



A G E N D A

Wednesday, June 22, 2005
10:45 am

Board of Supervisors Chambers
175 Fulweiler Avenue
Auburn, California 95603

- | | | |
|-----------|---|--------------------------|
| A. | Roll Call | |
| B. | Approval of Minutes: May 25, 2005 | Action
Pg. 1 |
| C. | Agenda Review | |
| D. | Public Comment | |
| E. | Consent Calendar | Action
Pg. 2 |
| | These items are expected to be routine and non controversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion. | |
| | 1. Letter of Task Agreement for Legal Services for FY 2005/06 – Miller, Owen & Trost | Pg. 3 |
| | 2. Letter of Task Agreement for Financial Audit Services for FY 2005/06 – Ralph J. Ricciardi | Pg. 5 |
| | 3. Letter of Task Agreement for CPA Services for FY 2005/06 – Hal Weber | Pg. 7 |
| | 4. Letter of Task Agreement for Traffic Modeling Services for FY 2005/06 – Fehr & Peers | Pg. 8 |
| F. | <u>PUBLIC HEARING:</u> South Placer Regional Transportation and Air Quality Mitigation Fee Program Inflationary Adjustment | Action
Pg. 10 |
| G. | FY 2005/06 Administrative Budget | Action
Pg. 14 |
| H. | Executive Director's Report | |

Board of Directors Meeting Agenda
SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY
June 22, 2005
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I. Board Direction to Staff

J. Informational Items

1. Technical Advisory Committee Minutes: June 7, 2005
2. Status Report: Placer Parkway Corridor Preservation Project & Tier 1 EIS/EIR

Info
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**SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY
MINUTES
May 25, 2005**

The South Placer Regional Transportation Authority met on Wednesday, May 25, 2005 at 10:45 a.m. at the Placer County Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, California.

ATTENDANCE: Peter Hill Celia McAdam
Gina Garbolino Cynthia Page
Primo Santini Stan Tidman
Bill Santucci

APPROVAL OF MINUTES

Upon motion by Garbolino and second by Hill, the Board unanimously approved the minutes of the April 6, 2005 meeting as submitted.

PUBLIC COMMENT

None

CONTRACT AWARD FOR TOLL ROAD CONCEPT FEASIBILITY STUDY FOR THE PLACER PARKWAY

Upon motion by Hill and second by Santini, the Board unanimously authorized the Executive Director to negotiate and sign a contract for a Toll Road Feasibility Study for the Placer Parkway with HDR/HLB Decision Economics for an amount not to exceed \$50,000.

FEDERAL ENVIRONMENTAL CONSULTING SERVICES FOR THE PLACER PARKWAY

Upon motion by Hill and second by Garbolino, the Board unanimously authorized staff to join with the City of Lincoln and possibly the City of Roseville in a request for proposal for consulting services to expedite the federal environmental process for the Placer Parkway.

CLOSED SESSION

Boardmembers convened in closed session being held pursuant to Government Code Section 54956.9 – Consideration of Potential Litigation. Upon reconvening the SPRTA Board meeting, Celia McAdam announced that there was no reportable action.

Peter Hill announced that he was replacing Kathy Lund on the SPRTA Board as acted upon by the Rocklin City Council at last night's meeting. The new alternate for Rocklin will be Brett Storey.

Meeting adjourned.

Celia McAdam
Executive Director

Bill Santucci, Chair



City of Lincoln • City of Rocklin • City of Roseville • Placer County

TO: Board of Directors

DATE: June 9, 2005

FROM: Celia McAdam, Executive Director

SUBJECT: CONSENT CALENDAR

Below is the Consent Calendar item for the June 22, 2005 agenda for your review and action.

