be reimbursed. Telephone bills, invoices, etc. must be provided for any reimbursements.

If this Letter of Task Agreement meets with your approval, please sign and return one copy. Questions concerning this agreement should be directed to Shirley LeBlanc, Fiscal/ Administrative Officer, at 530-823-4034.

Sincerely,

Accepted by:

Celia McAdam Date
Executive Director
South Placer Regional Transportation Authority

Hal Weber, CPA Date