



MEMORANDUM

TO: PCTPA Board of Directors

DATE: February 11, 2014

FROM: Celia McAdam, Executive Director 

SUBJECT: CONSENT CALENDAR

Below are the Consent Calendar items for the February 26, 2014 agenda for your review and action.

1. FY 2014 Federal Transit Administration (FTA) Section 5311 Program of Projects
FTA Section 5311 funds provide operating or capital assistance for transit in rural areas. Placer County Transit and the City of Auburn are the only transit operators who provide service in the rural areas of PCTPA's jurisdiction. The proposed FY 2014 program of projects totals \$835,913; \$406,163 in operating assistance for funding rural transit services within the City of Auburn and unincorporated Placer County (including TART service in the North Lake Tahoe basin); and \$429,750 for two capital projects (bus replacements). Both jurisdictions agree to allocate available Section 5311 funds based on a formula of revenue vehicle hours, revenue vehicle miles and ridership. The TAC concurred with this recommendation at its February 11, 2014 meeting. Staff recommends approval.
2. FY 2014/15 Preliminary Findings of Apportionment for Local Transportation Fund (LTF) and Preliminary State Transit Assistance (STA) Fund Allocation FY 2014/15
As the Regional Transportation Planning Agency (RTPA) for Placer County, PCTPA is responsible for the administration of the Transportation Development Act (TDA) funds. TDA provides funds under two programs called the Local Transportation Fund (LTF) and the State Transit Assistance (STA) fund.

The LTF program was established through the TDA in 1972. Funds are allocated for specific purposes in priority order and are intended for public transportation before other claims, such as streets and roads are approved. The STA program was established in 1980 to provide support for local transit capital and operations. Unlike other programs under the TDA, funding for the STA is allocated through the state budget. STA funds can be used for operating or capital purposes with no restrictions through FY 2014/15 as a result of Senate Bill 565 signed in 2011.

The preliminary apportionment for FY 2014/15 projects a modest carryover from FY 2013/14 and recommends a three percent growth in LTF revenue over the prior fiscal year, reflecting the continuing improvement in the economy. The State Controller's Office released a preliminary estimate of funds available for STA claimants for FY 2014/15. Staff recommends that the Board approve the attached preliminary findings of LTF apportionment and the preliminary STA fund allocation for FY 2014/15. The PCTPA TAC concurred with this recommendation at its February 11, 2014 meeting.

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3. FY 2013/14 City of Lincoln Claims for Local Transportation Funds (LTF) - \$2,045,438
 The City of Lincoln submitted claims for \$2,045,438 in LTF funds for FY 2013/14 – \$1,215,782 for streets and roads purposes and \$829,656 for transit. The City's claims are in compliance with the approved LTF apportionment, and all transit needs that are reasonable to meet are being provided. However, Lincoln Transit failed to meet minimum farebox recovery ratio requirements in FY 2011/12. Per Transportation Development Act (TDA) regulations, the City will receive its FY 2013/14 LTF apportionment minus the difference between the required fare revenues and the actual fare revenues received in FY 2011/12 (\$45,982). Staff recommends approval, subject to the requirement that the City submit a complete Fiscal and Compliance Audit for the fiscal year ending June 30, 2013, prior to issuance of instructions to the County Auditor to pay the claimant including applicable penalty.
4. FY 2013/14 City of Lincoln Claim for State Transit Assistance (STA) Funds - \$158,200
 The City of Lincoln submitted a claim for \$158,200 in STA funds for FY 2013/14 for transit purposes. The City's claim is in compliance with the approved STA apportionment and with all applicable STA requirements. Staff recommends approval.
5. FY 2013/14 City of Lincoln Claim for Transportation Development Act (TDA) Bicycle and Pedestrian Funds - \$73,696
 The City of Lincoln submitted a TDA Bicycle and Pedestrian claim for \$73,696 in FY 2013/14. This claim represents the remaining balance of the City's five-year funding amount according to PCTPA's current five-year Cash Management Plan for the TDA Pedestrian and Bicycle Fund. Staff recommends approval.
6. Conflict of Interest Code Amendment
 The Political Reform Act of 1974 requires every local government agency to review its' Conflict of Interest (COI) code every two years, with PCTPA's last review submitted to County Counsel in 2012. It was determined that an amendment to our existing COI was required. This amendment would 1) include the Fiscal/Administrative Officer as a position required to file a Statement of Economic Interest, 2) revise the title of Executive Assistant to Planning Administrator, and 3) revise the title of Alternative Transportation Manager, Freeway Service Patrol Coordinator to Associate Planner. Staff recommends approval of Resolution 14-16 which amends PCTPA's Conflict of Interest Code as presented.
7. Quarterly Status Report on State and Federal Funded Projects
 The attached Quarterly Status Report summarizes currently programmed projects that are regionally significant and/or funded with state and federal funds. The report provides project descriptions, project costs, and key schedule information.
8. Extension of Freeway Service Patrol Master Agreement with Sierra Hart Auto Center Addendum #1
 Sierra Hart Auto Center currently provides the Freeway Service Patrol under a four year Master Agreement with PCTPA. The purpose of Addendum #1 is to provide continuing Freeway Service Patrol until a new competitive procurement process is completed. Staff recommends that the Executive Director be authorized to extend the existing Master Agreement with Sierra Hart Auto Center via Addendum #1 on a month-to-month basis

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for a period of up to six months, commencing July 1, 2014 through December 31, 2014. All other terms and responsibilities included in the approved Master Agreement and scope of services would remain unchanged. Upon completion of the procurement process, a new Master Agreement with the new FSP contractor would be brought back to the Board for consideration. Release of a Request for Proposal is scheduled for March/April 2014. Contract approval by the PCTPA Board is anticipated to occur in May/June, with the new contractor beginning service in August/September. The TAC concurs with this recommendation.