1. Letter of Task Agreement for Legal Services for FY 2005/06 – Miller, Owen & Trost
Approve the attached Letter of Task Agreement for legal services for FY 2005/06 with Miller, Owen & Trost.
2. Letter of Task Agreement for Financial Audit Services for FY 2005/06 – Ralph J. Ricciardi
Approve the attached Letter of Task Agreement for financial audit services for FY 2005/06 with Ralph J. Ricciardi.
3. Letter of Task Agreement for CPA Services for FY 2005/06 – Hal Weber
Approve the attached Letter of Task Agreement for CPA services for FY 2005/06 with Hal Weber.
4. Letter of Task Agreement for Traffic Modeling Services for FY 2005/06 – Fehr & Peers
Approve the attached Letter of Task Agreement for traffic modeling services for FY 2005/06 with Fehr & Peers.

CM:ss

June 22, 2005

Nancy Miller
Miller, Owen, & Trost
428 J Street, Suite 400
Sacramento, California 95814

SUBJECT: LETTER OF TASK AGREEMENT 05-01 BETWEEN MILLER, OWEN, & TROST AND THE SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY (SPRTA)

Dear Ms. Miller:

This letter, when countersigned, authorizes work under the SPRTA/Miller, Owen, & Trost Master Agreement dated March 1, 2002.

1. Incorporated Master Agreement: This letter of Task Agreement is the statement of contract - specific requirements applicable to the work effort to be undertaken by Miller, Owen, & Trost to provide legal counsel to SPRTA.
2. Term: Consultant services are to commence immediately and shall be completed in such a sequence as to assure that services are completed in a timely manner. This contract shall end on June 30, 2006. Extensions to this contract may be made with the agreement of both parties. During the term of this contract, you are not to engage in other work that would be deemed a conflict of interest with SPRTA interests.
3. Scope of Services: Consultant will perform the tasks described below. The Executive Director will act as Project Manager.
 - a. Provide legal review and advice to the Agency on documents, agreements, and include review of memoranda of understanding and funding agreements between agencies and analysis of legislation as it may affect Agency programs.
 - b.b. Provide legal review and advice to the Agency on documents, agreements, and responsibilities relating to administration and personnel issues for a public agency;
 - c.c. Attend Board meetings as may be required on an "as needed" basis as requested by the Executive Director;
 - d.d. Other legal services as may be needed and requested by the Executive Director or the Board of Directors.

June 22, 2005

Ralph J. Ricciardi
Certified Public Accountant
1000 Fourth Street Suite 725
San Rafael, CA 94901

**SUBJECT: LETTER OF TASK AGREEMENT 05-01 BETWEEN R. J. RICCIARDI
AND THE SOUTH PLACER REGIONAL TRANSPORTATION
AUTHORITY (SPRTA)**

Dear Mr. Ricciardi:

This letter, when countersigned, authorizes work under the PCTPA/R. J. Ricciardi Master Agreement dated May 23, 2002.

- 1) Incorporated Master Agreement: This Letter of Task Agreement is the statement of contract-specific requirements applicable to the work effort to be undertaken by R. J. Ricciardi in fiscal year 2005-06 for the South Placer Regional Transportation Authority (SPRTA). This signed Letter of Task Agreement comprises the contract between R. J. Ricciardi and SPRTA, with PCTPA acting as contract administrator. The purpose of the agreement is to perform a fiscal audit of SPRTA.
- 2) Term: Consultant services are to commence immediately and shall be completed in such a sequence as to assure its expeditious completion in light of the purposes of this Letter of Task Agreement, but in any event, all of the services required herein shall be completed no later than December 31, 2005.
- 3) Scope of Services: Consultant will perform a financial audit for SPRTA for FY 2004/05 in accordance with standard accounting practices and standards for government entities.
- 4) Personnel: Consultant shall provide its own personnel to perform the work in the proposal. Consultant shall provide administrative support and overhead expenses.
- 5) Compensation: For services rendered in FY 2005-06, consultant will receive a sum not to exceed \$2,000. Consultant will invoice on a monthly basis for work completed and reference the appropriate work completed and the cost of each task. Invoices will be paid within 30 days of receipt.

Ralph J. Ricciardi
Letter of Task Agreement 05-01
June 22, 2005
Page 2

If this Letter of Task Agreement meets with your approval, please sign and return one copy. Questions concerning this agreement and the project in general should be directed to Ms. Cynthia Page or myself at (530) 823-4030.

