

**PLACER COUNTY TRANSPORTATION PLANNING AGENCY (PCTPA)  
CONFLICT OF INTEREST CODE**

The Political Reform Act of 1974, as amended, (Gov. Code, § 81000, et seq.) requires every state or local agency to adopt and promulgate a Conflict of Interest Code. Each and every Conflict of Interest Code is only effective after it has been approved by the code reviewing body. (Gov. Code, § 87303.) The code reviewing body for PCTPA is the Placer County Board of Supervisors. (Gov. Code, § 82011, subd. (b).)

The Placer County Board of Supervisors has adopted an ordinance (Placer County Code, § 2.84.030) containing the terms of a standard Conflict of Interest Code, which can be incorporated by reference in an agency's code. Consequently, the terms of Placer County Code, section 2.84.030, and any amendments to it duly adopted by the Placer County Board of Supervisors, are hereby incorporated by reference. This ordinance and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code of the **Placer County Transportation Planning Agency (PCTPA)**.

Individuals holding designated positions shall file their statements of economic interest with **PCTPA**. Thereafter **PCTPA's** Executive Director shall review all statements of economic interest to ensure that no apparent conflict exists within **PCTPA**, and shall initial each statement of economic interest after his or her review is complete. Upon completion of the review process, **PCTPA** shall make and retain copies of the statements of economic interests and forward the originals to the designated Filing Officer, the Placer County Elections Division.

## Placer County Transportation Planning Agency (PCTPA)

**APPENDIX A  
DESIGNATED POSITIONS**

<u>CLASSIFICATION</u>	<u>DISCLOSURE CATEGORIES</u>
Members of the Board of Directors appointed by the Placer County Board of Supervisors	*
Members of the Board of Directors appointed by a City Council	1, 2
Member of the Board of Directors appointed as the Citizen Representative	1, 2
Alternate Members of the Board of Directors appointed by a City Council	1, 2
Alternate Member of the Board of Directors appointed as the Citizen Representative	1, 2
Executive Director	1, 2
General Counsel	1, 2
<del>Executive Assistant</del> <sup>1</sup>	1, 2
<u>Planning Administrator</u>	<u>1, 2</u>
Senior Planner	1, 2
Senior Transportation Planner	1, 2
<del>Alternative Transportation Manager,     _____ Freeway Service Patrol Coordinator</del> <sup>2</sup>	<del>2, 3</del>
<u>Associate Planner</u>	<u>1, 2</u>
<u>Fiscal/Administrative Officer</u> <sup>3</sup>	<u>1, 2</u>
Consultants	**

\* Members of the Board of Directors appointed by the Placer County Board of Supervisors have no disclosure obligations under this code, so long as they are already required to report their financial interests pursuant to Article 2 of Chapter 7 of the Political Reform Act, Government Code Sections 87200, et seq, and the reporting obligations include the entire geographical jurisdiction of PCTPA. Such persons are covered by this code for disqualification purposes only. (Placer County Code, § 2.84.030, subd. (B)(3).)

\*\* The PCTPA Executive Director and the Placer County Executive Officer each have the authority to determine on a case-by-case basis whether a consultant under contract with PCTPA exercises a sufficient amount of discretion to be deemed a designated employee for purposes of this code.

<sup>1</sup> The Executive Assistant position was renamed to Planning Administrator and is designated as PCTPA's representative in charge of distributing forms, instructions for their completion, and collection of the forms.

<sup>2</sup> The Alternative Transportation Manager was reclassified to Associate Planner and the duties of the Freeway Service Patrol Coordinator were assumed by the Senior Transportation Planner.

<sup>3</sup> The Fiscal/Administrative Officer position is being added as the position is directly responsible for implementation of major administrative policies, and directs activities including fiscal, supply, personnel, and office services.

## Placer County Transportation Planning Agency (PCTPA)

**APPENDIX B****DISCLOSURE CATEGORIES**

The disclosure categories listed below identify the types of investments, business entities, sources of income, including gifts, loans, and travel payments, or real property, which the designated position must disclose for each disclosure category to which he or she is assigned.

**Category 1:** All investments, business positions in business entities, and sources of income, including gifts, loans, and travel payments, from, business entities of the type that contract with, or provide services, goods, machinery, equipment, or services utilized by PCTPA.

**Category 2:** All interests in real property which are located in whole or in part within or not more than two (2) miles outside the jurisdiction of PCTPA.

**Category 3:** Investments, business positions in business entities, and sources of income, including gifts, loans, and travel payments, from, business entities of the type that contract with, or provide services, goods, machinery, equipment, or services purchased or leased by the designated position's division.

**PLACER COUNTY TRANSPORTATION PLANNING AGENCY**

**IN THE MATTER OF: AMENDING THE  
PLACER COUNTY TRANSPORTATION PLANNING  
AGENCY CONFLICT OF INTEREST CODE**

**RESOLUTION NO. 14-16**

The following resolution was duly passed by the Placer County Transportation Planning Agency at a regular meeting held February 26, 2014 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

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Chair  
Placer County Transportation Planning Agency

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Executive Director

**WHEREAS**, the Political Reform Act of 1974, as amended, (Gov. Code, § 81000, et seq.) requires every state or local agency to adopt and promulgate a Conflict of Interest Code. Each and every Conflict of Interest Code is only effective after it has been approved by the code reviewing body. (Gov. Code, § 87303.) The code reviewing body for PCTPA is the Placer County Board of Supervisors. (Gov. Code, § 82011, subd. (b).); and

**WHEREAS**, the Placer County Board of Supervisors has adopted an ordinance (Placer County Code, § 2.84.030) containing the terms of a standard Conflict of Interest Code, which can be incorporated by reference in an agency's code;

**WHEREAS**, Placer County Transportation Planning Agency's Conflict of Interest Code was last updated in 2012, and requires updating to reflect current law expanding the list of positions required to file a Statement of Economic Interest and revising the titles of existing positions;

**NOW, THEREFORE, BE IT RESOLVED** by the Placer County Transportation Planning Agency that pursuant to the provisions of Government Code §87300 and 2 California Code of Regulations §18730, the Placer County Transportation Planning Agency hereby adopts the Placer County Transportation Planning Agency's Conflict of Interest Code.