



PLACER COUNTY
TRANSPORTATION
PLANNING AGENCY

MEMORANDUM

TO: PCTPA Board of Directors **DATE:** February 10, 2014

FROM: Celia McAdam, Executive Director 

SUBJECT: PRELIMINARY DRAFT FY 2014/15 OVERALL WORK PROGRAM (OWP) AND BUDGET

ACTION REQUESTED

Authorize the Executive Director to submit the attached preliminary draft FY 2014/15 Overall Work Program (OWP) and Budget to Caltrans.

BACKGROUND

Each Regional Transportation Planning Agency (RTPA) must submit a draft OWP to Caltrans no later than March 1 of each year.

The OWP should provide a description of the activities to be undertaken by the agency in the coming year, along with detailed budget information. The attached draft OWP and Budget has been developed in compliance with these requirements and has been reviewed by the Technical Advisory Committee and Caltrans staff. The draft will undergo continued refinement, as staff receives comments from the Board, Caltrans, and jurisdictions, and as information on grant awards and state budget allocations becomes available. A final FY 2014/15 OWP will be presented for Board approval at your May meeting.

DISCUSSION

Work Program

FY 2013/14 was an extremely busy year for the Agency, taking on many major planning and implementation efforts within the existing staffing. These projects, including the Regional Transportation Plan (RTP) Update, SR 65 Widening, I-80 Auxiliary Lanes, and I-80/SR 65 Interchange are included in the Work Program for FY 2014/15 to reflect continued efforts on these multi-year projects.

As always, the Work Program maintains our strong focus on core Agency activities, such as Transportation Development Act (TDA) administration, State and Federal transportation programming compliance, Freeway Service Patrol and Congestion Management Program implementation, and management of various Joint Powers Authorities (JPAs) including the South Placer Regional Transportation Authority (SPRTA) and the Western Placer Consolidated Transit Services Agency (CTSA).

Of emphasis this year is the ongoing effort on the Regional Transportation Funding Strategy (WE 60), as we work to inform the public of needed transportation improvements, funding shortfall issues, and the impacts on our quality of life and economic vitality. This effort is particularly beneficial and timely as it also provides an outreach and feedback loop for our Regional Transportation Plan.

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Staff is also working continuing to work to fulfill several grants for FY 2014/15, including one to partner with Caltrans and the jurisdictions to strategize the phasing of multiple projects on the I-80 and SR 65 corridors, and another for developing a Community Transit Plan for Rocklin.

Staffing

Staffing levels remain the same as in FY 2013/14 with 6.9 full time equivalent staff.

Budget

Just as many of our jurisdictions, PCTPA has gone through some budget challenges over the past few years. These issues have been stabilized with emphasis on reimbursed work revenues, grants, and other resources comprising more than half the Agency budget. As a result, staff is pleased to provide the Board with a balanced budget.

The preliminary budget for FY 2014/15 is \$4,361,473, up 3.5% overall from FY 2013/14. This includes approximately 61.5% (\$2,685,237) of reimbursed work and grants, such as SPRTA administration, CTSA administration, I-80/SR 65 Interchange Improvements, SR 65 Widening, building management, Congestion Management Program, and Freeway Service Patrol.

Other budgetary notes include:

- A portion of the overall Legal Services budget is moved from Indirect Expenses and is now distributed amongst appropriate work elements.
- In accordance to Caltrans Audits direction, an adjustment made to the FY 2012/13 indirect cost allocation is reflected as a credit against Indirect Expenses.

CM:ss
Attachment