Sincerely,

Celia McAdam
Executive Director

Date

Ralph J. Ricciardi
Certified Public Accountant

Date

cp

June 22, 2005

Alan D. Telford
Fehr & Peers Associates
2990 Lava Ridge Court, Suite 200
Roseville, CA 95661

SUBJECT: LETTER OF TASK AGREEMENT 05-03 BETWEEN FEHR & PEERS ASSOCIATES AND THE SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY (SPRTA)

Dear Mr. Telford:

This letter, when countersigned, authorizes work under the SPRTA/Fehr & Peers Associates Master Agreement dated August 1, 2002.

1. Incorporated Master Agreement: This letter of task agreement is the statement of contract - specific requirements applicable to the work effort to be undertaken by Fehr & Peers Associates to provide traffic modeling services for the South Placer Regional Transportation and Air Quality Mitigation Fee Program.
2. Term: Consultant services are to commence immediately and shall be completed in such a sequence as to assure that timelines are met. This contract shall end on June 30, 2006. Extensions to this contract may be made with the agreement of both parties. During the term of this contract, you are not to engage in other work that would be deemed a conflict of interest with SPRTA interests.
3. Scope of Services: Consultant will perform the tasks described below. The Executive Director will act as Project Manager.

Tasks

- Revisions and/or updates to traffic model, as needed
 - Revisions and/or updates to impact fee levels based on modeling updates, as needed
 - Meetings with technical staff, policy makers, and other appropriate parties to gather and/or disseminate information on traffic modeling efforts, as required
4. Personnel: The consultant team, as outlined in the consultant Statement of Qualifications dated July 1, 2002 is to perform the work outlined above.

5. Compensation: For services rendered, Consultant will be compensated for time and materials as outlined in the July 1, 2002 Statement of Qualifications. Documented mileage for this assignment will be reimbursed at a rate of \$.405 per mile. Other actual and necessary telephone costs will also be reimbursed. Telephone bills, invoices, etc. must be provided for any reimbursements.

Consultant will invoice on a monthly basis for work completed. Such invoices shall include tasks completed, hours associated with each task, staff member completing the task, and hourly rate. Invoices will be paid within 30 days of receipt.

If this Letter of Task Agreement meets with your approval, please sign and return one copy. Questions concerning this agreement and the project in general should be directed to Celia McAdam, Executive Director, at (530) 823-4030.

Sincerely,

Celia McAdam
Executive Director

Date

Alan D. Telford
Consultant

Date

Attachments

CM/cp



City of Lincoln • City of Rocklin • City of Roseville • Placer County

TO: Board of Directors

DATE: June 13, 2005

FROM: Celia McAdam, Executive Director

**SUBJECT: SOUTH PLACER REGIONAL TRANSPORTATION AND AIR QUALITY
MITIGATION FEE PROGRAM INFLATIONARY ADJUSTMENT**

Action Requested

1. Conduct a public hearing to consider the inflationary adjustment to the South Placer Regional Transportation and Air Quality Mitigation Fee
2. Approve Resolution #05-02, adopting the inflationary adjustment for the South Placer Regional Transportation and Air Quality Mitigation Fee.

Background

In April 2002, the SPRTA Board adopted the Regional Transportation and Air Quality Mitigation Fee, which assessed new development for its impacts on specified regional transportation facilities. The adopted Fee Program, which went into effect on July 1, 2002, provides for an annual inflationary adjustment to the fees, based on the published Construction Cost Index.

Discussion

Based on the most current Construction Cost Index figures, as shown in Attachment A, the annual inflationary adjustment has been calculated to be 3.215%.

Staff has worked closely with member jurisdictions through the Technical Advisory Committee (TAC), which recommends approval. All legal requirements, including public notices, have been met.

Adoption of Fee Program Adjustment

In accordance with the Joint Powers Agreement, any changes to the Mitigation Fee must be adopted by unanimous vote of the four SPRTA members, and is specified in Resolution #05-02. Once adopted, the fees will go into effect July 5, 2005.

