



MEMORANDUM

TO: PCTPA Board of Directors **DATE:** February 10, 2010

FROM: Celia McAdam, Executive Director

SUBJECT: **PRELIMINARY DRAFT FY 2010/11 OVERALL WORK PROGRAM (OWP) AND BUDGET**

ACTION REQUESTED

Authorize the Executive Director to submit the attached preliminary draft FY 2010/11 Overall Work Program (OWP) and Budget to Caltrans.

BACKGROUND

Each Regional Transportation Planning Agency (RTPA) must submit a draft OWP to Caltrans no later than March 1 of each year.

The OWP should provide a description of the activities to be undertaken by the agency in the coming year, along with detailed budget information. The attached draft OWP and Budget has been developed in compliance with these requirements, and has been reviewed by the Technical Advisory Committee and Caltrans staff. The draft will undergo continued refinement, as staff receives comments from the Board, Caltrans, and jurisdictions, and as information on grant awards and state budget allocations becomes available. A final FY 2010/11 OWP will be presented for Board approval at your May meeting.

DISCUSSION

Work Program

There are a few items of note included in the preliminary draft OWP. These are:

Ongoing Work Elements

- Short Range Transit Plans for local transit operators including CTSA will be ongoing into
- With the decision to defer consideration of a countywide transportation sales tax and the ongoing lethargy in the economy, the Regional Transportation Funding Strategy (WE 60) is dropped. Staff will continue to monitor the situation, and works towards reestablishing the effort when appropriate.
- With the adoption of the Placer Parkway Tier 1 Environmental Impact Report/Study (WE 40), Placer County will be taking the lead as the Tier 2 construction level document. PCTPA will continue to work on the project as SPRTA staff to serve on the Project Development Team.

New Work Elements

- On the assumption that the Board will retain PCTPA as the designated lead agency for the first phase of preconstruction activities, I-80/SR 65 Interchange Improvement is added as Work Element 41.
- Transit Consolidation Study efforts from FY 2009/10 have been refocused into improved coordination. A first step is to get the various operators' transit schedules and transfer

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opportunities in sync, and to get this information out to the public. Transit Schedule Coordination is shown in Work Element 76.

Staffing

No changes are recommended to staffing levels. The current staffing plan – which has remained unchanged since 2001 - calls for 6.67 full time equivalent staffers, augmented by our contract with Bob Everitt as our engineering advisor.

Budget

Just as many of our jurisdictions, PCTPA is experiencing budget challenges. However, we are fortunate in that our funding is relatively stable, and neither our upswings nor downswings are terribly severe. To address our current situation, staff has again pared indirect expenses to balance out some projected increases in salary and benefit costs, at the same time increasing income through discretionary grants and reimbursed work. As a result, in spite of these conditions, staff is pleased to provide the Board with a balanced budget.

The preliminary budget for FY 2010/11 is \$3,009,534. This includes approximately 51.5% (\$1,550,243) of reimbursed work such as SPRTA administration, CTSA administration, I-80/SR 65 Interchange Improvements, building management, and Freeway Service Patrol.

The remaining budget reflects an approximate 9% decrease over FY 2009/10. The reduced budget is related to a reduction in revenue from Transportation Development Act (TDA). The Agency's \$310,000 contingency fund remains intact.

CM:ss
Attachments