



## ***MEMORANDUM***

**TO: Board of Directors**

**DATE: April 13, 2010**

**FROM: Celia McAdam, Executive Director**

**SUBJECT: CONSENT CALENDAR**

Below are the Consent Calendar items for the April 28, 2010 agenda for your review and action.

1. FY 2009/10 City of Roseville Claims for Local Transportation Funds (LTF) - \$3,594,853  
The City of Roseville submitted claims for \$3,594,853 in LTF funds for FY 2009/10 - \$711,454 for streets and roads purposes and \$2,883,399 for transit. The City's claims are in compliance with the approved LTF apportionment, and all transit needs that are reasonable to meet are being provided. Staff recommends approval, subject to the requirement that the City submit a complete Fiscal and Compliance Audit for the fiscal year ending June 30, 2009, prior to issuance of instructions to the County Auditor to pay the claimant in full.
2. FY 2009/10 City of Colfax Claims for Local Transportation Funds (LTF) - \$60,036  
The City of Colfax submitted claims for \$60,036 in LTF funds for FY 2009/10 - \$48,788 for streets and roads purposes and \$11,248 for transit. The City's claims are in compliance with the approved LTF apportionment, and all transit needs that are reasonable to meet are being provided. Staff recommends approval, subject to the requirement that the City submit a complete Fiscal and Compliance Audit for the fiscal year ending June 30, 2009, prior to issuance of instructions to the County Auditor to pay the claimant in full.
3. Authorize Executive Director to Negotiate and Sign a Contract with Rincon Consultants, Inc. for Environmental Consulting Services for the 2035 Regional Transportation Plan (RTP) - \$25,000  
PCTPA adopted the 2027 RTP in September 2005. An Environmental Impact Report (EIR) was prepared for the RTP and certified by the Board at that time. The 2035 RTP must also address California Environmental Quality Act (CEQA) requirements and recently adopted California Transportation Commission (CTC) guidance relative to Climate Change and Greenhouse Gas Emissions. The draft environmental document must be completed in June 2010; the final environmental document must be completed in September 2010.

PCTPA released a Request for Proposal (RFP) for environmental consulting services to prepare and complete the appropriate California environmental documentation requirements for the 2035 RTP. Five firms responded to the RFP. It was determined by the staff evaluation committee that Rincon Consultants, Inc. was the best qualified firm. Rincon Consultants, Inc. has a well-established reputation in the preparation of CEQA environmental documentation for RTPs. Staff recommends that the Board authorize the Executive Director to negotiate and sign a contract with Rincon Consultants, Inc. for an amount not to exceed \$25,000.