CM:ss

RESOLUTION NO. 05-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY ADOPTING AN INFLATIONARY ADJUSTMENT TO THE REGIONAL TRANSPORTATION AND AIR QUALITY MITIGATION FEE FOR ALL NEW DEVELOPMENTS WITHIN THE AREA OF JURISDICTION OF THE AUTHORITY

A. **WHEREAS**, the South Placer Regional Transportation Authority ("Authority") was formed to provide for the coordinated planning, design, financing, acquisition, determination of the timing of construction, and construction, of certain transportation improvements located in the area of jurisdiction of the Authority; and

B. **WHEREAS**, the adoption of the Regional Transportation and Air Quality Mitigation Fee included the requirement that, on an annual basis, the Board review the estimated cost of the Facilities, the continued need for the Facilities and the reasonable relationship between such need and the impacts of the various types of development pending or anticipated and for which the Fee is charged, and may change the Fee based upon that review. If the relationship between the need and the impacts of the various types of development pending or anticipated still exists, the Fee shall be automatically adjusted annually based upon the Construction Costs Index as published in the Engineering News Record publication, unless otherwise determined by the Board.

C. **WHEREAS**, the Board of Directors of the Authority finds as follows:

(i) The purpose of the Fee is to finance the public facilities (the "Facilities") described and identified in the to reduce the impacts of increased traffic caused by New Development within the area of jurisdiction of the Authority;

(ii) The Fee shall be used to finance the Facilities (including, without limitation, planning, design, administration, environmental compliance, and construction costs of the Facilities);

(iii) The estimated cost of the Facilities, the need for the Facilities and the reasonable relationship between such need and the impacts of the various types of development pending or anticipated and for which the Fee is charged continues to exist.

D. **WHEREAS**, the revised Regional Transportation and Air Quality Mitigation Fee schedule, as adjusted for inflation, was available for public inspection and review more than ten (10) days prior to this public hearing;

NOW, THEREFORE, pursuant to the authority of Section 5.M of the Joint Exercise of Powers Agreement for the Planning, Design, Financing, Acquisition and Construction of Regional Transportation Improvements, dated January 23, 2002, ("JPA Agreement"), it is hereby resolved by the Board that:

1. Fee Adjustment. The Regional Transportation and Air Quality Mitigation Fee schedule, as shown in Attachment B, is hereby adjusted to reflect an increase of 3.215%.
2. Adoption. Pursuant to Section 8 of the JPA Agreement, this Resolution is adopted unanimously.
3. Judicial Review. Any judicial action or proceeding to attack, review, set aside, void, or annul this Resolution shall be brought within one hundred twenty (120) days after the effective date set forth below.
4. Effective Date. This Resolution and the Fee hereby approved shall be effective July 5, 2005.

Passed and Adopted by the Board of the South Placer Regional Transportation Authority, this 22nd day of June, 2005, by the following vote on roll call:

AYES Board Members:
NOES Board Members:
ABSENT Board Members:

Bill Santucci, Chair

ATTEST:

Celia McAdam, Executive Director



City of Lincoln • City of Rocklin • City of Roseville • Placer County

TO: Board of Directors

DATE: June 13, 2005

FROM: Celia McAdam, Executive Director

SUBJECT: 2005/06 ADMINISTRATIVE BUDGET

Action Requested

Board approval of the FY 2005/06 budget for the administration of the South Placer Regional Transportation Authority.

Background

Under the Implementation Plan adopted by the Board in April 2002, SPRTA allocates not more than \$150,000 annually for the administration of the Authority. The intent is for that amount to cover administrative contracts, including traffic modeling, legal services, and PCTPA's expenses to administer the Authority on an actual cost basis.

Discussion

The most notable issue in the FY 2005/06 budget is the costs for updating the estimates for Sierra College Boulevard improvements, for more comprehensive traffic modeling and nexus analysis needed to develop a comprehensive update to the Regional Transportation and Air Quality Mitigation Fee Program that were approved under earlier letters of task agreement. Because some of the costs for these efforts are carried over from FY 2004/05, these can still be accomplished within the allotted \$150,000.

Costs for other consulting contracts, including legal services and financial audits, are also included.

CM:ss

Table 1

SPRTA Administrative Budget Summary FY 2005/06

Expenditures			
	Adopted		
	Proposed	FY 2004/05	Difference
PCTPA Administrative Contract	\$44,092	\$35,346	\$8,746
Legal Services	\$2,000	\$2,000	\$0
Traffic Modeling/Nexus Analysis	\$95,000	\$95,000	\$0
Financial Audits	\$2,500	\$3,800	(\$1,300)
Direct Expenses (note 1)	\$1,000	\$1,000	\$0
Contingency funds	\$0	\$0	\$0
Total	\$144,592	\$137,146	\$7,446

Revenues			
	Adopted		
	Proposed	FY 2004/05	Difference
SPRTA Fees	\$119,592	\$137,146	(\$17,554)
Estimated Carryover - Traffic Modeling	\$25,000	\$0	\$25,000
Total	\$144,592	\$137,146	\$7,446

Contingency Funds	Proposed	FY 2004/05	Difference
	\$0	\$0	\$0

Revenue to Expenditure Comparison			
	Adopted		
	Proposed	FY 2004/05	
Surplus/(Deficit)	\$0	\$0	

Note 1: Direct expenses include postage, printing, advertising, and meeting expenses.



City of Lincoln • City of Rocklin • City of Roseville • Placer County

TO: Board of Directors

DATE: June 16, 2005

FROM: Celia McAdam, Executive Director

SUBJECT: LETTER OF TASK AGREEMENT FOR BUS RAPID TRANSIT IMPLEMENTATION STUDY (PHASE II)

Action Requested

1. Approve Letter of Task Agreement #05-04 in the amount of \$50,000 with Fehr & Peers for the Bus Rapid Transit Implementation Study for South Placer County (Phase II).
2. Adopt Resolution #05-03, allocating \$50,000 from the fee program's rail and transit improvements fund.

Background

In April, Placer County contracted with Fehr & Peers to complete the first phase of a bus rapid transit study covering the southwest portion of Placer County. The Conceptual Bus Rapid Transit (BRT) Plan for South Placer County provides guidance for the County and developers about land use and station requirements for a future BRT system. It outlines a general conceptual alignment and associated station locations. This information will be useful in specific plan development and, potentially, as part of the Placer Parkway.

Discussion

Phase II of this work is the implementation study. It would identify transit stations and route alignment. Station information would include station options, characteristics, and location assessment (general conclusions and design considerations). Transit route alignment information would include potential corridors assessment. A later study phase would outline technology options, cost estimates, and funding sources.

The SPRTA Technical Advisory Committee (TAC) discussed undertaking Phase II work at their May and June meetings. It was recognized that completing this work in a timely fashion was very important in light of pending specific plan developments in the area. The TAC recommended proceeding with a contract for the stations/route alignment study for \$50,000 with PCTPA as the lead. The funding would be allocated from the fee program's rail and transit improvements fund.

June 22, 2005

Alan D. Telford
Fehr & Peers Associates
2990 Lava Ridge Court, Suite 200
Roseville, CA 95661

SUBJECT: LETTER OF TASK AGREEMENT 05-04 BETWEEN FEHR & PEERS ASSOCIATES AND THE SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY (SPRTA)

Dear Mr. Telford:

This letter, when countersigned, authorizes work under the SPRTA/Fehr & Peers Associates Master Agreement dated August 1, 2002.

1. Incorporated Master Agreement: This letter of task agreement is the statement of contract - specific requirements applicable to the work effort to be undertaken by Fehr & Peers Associates to provide traffic modeling and related services for the South Placer Regional Transportation and Air Quality Mitigation Fee Program.
2. Term: Consultant services are to commence immediately and shall be completed in such a sequence as to assure that timelines are met. This contract shall end on June 30, 2006. Extensions to this contract may be made with the agreement of both parties. During the term of this contract, you are not to engage in other work that would be deemed a conflict of interest with SPRTA interests.
3. Scope of Services: Consultant will perform the Tasks I, II and III as described in the attached outline. The Executive Director will act as Project Manager.
4. Personnel: The consultant will provide their own personnel to perform the work. Consultant will provide administrative support and overhead expenses.
5. Compensation: For services rendered, Consultant will receive the sum of \$50,000. Consultant will invoice on a monthly basis for work completed. Such invoices shall include tasks completed, hours associated with each task, staff member completing the task, and hourly rate. Invoices will be paid within 30 days of receipt.

Alan Telford
Letter of Task Agreement 05-04
June 22, 2005
Page 2

If this Letter of Task Agreement meets with your approval, please sign and return one copy. Questions concerning this agreement and the project in general should be directed to Celia McAdam, Executive Director, at (530) 823-4030.

Sincerely,

Celia McAdam Date
Executive Director

Alan D. Telford Date
Consultant

Attachments

CM/cp

RESOLUTION NO. 05-03

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY
ALLOCATING REGIONAL TRANSPORTATION AND AIR QUALITY
MITIGATION FEE PROGRAM FEES TO
PHASE II OF THE BUS RAPID TRANSIT IMPLEMENTATION STUDY**

WHEREAS, the South Placer Regional Transportation Authority ("Authority") was formed to provide for the coordinated planning, design, financing, acquisition, determination of the timing of construction, and construction, of certain transportation improvements located in the area of jurisdiction of the Authority; and

WHEREAS, the Authority adopted the Regional Transportation and Air Quality Mitigation Fee to finance specified transportation facilities, as specified in Authority Resolution #02-06 dated April 10, 2002; and

WHEREAS, the Capital Improvement Program has specified a total contribution to capital improvements to support commuter bus and fixed route transit service at \$4,000,000 (four million dollars); and

WHEREAS, Placer County contracted for and completed Phase I of a Bus Rapid Transit (BRT) study covering the southwest portion of the County; and

WHEREAS, Phase II of the BRT Implementation Study would identify transit stations and possible route alignments; and

WHEREAS, the SPRTA Technical Advisory Committee agreed that SPRTA should take the lead in undertaking the Phase II work to ensure that it is completed in a timely fashion in light of pending specific plan developments in southwest Placer County.

NOW, THEREFORE, BE IT RESOLVED THAT the Authority allocates \$50,000 for Phase II of the BRT Implementation Study.

Passed and Adopted by the Board of the South Placer Regional Transportation Authority, this 22nd day of June, 2005, by the following vote on roll call:

AYES Board Members:

NOES Board Members:

ABSENT Board Members:

Bill Santucci, Chair

ATTEST:

Cynthia Page, Secretary

**SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY
TECHNICAL ADVISORY COMMITTEE
MEETING MINUTES
June 7, 2005**

ATTENDANCE: Carl Walker, City of Lincoln
Rick Dondro, Placer County Public Works
Larry Wing, City of Rocklin
Mike Wixon, City of Roseville
Bill Moore, City of Roseville

Linda Aeschliman, PCTPA
Sue Sholtis, PCTPA
Stan Tidman, PCTPA

Bus Rapid Transit Implementation Study

A Conceptual Bus Rapid Transit (BRT) Plan for South Placer County report was distributed at last month's TAC meeting and TAC was asked to return with comments. The plan is a feasibility study. At the May meeting, there was discussion regarding proceeding with allocating \$100,000 for the implementation study.

Rick Dondro stated the proposed \$100,000 allocation would be for a multi-step approach. Last month, the TAC was for many steps and the TAC agreed that the implementation study could be completed for a cost to the first few steps which would cost between \$50,000 and \$65,000., not \$100,000. Dondro felt it the implementation study would be a good thing and timely. and good study. Larry Wing said Carlos Urrutia agreed to proceed with the study. There were no issues. Carl Walker reported Lincoln's response:. Because the feasibility study showed a potential transit stop was wanting the stop in downtown Lincoln, not atin Twelve Bridges vs. the downtown, Lincoln needed to participate in the next study.. Dondro mentioned he envisioned Placer County, Roseville, Rocklin and Lincoln coordinating efforts in this study.

Wing suggested SPRTA be the lead for the implementation study with Fehr & Peers. Dondro indicated Placer County was the lead and paid for the concept plan. Now, SPRTA, with TAC guidance and potentially an advisory committee, could take the lead.

Linda Aeschliman noted mentioned there were several transit studies ongoing simultaneously; i.e., the Long Range Transit Plan Study by URS and Placer County's study, which is focusing on the financial aspect, and now the Bus Rapid Transit Implementation Study. Dondro said the County was developing a financne plan for the proposed developments in western Placer County. Because of all these studies, he wants to get consultants and staff in the same room so efforts aren't overlapped and there is effective communication in these various efforts.

Mike Wixon clarified that the concept plan had established potential corridors. The implementation study would help to identify the types of buses using these corridors and what the corridors would look like – right-of-way widths, street improvements, local street interfaces, etc.

The TAC recommended to go ahead with the implementation study with funding from SPRTA/commuter bus funding.

Administrative Budget for FY 2005/06

Stan Tidman distributed the SPRTA's draft Administrative Budget Summary for FY 2005/06 that Celia McAdam had prepared. Larry Wing mentioned he would like to see actual expenses included in the budget. This item will be submitted to the Board at the June 22nd meeting. There were no other comments.

Public Hearing for Annual Inflationary Fee Increase

Stan Tidman passed out the The Construction Cost Index Inflation document and background May 24th Fehr & Peers memorandum. m were distributed to TAC members. The result is a proposed 3 .2% inflation change that would be applied to SPRTA fees for FY 05/06. This item will go to the Board on June 22nd for action. Placer County staff requested that the fee increase become effective on July 5 when a number of other fees would become effective. He said Celia McAdam did not have a problem with the request; but, she wanted additional TAC input. .

The TAC discussed how the inflation factor was determined via the There was discussion regarding the source that determined the increase (Engineering News-Record data. 20 city vs. San Francisco numbers.)

Bill Moore commented the fee tables regarding DUE rates are based on the 6th edition of the Institute of Transportation Engineers' (ITE) Trip Generation. and tThere has been a 7th edition out for several years. He Moore recommended updating the fee tables to the 7th edition to be consistent with since that is what the City of Roseville. Stan Tidman indicated a concern about making any adjustments so close to the Board's action on the inflation factor. uses. Rick Dondro recommended that the SPRTA Board adopt the inflation factor t. Then the TAC could coordinate any changes to DUE calculations and determine whether this could be done at the staff level or require Board action. stated that Placer County changes fees at their staff level (*did I get this right??*)

Larry Wing requested that the detailed DUE rates by jurisdiction include the 'breakouts' for Rocklin and Roseville. The detail was required for implementation. There was further discussion regarding the Highway 65 JPA fee increases effective date -- July 5th. The TAC recommended that the proposed inflation factor be considered by the Board and to make the increase effective on July 5. It was agreed by TAC members to be consistent and change the fees to reflect the new rates on July 5th. There was also consensus that the Roseville and Rocklin fee districts be broken down. There was further discussion regarding when the Highway 65 JPA fee increases become effective with a determination that the new fees become effective July 5th.

Fee Program Cash Flow Update

Stan Tidman distributed the SPRTA Fee Programa Summary of Potential Allocations and Cash Flow document. Celia McAdam requested any project/cash flow input for the next five years brought this item up at last month's TAC meeting. The handout summarizes and details TAC project and cash flow through FY 09/10. The projects consist of Sierrea College Boulevard segment improvemenets, Lincoln By-pass, Placer Parkway, Rail & Bus Transit, and administration cash flow. Tidman noted that McAdam said that the bottom line is that this all works. However, in 07/08, it becamewas "iffy" on the Segment 3 of figures on Sierra College Boulevard. The Loomis request of approximately \$4.1 million (05/06 and 06/07) would create a negative balance. This

could be re-spread to 08/09. But, more information was needed concerning the Loomis estimate vs. the current \$1.9 estimate.

TAC members discussed this information. This included a request that the Loomis estimate for Sierra College Boulevard improvements be clarified (Rocklin's consultant showed a \$1.9 million cost), that the BRT implementation study item show that PCTPA would be the lead, that Lincoln staff provide written background for the Lincoln Bypass entries, and that 'running balances' by quarter be shown on the spread sheets. It was agreed that the TAC would review the information and discuss it next month. Larry Wing wants to verify the cost estimates on Sierra College Boulevard. Wing had an estimate of \$1.9 million. It was agreed TAC members would review this document, ask for clarification from Loomis regarding the Segment 3 costs on that project and bring this working document back at next month's meeting.

Mike Wixon noted that PCTPA should be the lead agency on the South Placer BRT study. Wixon asked to have a projected running balance by quarter added to the cash flow.

Rail and Transit Allocation Plan Concepts

Stan Tidman distributed the distributed a document entitled Concepts for Distributon of SPRTA Rail/Transit Funds for review and comment by TAC members. At the last meeting, Mike Wixon introduced an idea to fund some new buses with SPRTA rail/bus transit funds. At that meeting, Celia McAdam said Tidman reported Celia McAdam the SPRTA fee program identified \$7 million for rail/bus transit improvements,. b But, no process had been developed to allocate it. She prepared the handout as 'food-for-thought'. It reflected one method to consider – reviewing allocation requests based on each jurisdiction's share and project categories of commuter bus, fixed route and commuter rail.

During this discussion, was working with Nancy Miller (SPRTA legal counsel) called in and relayed her regarding buses and maintenance facilities outlined in the JPA agreement. During this meeting Nancy Miller called in with her determination that SPRTA fees could not be used to cannot be used to buy buses. Fees must be used for fixed assets.can be used for facilities. It has to be a fixed asset. The TAC discussed capital vs. operating costs and generally agreed with Miller's determination. TAC members will continue discussion on this item next month.

Comprehensive Fee Program Update Status

Due to Alan Telford's absence this item was postponed to next month's meeting.

Placer Parkway Issues

Stan Tidman reported on four Parkway items. First, after an approximate staff received a green light from the Board to screen the two new alignments brought forward by Foothill Associates to norm the data. After a two- month delay, the project team had reviewed the Foothill Associates' data on the two new alignments last Friday. Because of concerns about the Foothill evaluation identified earlier this year, the first step in screening these alignmentns was to 'norm' the data – figure out what Foothill used and how they completed their work. we received information last Friday. There is an ongoing concern on maintaining schedules.

The second point was scheduling. The screening of the two Foothill alignments was originally scheduled to be completed by late summer or early fall. The consultants feel they can maintain this schedule. So, the SPRTA Board could take action on the range of corridor alternatives to be considered in the Tier 1 EIS/EIR by early fall. This would mean the draft Tier 1 EIS/EIR would be ready by fall 2006. The final Tier 1 EIS/EIR would be ready by late winter 2008.

Third, work continues on the modified NEPA/404 process with the federal resource agencies on Clean Water Act (Section 404) aquatic resource issues. Tidman is hopeful on going back to the SPRTA Board in August with screening criteria on the new alignments and draft EIS/EIR in the summer of 2006 with the final in the winter of 2008 for Tier 1. The project team is following TAC guidance to continue working through this process as long as progress is being made. Tidman summarized that the USEPA concurred with the Purpose/Need Statement and that an agreement was reached last month on the alternatives screening criteria. Later this month work begins on the range of reasonable alternatives. The project team is working to get concurrence by September.

Tidman stated we received concurrence from EPA, Fish and Wildlife and the ACOE on the Purpose and Needs statement. ***(Stan, I missed something about FHWA here...)***

Tidman mentioned Celia McAdam wants to have the Range of Reasonable Alternatives approved by concurrence by September for the modified process.

Fourth, DKS is initiating work to update the traffic model to be used in the Tier 1 EIS/EIR. John Long will be contacting each jurisdiction to coordinate this work.

Tidman reported that DKS will be contacting jurisdictions regarding updating the model.

In response to Larry Wing's asked when the next Parkway TAC meeting would be held to review the alignments screening work. inquiry regarding when the next Placer Parkway TAC meeting will be conducted, Tidman reported it will be soon – hopefully in July to maintain the proposed schedule..

Meeting adjourned.

